

Agenda for the
Allendale Charter Township Board Meeting
Monday, March 11, 2024, 6:00pm

Members Present:

Members Absent:

Guests Present:

Meeting called to order

- Invocation given by Kris Schuitema
- Pledge of Allegiance
- Approve Agenda
- Consent Agenda
 - Approval of the February 26, 2024, Regular Board Meeting Minutes
 - Bills
 - Interim Bills
- For information
 - February 19, 2024, Planning Commission Meeting Minutes
 - February Fire Department Report
 - 2023 Year End Fire Department Report
- Public Hearings
- Public Comments
- Guest Speakers
 - County Commissioner Sylvia Rhodea
- Action Items
 - Resolution 2024-05: Pearline Estates Streetlight Agreement
- Discussion Items
 - Policy for Filling a Vacancy on the Board of Trustees
 - Town Center Concepts
- Public Comments
- Board Comments
- Future Agenda Items
- Adjournment

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- Account: ACT_Guest
- Password: ACTguest
- File location: www.allendale-twp.org → Agendas and Minutes → Agendas: Township Board

**PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP BOARD OF TRUSTEES
FEBRUARY SESSION 2nd DAY**

The Allendale Township Board of Trustees met at the Allendale Township Fire Station, located at 6660 Lake Michigan Drive, on Monday, February 26, 2024, at 6:00 p.m. and was called to order at 6:03 p.m. by Mr. Elenbaas.

Present at Roll Call: Mr. Zeinstra; Ms. Hansen; Ms. Schuitema; Mr. Vander Wall; Ms. Kraker; and Mr. Elenbaas. (6)

Absent at Roll Call: Mr. Smit (1)

Staff and Guests Present: Bob Sullivan, Legal Counsel; Sgt. Cal Keuning, Sheriff's Department; Becky Patrick; Greg Todd; Cathy Schmidt; and Jason Bolling.

Mr. Zeinstra pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 24-028 Mr. Vander Wall moved to approve the agenda of today as presented. The motion passed.

BOT 24-029 Ms. Kraker moved to approve the following Consent Resolutions:

1. To approve the Minutes of the February 12, 2024, Board of Trustees meeting as presented.
2. To approve the general claims in the amount of \$203,469.48 and interim payments of \$1,029,907.85, as presented by the summary report for February 26, 2024.

The motion passed.

Items Received for Information

1. Planning Commission February 5, 2024, Meeting Minutes.

Public Hearings

1. Allendale Crossings Planned Unit Development Amendment: Jiffy Lube
Mr. Elenbaas opened the public hearing at 6:10 p.m.
Comments were received from:
 1. Cathy Schmidt, Allendale

BOT 24-030 Mr. Elenbaas moved to close the public hearing at 6:11 p.m. The motion passed.

Public Comments

Comments were received from:

1. Becky Patrick, Allendale

2. Greg Todd, Nunica

BOT 24-031 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers- None

Action Items

BOT 24-032 Mr. Zeinstra moved to approve the Emerald Springs Final Preliminary Plat. The motion passed.

BOT 24-033 Ms. Kraker moved to approve the Parks & Recreation Bylaws as presented with the following amendments: to clarify language in Section 3A to state: "Members- The Advisory Board shall consist of five voting members who shall be residents of Allendale Township."; and Section 3B to state: "Representation- The committee shall consist of a Liaison from the Board of Trustees, the Township Facilities/Maintenance Director*, and three additional members.". The motion passed.

Discussion Items

1. Mr. Elenbaas provided an overview of Resolution 2024-xx: Allendale Crossings Planned Unit Development Amendment. He indicated that there is one more document that needs to be collected and then the resolution would have a number assigned to it and that it would be coming to the board for consideration.

Several board members had questions and comments.

Public Comments- None

BOT 24-034 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments

Mr. Elenbaas informed the board that he has been having productive conversations around affordable housing opportunities. Specifically, Samaritas Group has been investigating an affordable housing facility specific for senior living in Allendale Township.

Ms. Schuitema commended the Clerk and Deputy Clerk for all their extra work in planning the Presidential Primary election.

BOT 24-035 Mr. Vander Wall moved to adjourn the meeting at 6:50 p.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

Adam Elenbaas, Supervisor
Of the Township of Allendale

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DB: ALLENDALE

INVOICE GL DISTRIBUTION REPORT FOR ALLENDALE CHARTER TOWNSHIP
EXP CHECK RUN DATES 02/28/2024 - 03/12/2024
UNJOURNALIZED
OPEN

Page: 1/7

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000 REVENUE					
101-000.000-222.000	Due To County	OTTAWA COUNTY TREASURER	MOBILE HOMES TAX - FEBRUARY	256.00	
101-000.000-222.000	Due To County	OTTAWA COUNTY TREASURER	DOG LICENSES - FEBRUARY	231.00	
101-000.000-225.000	Due To Schools	OTTAWA COUNTY TREASURER	MOBILE HOMES TAX - FEBRUARY	1,024.00	
101-000.000-231.000	DEFERRED COMP PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - FEBRUARY	1,553.56	
101-000.000-231.010	401A PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - FEBRUARY	16,250.22	
101-000.000-231.020	401A LOAN PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - FEBRUARY	125.99	
101-000.000-231.030	Misc Ins - Aflac	AFLAC	MISCELLANEOUS INSURANCE - FEBRUARY	285.50	
101-000.000-284.210	EMERALD SPRINGS-PUD-SIGNATURE L	FRESH COAST PLANNING LLC	PLANNING SERVICES - FEBRUARY	13.00	
101-000.000-284.249	GREAT LAKES TREE SERVICE	FRESH COAST PLANNING LLC	PLANNING SERVICES - FEBRUARY	37.00	
101-000.000-284.251	11655 48TH AVE-KLEINJANS-RAVEN	FRESH COAST PLANNING LLC	PLANNING SERVICES - FEBRUARY	325.00	
101-000.000-284.253	DOLLAR GENERAL-10955 48TH AVE	FRESH COAST PLANNING LLC	PLANNING SERVICES - FEBRUARY	376.00	
101-000.000-284.254	JIFFY LUBE-5195 LMD	FLEIS & VANDENBRINK ENG'	SITE PLAN REVIEW - JIFFY LUBE	122.25	
101-000.000-284.254	JIFFY LUBE-5195 LMD	FRESH COAST PLANNING LLC	PLANNING SERVICES - FEBRUARY	481.00	
101-000.000-284.255	ALLIED INSTALLATIONS-11500 56TH	FLEIS & VANDENBRINK ENG'	SITE PLAN REVIEW - ALLIED INSTALLATIO	407.50	
101-000.000-284.256	5500 LMD PUD-RJM PROPERTIES GR	FLEIS & VANDENBRINK ENG'	SITE PLAN REVIEW - 5500 LAKE MICHIGAN	971.00	
101-000.000-284.256	5500 LMD PUD-RJM PROPERTIES GR	FRESH COAST PLANNING LLC	PLANNING SERVICES - FEBRUARY	598.00	
101-000.000-284.257	HSW-WATER'S EDGE SOUTH	FRESH COAST PLANNING LLC	PLANNING SERVICES - FEBRUARY	442.00	
101-000.000-284.258	11350 64TH AVE-REZONING	FRESH COAST PLANNING LLC	PLANNING SERVICES - FEBRUARY	338.00	
Total For Dept 000.000 REVENUE				23,837.02	
Dept 101.000 Township Board					
101-101.000-900.000	PRINTING, PUBLISHING, & POSTAGE	MLIVE MEDIA GROUP	GR PRESS DISPLAY ADS - FEBRUARY	992.68	
Total For Dept 101.000 Township Board				992.68	
Dept 171.000 Supervisor					
101-171.000-802.000-CELLPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - FEBRUARY	48.77	
Total For Dept 171.000 Supervisor				48.77	
Dept 209.000 EMPLOYEE INSURANCES					
101-209.000-717.000	LIFE INS	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	154.46	
101-209.000-718.000	DISABILITY INS	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	492.81	
101-209.000-720.000-DENTAL	EMPLOYERS HEALTH INSURANCE	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	1,270.72	
101-209.000-720.000-VISION	EMPLOYERS HEALTH INSURANCE	VISION SERVICE PLAN	HEALTH INSURANCE - MARCH	337.77	
Total For Dept 209.000 EMPLOYEE INSURANCES				2,255.76	
Dept 215.000 CLERK					
101-215.000-802.000-CELLPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - FEBRUARY	97.54	
Total For Dept 215.000 CLERK				97.54	
Dept 248.000 ADMINISTRATION					
101-248.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	100.48	
101-248.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	KEYBOARD	59.99	
101-248.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	TISSUES	16.85	
101-248.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	272.84	
101-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	I/T SERVICES - MARCH	3,051.00	
101-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	DISASTER RECOVERY & BACKUP - MARCH	580.20	
101-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	MANAGED WIFI ENDPOINTS - MARCH	591.36	
101-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	G1 LICENSES - FEBRUARY	19.40	
101-248.000-900.000	PRINTING, PUBLISHING, & POSTAGE	PITNEY BOWES BANK INC PU	POSTAGE METER REFILL	687.77	
101-248.000-955.000	Miscellaneous	VERIZON WIRELESS	MIRAKI MODEM & CELL PHONE CHARGES - F	5.95	
Total For Dept 248.000 ADMINISTRATION				5,385.84	
Dept 257.000 ASSESSOR					

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 257.000 ASSESSOR					
101-257.000-721.000-SEMINA	PROFESSIONAL DEVELOPMENT	MID MI ASSN OF ASSESSING	SEMINAR REGISTRATION - GALLIGAN; GORN	60.00	
101-257.000-900.000	PRINTING, PUBLISHING, & POSTAGE	KCI (KENT COMMUNICATIONS	ASSESSMENT NOTICES	4,616.84	
Total For Dept 257.000 ASSESSOR				4,676.84	
Dept 262.000 ELECTIONS					
101-262.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	FILE ORGANIZER - ELECTIONS	18.34	
101-262.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	WIRE CUTTERS	21.56	
101-262.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	PRINTER; CABLE; SUPPLY CASE	198.96	
101-262.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	PENS & BINDERS - ELECTION	122.14	
101-262.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	ELECTION BINDERS	42.33	
101-262.000-732.000	SUPPLIES	GOVERNMENT FORMS & SUPPL	ELECTION VOTER STICKERS	90.37	
101-262.000-732.000	SUPPLIES	STAPLES	ELECTION BINDERS / LABEL SHEETS	92.83	
101-262.000-900.000	PRINTING, PUBLISHING, & POSTAGE	KCI (KENT COMMUNICATIONS	ELECTION MAIL	58.56	
101-262.000-900.000	PRINTING, PUBLISHING, & POSTAGE	KCI (KENT COMMUNICATIONS	BALLOT POSTAGE	27.35	
Total For Dept 262.000 ELECTIONS				672.44	
Dept 265.000 BUILDING & GROUNDS					
101-265.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	DAWN DISH SOAP	15.48	
101-265.000-732.000	SUPPLIES	MINER SUPPLY COMPANY INC	JANITORIAL SUPPLIES	862.84	
101-265.000-802.000-CELLPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - FEBRUARY	48.77	
101-265.000-802.000-CELLPH	Contracted Services	VERIZON WIRELESS	MIRAKI MODEM & CELL PHONE CHARGES - F	11.90	
101-265.000-802.000-TELEPH	Contracted Services	ACENTEK	TELEPHONE CHARGES - MARCH	948.94	
101-265.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - MARCH	921.23	
101-265.000-930.000	Maintenance	ALLENDALE TRUE VALUE HDW	MAINTENANCE SUPPLIES - TOWNSHIP HALL	128.29	
101-265.000-930.000	Maintenance	AMAZON CAPITAL SERVICES	MAINTENANCE SUPPLIES	114.73	
101-265.000-930.000	Maintenance	GRAINGER	MOTOR - MAINTENANCE SUPPLY	23.26	
101-265.000-930.000	Maintenance	GRAINGER	MOTOR - MAINTENANCE SUPPLY	23.26	
Total For Dept 265.000 BUILDING & GROUNDS				3,098.70	
Dept 301.000 POLICE OFFICER					
101-301.000-802.000	Contracted Services	OTTAWA COUNTY FISCAL SER	SHERIFF DEPT SERVICES - FEBRUARY	4,212.76	
101-301.000-802.000	Contracted Services	OTTAWA COUNTY FISCAL SER	SHERIFF DEPT SERVICES - FEBRUARY	52,570.62	
Total For Dept 301.000 POLICE OFFICER				56,783.38	
Dept 336.000 FIRE DEPT					
101-336.000-721.000-SEMINA	PROFESSIONAL DEVELOPMENT	OTTAWA CTY FIRE CHIEFS A	FIRE ACADEMY ENROLLMENT	1,200.00	
101-336.000-732.000	SUPPLIES	ALLENDALE TRUE VALUE HDW	SUPPLIES - FIRE DEPT	37.68	
101-336.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	AIR TAG & ACCESSORIES	28.99	
101-336.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	AIR TAGS & ACCESSORIES	240.04	
101-336.000-732.000	SUPPLIES	J&B MEDICAL SUPPLY INC	MEDICAL SUPPLIES	207.91	
101-336.000-732.000	SUPPLIES	J&B MEDICAL SUPPLY INC	MEDICAL SUPPLIES	275.42	
101-336.000-732.000	SUPPLIES	MINER SUPPLY COMPANY INC	JANITORIAL SUPPLIES	361.89	
101-336.000-732.000	SUPPLIES	WEST SHORE FIRE INC	RUBBER STRUCTURAL BOOTS	219.95	
101-336.000-802.000-CELLPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - FEBRUARY	58.77	
101-336.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	G1 LICENSES - FEBRUARY	58.20	
101-336.000-863.000	FUEL	WEX BANK-SPEEDWAY	FUEL CHARGES	954.84	
101-336.000-926.000	UTILITIES	WOLVERINE POWER SYSTEMS	GENERAC MAINTENANCE	575.00	
101-336.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - MARCH	1,510.47	
101-336.000-930.000	Maintenance	AUTOZONE STORE	MAINTENANCE SUPPLIES	141.99	
101-336.000-930.000	Maintenance	MAGNEGRIP	EXHAUST SENSORS	176.02	
101-336.000-930.000	Maintenance	TELE-RAD INC	MAINTENANCE SUPPLIES	275.00	
Total For Dept 336.000 FIRE DEPT				6,322.17	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 445.000 DRAIN AT LARGE					
101-445.000-930.000	Maintenance	OTTAWA CNTY WATER RES CO	2024 COUNTY DRAIN ASSESSMENTS	82,993.04	
Total For Dept 445.000 DRAIN AT LARGE				82,993.04	
Dept 448.000 STREET LIGHTS					
101-448.000-920.002	Henry St/Town Center Electricit	CONSUMERS ENERGY	ELECTRIC USAGE - MARCH	80.96	
Total For Dept 448.000 STREET LIGHTS				80.96	
Dept 449.000 HIGHWAY-M45					
101-449.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - MARCH	513.54	
Total For Dept 449.000 HIGHWAY-M45				513.54	
Dept 567.000 CEMETERY					
101-567.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - MARCH	30.88	
Total For Dept 567.000 CEMETERY				30.88	
Dept 701.000 PLANNING & ZONING					
101-701.000-802.000	Contracted Services	FLEIS & VANDENBRINK ENG'	CONSULTATION SERVICES - JANUARY	1,651.50	
101-701.000-802.000	Contracted Services	FRESH COAST PLANNING LLC	PLANNING SERVICES - FEBRUARY	4,086.00	
Total For Dept 701.000 PLANNING & ZONING				5,737.50	
Dept 751.000 RECREATION AND PARKS					
101-751.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - MARCH	498.76	
101-751.000-930.000	Maintenance	AMAZON CAPITAL SERVICES	OUTDOOR ELECTRICAL JUNCTION BOX	91.98	
Total For Dept 751.000 RECREATION AND PARKS				590.74	
Dept 790.000 LIBRARY					
101-790.000-721.000-DUESXX	PROFESSIONAL DEVELOPMENT	MICHIGAN LIBRARY ASSOCIA	MEMBERSHIP RENEWAL FEE	85.00	
101-790.000-732.000-AVMATE	SUPPLIES	AMAZON CAPITAL SERVICES	YOUTH VIDEO GAME COLLECTION	49.94	
101-790.000-732.000-AVMATE	SUPPLIES	AMAZON CAPITAL SERVICES	CASES FOR HOT SPOTS	17.58	
101-790.000-732.000-AVMATE	SUPPLIES	MICROMARKETING LLC	BOOK ON CD	51.99	
101-790.000-732.000-AVMATE	SUPPLIES	MICROMARKETING LLC	BOOK ON CD	50.49	
101-790.000-732.000-AVMATE	SUPPLIES	MIDWEST TAPE LLC	DVD COLLECTION	103.38	
101-790.000-732.000-BOOKSX	SUPPLIES	BAKER & TAYLOR BOOKS LLC	ADULT COLLECTION	205.05	
101-790.000-732.000-BOOKSX	SUPPLIES	ORION TOWNSHIP PUBLIC LI	BOOK REPLACEMENT FEE	16.95	
101-790.000-732.000-CHILDB	SUPPLIES	BAKER & TAYLOR BOOKS LLC	YOUTH COLLECTION	137.20	
101-790.000-732.000-CHILDB	SUPPLIES	WHITE LAKE COMMUNITY LIB	LOST BOOK REPLACEMENT FEE	12.99	
101-790.000-732.000-GENSUP	SUPPLIES	AMAZON CAPITAL SERVICES	PAPER TOWELS	18.12	
101-790.000-802.000	Contracted Services	REBECCA BENJAMIN	LIBRARY CLEANING SERVICES - FEBRUARY	700.00	
101-790.000-802.000-AQUARI	Contracted Services	AQUA BLUE AQUARIUM SOLUT	AQUARIUM MAINTENANCE - FEBRUARY	75.00	
101-790.000-802.000-DIGITA	Contracted Services	MIDWEST TAPE LLC	DIGITAL MATERIALS	1,248.95	
101-790.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	G1 LICENSES - FEBRUARY	19.40	
101-790.000-802.000-TECHNO	Contracted Services	ACENTEK	TELEPHONE CHARGES - MARCH	221.02	
101-790.000-802.000-TELEPH	Contracted Services	ACENTEK	TELEPHONE CHARGES - MARCH	43.50	
101-790.000-807.000-ADULTP	COMMUNITY PROGRAMS	AMAZON CAPITAL SERVICES	COFFEE & CRAFTS SUPPLIES	5.29	
101-790.000-807.000-ADULTP	COMMUNITY PROGRAMS	AMAZON CAPITAL SERVICES	COFFEE & CRAFTS SUPPLIES	32.71	
101-790.000-807.000-SUMMER	COMMUNITY PROGRAMS	AMAZON CAPITAL SERVICES	SRP PROGRAM SUPPLIES	130.35	
101-790.000-807.000-SUMMER	COMMUNITY PROGRAMS	AMAZON CAPITAL SERVICES	SRP TAKE & MAKE SUPPLIES	42.56	
101-790.000-807.000-SUMMER	COMMUNITY PROGRAMS	AMAZON CAPITAL SERVICES	SRP SUPPLIES	60.59	
101-790.000-807.000-SUMMER	COMMUNITY PROGRAMS	AMAZON CAPITAL SERVICES	SRP SUPPLIES	37.42	
101-790.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - MARCH	539.42	
101-790.000-971.000	CAPITAL OUTLAY	LIBRARY MARKET	NEW WEBSITE - FIRST PAYMENT	7,500.00	
Total For Dept 790.000 LIBRARY				11,404.90	

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INVOICE GL DISTRIBUTION REPORT FOR ALLENDALE CHARTER TOWNSHIP
EXP CHECK RUN DATES 02/28/2024 - 03/12/2024
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Page: 4/7

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
		Total For Fund 101 General Fund		205,522.70	
Fund 249 Building Department Fund					
Dept 000.000 REVENUE					
249-000.000-231.010	401A PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - FEBRUARY	277.53	
		Total For Dept 000.000 REVENUE		277.53	
Dept 371.000 INSPECTION DEPARTMENT					
249-371.000-717.000	LIFE INS	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	3.09	
249-371.000-718.000	DISABILITY INS	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	8.17	
249-371.000-802.000	Contracted Services	PROFESSIONAL CODE INSPEC	PERMIT INSPECTIONS - FEBRUARY	13,225.50	
		Total For Dept 371.000 INSPECTION DEPARTMENT		13,236.76	
		Total For Fund 249 Building Department Fund		13,514.29	
Fund 252 RENTAL ADMINISTRATION					
Dept 000.000 REVENUE					
252-000.000-231.000	DEFERRED COMP PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - FEBRUARY	135.92	
252-000.000-231.010	401A PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - FEBRUARY	690.61	
		Total For Dept 000.000 REVENUE		826.53	
Dept 371.000 INSPECTION DEPARTMENT					
252-371.000-717.000	LIFE INS	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	6.18	
252-371.000-718.000	DISABILITY INS	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	21.74	
252-371.000-720.000-DENTAL	EMPLOYERS HEALTH INSURANCE	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	120.94	
252-371.000-720.000-VISION	EMPLOYERS HEALTH INSURANCE	VISION SERVICE PLAN	HEALTH INSURANCE - MARCH	14.38	
		Total For Dept 371.000 INSPECTION DEPARTMENT		163.24	
		Total For Fund 252 RENTAL ADMINISTRATION		989.77	
Fund 592 Water & Sewer					
Dept 000.000 REVENUE					
592-000.000-231.000	DEFERRED COMP PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - FEBRUARY	1,258.33	
592-000.000-231.010	401A PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - FEBRUARY	8,848.61	
592-000.000-231.020	401A LOAN PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - FEBRUARY	125.95	
592-000.000-231.030	Misc Ins - Aflac	AFLAC	MISCELLANEOUS INSURANCE - FEBRUARY	117.28	
592-000.000-266.000	WAGE GARNISHMENT PAYABLE	ILLINOIS STATE DISBURSEM	CHILD SUPPORT DISBURSEMENT	230.77	
592-000.000-284.209	DEWPOINTE WEST 4	FLEIS & VANDENBRINK ENG'	SITE PLAN REVIEW - DEWPOINTE WEST 4	154.00	
592-000.000-284.210	EMERALD SPRINGS-PUD-SIGNATURE L	FLEIS & VANDENBRINK ENG'	SITE PLAN REVIEW - EMERALD SPRINGS -	978.00	
		Total For Dept 000.000 REVENUE		11,712.94	
Dept 248.000 ADMINISTRATION					
592-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	I/T SERVICES - MARCH	2,034.00	
592-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	DISASTER RECOVERY & BACKUP - MARCH	386.80	
592-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	MANAGED WIFI ENDPOINTS - MARCH	394.24	
592-248.000-955.000	Miscellaneous	INVOICE CLOUD INC	UTILITY PAYMENTS ACH REJECTS	23.40	
		Total For Dept 248.000 ADMINISTRATION		2,838.44	
Dept 536.000 WATER					
592-536.000-646.000	Utility Charges	PRESNELL, ANGELA	UB refund for account: 7379	76.36	
592-536.000-717.000	LIFE INS	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	35.89	
592-536.000-718.000	DISABILITY INS	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	131.21	
592-536.000-720.000-DENTAL	EMPLOYERS HEALTH INSURANCE	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	489.28	
592-536.000-720.000-VISION	EMPLOYERS HEALTH INSURANCE	VISION SERVICE PLAN	HEALTH INSURANCE - MARCH	114.72	
592-536.000-732.000-GENSUP	SUPPLIES	ALLENDALE TRUE VALUE HDW	SUPPLIES - WATER DEPT	35.07	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 Water & Sewer					
Dept 536.000 WATER					
592-536.000-732.000-GENSUP	SUPPLIES	AMAZON CAPITAL SERVICES	DISH SOAP	7.74	
592-536.000-732.000-GENSUP	SUPPLIES	AMAZON CAPITAL SERVICES	AMAZING TAPE / MOUSE PAD HEATER	75.93	
592-536.000-732.000-GENSUP	SUPPLIES	AMAZON CAPITAL SERVICES	POISON IVY TREATMENT WIPES	17.25	
592-536.000-732.000-GENSUP	SUPPLIES	KUSTOM DEZINS LLC	LOGO ON OUTERWEAR	7.50	
592-536.000-732.000-OFFICE	SUPPLIES	AMAZON CAPITAL SERVICES	AMAZING TAPE / MOUSE PAD HEATER	10.99	
592-536.000-732.000-OFFICE	SUPPLIES	AMAZON CAPITAL SERVICES	SHARPIE FELT TIP PENS	19.29	
592-536.000-732.000-OFFICE	SUPPLIES	AMAZON CAPITAL SERVICES	DOCKING STATION TO REPLACE BROKEN UNI	64.99	
592-536.000-732.000-SAFESU	SUPPLIES	ACTION INDUSTRIAL SUPPLY	REPLACEMENT HI VIS COAT	31.75	
592-536.000-732.000-TOOLSX	SUPPLIES	NAPA - GENUINE PARTS COM	TOOLS	30.75	
592-536.000-802.000-MULTIP	Contracted Services	ALS GROUP USA CORPORATIO	UCMR 5 SAMPLING	475.00	
592-536.000-802.000-MULTIP	Contracted Services	AMBS CALL CENTER	EMERGENCY NUMBER - FEBRUARY	60.00	
592-536.000-802.000-MULTIP	Contracted Services	H2O COMPLIANCE SERVICES	CROSS CONNECTION CONTROL MGMT - FEBRU	877.50	
592-536.000-802.000-MULTIP	Contracted Services	MISS DIG 811	MEMBERSHIP FEE - 2024	1,345.88	
592-536.000-802.000-MULTIP	Contracted Services	PREIN & NEWHOF PC INC	TESTINGS / SAMPLINGS	350.00	
592-536.000-802.000-MULTIP	Contracted Services	SECURALARM LLC	FULL ACCESS KEY CARDS/BADGES	70.13	
592-536.000-802.000-TELEPH	Contracted Services	ACENTEK	TELEPHONE CHARGES - MARCH	39.95	
592-536.000-802.000-TELEPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - FEBRUARY	170.47	
592-536.000-803.000	Professional Services	FLEIS & VANDENBRINK ENG'	CONSULTATION SERVICES - JANUARY	562.00	
592-536.000-863.000	FUEL	WEX BANK-SPEEDWAY	FUEL CHARGES - PUBLIC UTILITIES	553.61	
592-536.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - MARCH	3,887.81	
592-536.000-930.000-GENMAI	MAINTENANCE	CONTROLNET LLC	HVAC WORK ON SERVER - CHANGED IP	291.00	
592-536.000-971.000	CAPITAL OUTLAY	SPRAY TECH COATINGS INC	SPRAY IN BED LINER	275.00	
592-536.000-972.000	EQUIPMENT REPLACEMENT	REHMANN TECHNOLOGY SOLUT	REIMAGE LAPTOP - UB CLERK	325.00	
Total For Dept 536.000 WATER				10,432.07	
Dept 537.000 SEWER					
592-537.000-717.000	LIFE INS	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	35.89	
592-537.000-718.000	DISABILITY INS	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	131.21	
592-537.000-720.000-DENTAL	EMPLOYERS HEALTH INSURANCE	MUTUAL OF OMAHA INSURANC	INSURANCES - MARCH	489.28	
592-537.000-720.000-VISION	EMPLOYERS HEALTH INSURANCE	VISION SERVICE PLAN	HEALTH INSURANCE - MARCH	114.72	
592-537.000-721.000-DUESXX	PROFESSIONAL DEVELOPMENT	MWEA	MEMBERSHIP DUES - VEREEKE	95.00	
592-537.000-732.000-GENSUP	SUPPLIES	ALLENDALE TRUE VALUE HDW	SUPPLIES - WASTE DEPT	167.81	
592-537.000-732.000-GENSUP	SUPPLIES	AMAZON CAPITAL SERVICES	DISH SOAP	7.74	
592-537.000-732.000-GENSUP	SUPPLIES	AMAZON CAPITAL SERVICES	AMAZING TAPE / MOUSE PAD HEATER	75.94	
592-537.000-732.000-GENSUP	SUPPLIES	AMAZON CAPITAL SERVICES	POISON IVY TREATMENT WIPES	17.25	
592-537.000-732.000-GENSUP	SUPPLIES	FAMILY FARM & HOME INC	TAPE	7.49	
592-537.000-732.000-GENSUP	SUPPLIES	KUSTOM DEZINS LLC	LOGO ON OUTERWEAR	7.50	
592-537.000-732.000-LABSUP	SUPPLIES	HACH COMPANY	REAGENTS	940.38	
592-537.000-732.000-LABSUP	SUPPLIES	HACH COMPANY	SAMPLING CONTAINER	153.05	
592-537.000-732.000-LABSUP	SUPPLIES	IDEXX DISTRIBUTION INC	DROPPER BOTTLE	34.73	
592-537.000-732.000-LABSUP	SUPPLIES	IDEXX DISTRIBUTION INC	FECAL SUPPLIES	2,625.50	
592-537.000-732.000-LABSUP	SUPPLIES	IDEXX DISTRIBUTION INC	FECAL SUPPLIES	44.14	
592-537.000-732.000-LABSUP	SUPPLIES	IDEXX DISTRIBUTION INC	FECAL SUPPLIES	234.01	
592-537.000-732.000-OFFICE	SUPPLIES	AMAZON CAPITAL SERVICES	AMAZING TAPE / MOUSE PAD HEATER	11.00	
592-537.000-732.000-OFFICE	SUPPLIES	AMAZON CAPITAL SERVICES	SHARPIE FELT TIP PENS	19.29	
592-537.000-732.000-OFFICE	SUPPLIES	AMAZON CAPITAL SERVICES	DOCKING STATION TO REPLACE BROKEN UNI	65.00	
592-537.000-732.000-SAFESU	SUPPLIES	ACTION INDUSTRIAL SUPPLY	REPLACEMENT HI VIS COAT	31.75	
592-537.000-802.000-MULTIP	Contracted Services	AMBS CALL CENTER	EMERGENCY NUMBER - FEBRUARY	60.00	
592-537.000-802.000-MULTIP	Contracted Services	MISS DIG 811	MEMBERSHIP FEE - 2024	1,345.88	
592-537.000-802.000-MULTIP	Contracted Services	PREIN & NEWHOF PC INC	TESTINGS / SAMPLINGS	120.00	
592-537.000-802.000-MULTIP	Contracted Services	SECURALARM LLC	FULL ACCESS KEY CARDS/BADGES	70.14	
592-537.000-802.000-TELEPH	Contracted Services	ACENTEK	TELEPHONE CHARGES - MARCH	400.97	

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OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 Water & Sewer					
Dept 537.000 SEWER					
592-537.000-802.000-TELEPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - FEBRUARY	170.47	
592-537.000-802.000-TELEPH	Contracted Services	VERIZON WIRELESS	MIRAKI MODEM & CELL PHONE CHARGES - F	504.70	
592-537.000-803.000	Professional Services	FLEIS & VANDENBRINK ENG'	CONSULTATION SERVICES - JANUARY	733.50	
592-537.000-863.000	FUEL	WEX BANK-SPEEDWAY	FUEL CHARGES - PUBLIC UTILITIES	553.61	
592-537.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - MARCH	1,032.74	
592-537.000-930.000-GENMAI	MAINTENANCE	CONTROLNET LLC	HVAC WORK ON SERVER - CHANGED IP	291.00	
592-537.000-930.000-WRRFMA	MAINTENANCE	ZIMA CORPORATION	GRIT CLASSIFIER PARTS	12,042.00	
592-537.000-971.000	CAPITAL OUTLAY	SPRAY TECH COATINGS INC	SPRAY IN BED LINER	275.00	
592-537.000-972.000	EQUIPMENT REPLACEMENT	REHMANN TECHNOLOGY SOLUT	REIMAGE LAPTOP - UB CLERK	325.00	
Total For Dept 537.000 SEWER				23,233.69	
Total For Fund 592 Water & Sewer				48,217.14	

03/05/2024 03:41 PM
User: DENISE
DB: ALLENDALE

INVOICE GL DISTRIBUTION REPORT FOR ALLENDALE CHARTER TOWNSHIP
EXP CHECK RUN DATES 02/28/2024 - 03/12/2024
UNJOURNALIZED
OPEN

Page: 7/7

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 General Fund	205,522.70
Fund 249 Building Depa	13,514.29
Fund 252 RENTAL ADMINI	989.77
Fund 592 Water & Sewer	48,217.14
Total For All Funds:	<hr/> 268,243.90

INTERIM PAYMENTS
Board Meeting: 03/11/2024

DATE	CHECK #	AMOUNT	VENDOR	DESCRIPTION
2/29/2024	EFT	\$ 74,568.01	EMPLOYEES	Bi-Weekly Payroll
2/29/2024	EFT	\$ 22,579.61	FEDERAL GOV'T	Payroll IRS Tax Payment
2/29/2024	104958	\$ 10,530.00	ETNA SUPPLY COMPANY	End Points
3/5/2024	104960	\$ 1,392.32	MODERN OFFICE INTERIORS	Cabinet & White Board @ WWTP
3/5/2024	104961	\$ 16,442.27	OTTAWA COUNTY FISCAL SERVICES	Start Up Costs - Patrol Deputy
3/5/2024	104963	\$ 433.80	MICH DEPT OF ENVIRON QUALITY	Biosolids Fee (Adjusted for Add'l Dry Tons)
3/6/2024	EFT	\$ 11,384.53	STATE OF MICHIGAN	February State payroll withholdings
3/7/2024	EFT	\$ 17,532.63	POC FIRE FIGHTERS	POC FF Payroll
3/7/2024	EFT	\$ 4,160.31	FEDERAL GOV'T	POC FF Payroll IRS Tax Payment
3/8/2024	EFT	\$ 19,736.51	ELECTION WORKERS	Election Payroll
3/8/2024	EFT	\$ 211.41	FEDERAL GOV'T	Election Payroll IRS Tax Payment
		\$ 178,971.40		

**ALLENDALE CHARTER TOWNSHIP
PLANNING COMMISSION MEETING**

February 19, 2024

7:00 p.m.

Allendale Township Public Meeting Room

1. Call the Meeting to Order
2. Roll Call:
Present: Adams, Westerling, Bronson, Nadda, Jacquot, Zeinstra
Absent: Zuniga
Staff and Guests Present: Planner Greg Ransford, Mike & Sharon Kleinjans, Sam Sterk
3. Communications and Correspondence: None
4. Motion by Jacquot to approve the February 5, 2024, Planning Commission Minutes as presented. Seconded by Nadda. **Approved 6-0**
5. Motion by Adams to approve the February 19, 2024, Planning Commission Agenda as presented. Seconded by Zeinstra. **Approved 6-0**
6. Public Comments for *non-public hearing item*:
Chairperson Adams opened the public comment section for non-public hearing items.
Seeing no public, Chairperson Adams closed the public comment section.
7. Public Hearings: None
8. Site Plan Review: None
9. New Business:
 - A. Mike Kleinjans – 11655 48th Ave.
 - Seeking 2,400 square foot building additionSharon Kleinjans presented the project, noting the history of property.
Planner Ransford reviewed his memo along with the options of the Planning Commission regarding this request.
Commissioners discussed the possibility of an exemption for the site plan review requirements based on Zoning Ordinance Section 24.02.A.2 and Section 24.02.C.3.
Motion by Zeinstra to approve the waiving of the site plan review requirement based on ZO Sec. 24.02.A.2 and Sec. 24.02.C.3, pending confirmation from the Township Legal counsel that these sections provide the Planning Commission with this authority. If not, no site plan approval is provided. Seconded by Westerling. **Approved 6-0**
 - B. Rusk Lake Mining Site – Annual Report
Chairperson Adams asked the Commissioners if anyone had any comments or questions regarding the report that was submitted.
Commissioners accepted the report and thanked the project representatives for their clear report.
10. Old Business:
 - A. Master Plan
Planner Ransford reviewed his memo and the history of this Master Plan amendment, adding the Town Center chapter back into the Master Plan along with fixing any reference errors.

Mr. Nadda noted that in the descriptions of the zoning classifications the Rural Estates and Office classifications were missing from the list.

Commissioners discussed where on the Township Map this Town Center overlay would be located and that they would like a mock-up shown on a map.

Ransford will update the language as directed and provide a map draft at the next available meeting.

11. Public Comments:

Chairperson Adams opened the public comment section, and seeing no public, Chairperson Adams closed the public comment section.

12. Township Board Reports:

Mr. Zeinstra reported that the Board approved the amendment to the Walgreens PUD and the Tentative Preliminary Plat approval for Emerald Springs. The Board also authorized the purchase of the real estate property located at 11147 60th Ave. The Board also approved engineering proposals for utility work and an update to the Master Plan for the sewer.

Mr. Zeinstra also noted that the Board approved a proposal to proceed with an update to the website for the Township Library and noted that the Township website is also in the middle of being updated.

Mr. Zeinstra reported that Grand Valley has a Mobile Command Vehicle that will be housed at the Township and allow the Township to utilize.

13. Commissioner and Staff Comments:

Mr. Westerling questioned what was happening with the Tommy's Car Wash project and the Marcusse office building project.

Mr. Ransford noted that the engineer from the Tommy's project had reached out asking how long their approval was good for as they are planning on starting the project in the summer and Mr. Ransford informed him that the approval was good for a period of two years.

Chairperson Adams reported back to the Commission that he spoke with Supervisor Elenbaas regarding the complaint process and was told that it is complaint driven. Complaints come into the Township and then Steve Kushion, from PCI, is informed and he investigates. If the violation is not taken care of Mr. Kushion will send a letter, if it continues a ticket will be issued, and if still unresolved it will go to court.

Planner Ransford asked the Commissions opinion regarding a slight change to the Dollar General site plan. They would like to change the material around the entrance and Commissioners opined that the proposed material is acceptable.

Planner Ransford reported that he has been in contact with a potential applicant regarding a workforce housing project with 53 units on Lake Michigan Dr. They would like a chance to speak to the Planning Commission and would the Commissioners prefer that they be on the agenda, or just have them come and speak during the public comment period? Commissioners opined that they were not excited about the project as it was a small piece of property that they were looking at and that there was not enough frontage on Lake Michigan Dr.

14. Chairperson Adams adjourned the meeting at 7:54 p.m.

Next meeting March 4, 2024, at 7:00 p.m.

Minutes respectfully submitted by Kelli McGovern



<u>ALARM TYPE</u>	<u>MONTH</u> February	<u>MAY</u> 2024	<u>YEAR TO DATE</u> 2023	<u>CHANGE</u> 2024
MEDICAL EMERGENCIES	64	122	125	-3
Canceled Enroute	4	8	8	EVEN
Squad 172 Responses	38	66	44	22
Asst. Amb.	20	27	19	8
Lift Assist	4	4	2	2
VEHICLE ACCIDENTS WITH INJURIES	1	3	9	-6
Cancelled Enroute	0	0	0	EVEN
PROPERTY DAMAGE ACCIDENTS	0	3	3	EVEN
Canceled Enroute	0	1	2	-1
SMOKE/ODOR INVESTIGATION	9	9	3	6
Canceled Enroute	1	1	0	1
MEDICAL ALARM	1	1	3	-2
Canceled Enroute	1	1	0	1
FIRE ALARM	7	20	8	12
Canceled Enroute	6	7	5	2
SERVICE CALL / LOCK-IN/OUT	1	7	3	4
MUTUAL AID/AUTOMATIC AID:				
AUTOMATIC AID GIVEN:	1	2	1	1
MUTUAL AID GIVEN:	3	7	6	1
AUTOMATIC AID RECEIVED	4	5	3	2
MUTUAL AID RECEIVED	2	3	2	1
BUILDING FIRES	2	2	1	1
GRASS, BRUSH, WOODS	0	0	0	EVEN
TRASH, REFUSE, DUMPSTER	1	1	0	1
VEHICLE FIRES	2	4	0	4
CO ALARM	4	7	5	2
GAS LEAK / WIRE DOWN	2	5	3	2
NO DISPATCH	3	4	6	-2
UNAUTHORIZED BURN	1	2	1	1
TOTALS	138	248	213	35
	<u>Month</u>	<u>2024 to Date</u>	<u>2023 To Date</u>	<u>24/23 Change</u>
Property Loss: (\$)	\$85,600.00	\$120,600.00	\$3,000.00	\$117,600.00
Property Saved (\$)	\$840,300	\$840,300	\$249,356	\$590,944.00
Man Hours on Alarms	585.75	1,047	882	165
Training Man Hours	124.25	205.00	209.25	-4
Fire School / PPS / Meeting / EQ Checks / Fire Prev / Other	123.50	259.75	811.80	-552.05
Burning Permits Issued	47	67	80	-13
Grand Valley Alarms	22	29	20	9
Off-Campus Student Housing	23	49	26	23
Stonebridge Senior Housing	6	10	14	-4
Green Acres	5	7	2	5
Atrium of Allendale	16	19	17	2

AFD - Training and Activities

Report Filters

Activity/Training Start Date Time: is between '2/1/2024' and '2/29/2024'

Activity/Training Start Date Time	Activity/Training End Date Time	Activity/Training Start Day Name	Activity/Training Event Name	Activity/Training Attendee Count
Activity/Training Event Type: Activity				
02/20/2024 16:00:00	02/20/2024 19:00:00	Tuesday	CAR SEAT EVENT	2
02/21/2024 17:30:00	02/21/2024 19:00:00	Wednesday	PROBATIONARY FIREFIGHTER TRAINING	2
02/22/2024 06:00:00	02/22/2024 12:00:00	Thursday	PART TIME SHIFT	1
02/20/2024 18:45:00	02/20/2024 20:15:00	Tuesday	CHIEFS MEETING	2
02/22/2024 12:00:00	02/22/2024 18:00:00	Thursday	PART TIME SHIFT	1
02/23/2024 06:00:00	02/23/2024 18:00:00	Friday	PART TIME SHIFT	1
02/23/2024 16:30:00	02/23/2024 18:30:00	Friday	EQUIPMENT CHECKS #1	2
02/24/2024 08:00:00	02/24/2024 16:30:00	Saturday	FIRE INSTRUCTOR I	2
02/25/2024 08:00:00	02/25/2024 13:45:00	Sunday	FIRE INSTRUCTOR I	2
02/16/2024 08:00:00	02/16/2024 16:30:00	Friday	FIRE INSTRUCTOR 1	2
02/09/2024 16:00:00	02/09/2024 18:00:00	Friday	EQUIPMENT CHECKS #5	3
02/29/2024 13:00:00	02/29/2024 15:15:00	Thursday	PUBLIC SERVICE	1
02/29/2024 18:30:00	02/29/2024 20:00:00	Thursday	CARTER KIT TRAINING	1
02/01/2024 15:54:52	02/29/2024 15:55:01	Thursday	CAPTAIN PAY	1
02/01/2024 15:56:24	02/29/2024 15:56:35	Thursday	EMS COORDINATOR	1
02/01/2024 15:57:57	02/29/2024 15:58:03	Thursday	EMS REPORT AUDIT	1
02/01/2024 15:59:42	02/29/2024 15:59:48	Thursday	OFFICER PAY D.C.	1
02/01/2024 16:01:10	02/29/2024 16:01:16	Thursday	OFFICER PAY LT.	5
02/01/2024 16:03:06	02/29/2024 16:03:13	Thursday	SERGEANT PAY	6
02/08/2024 16:00:00	02/08/2024 20:30:00	Thursday	HAZMAT ANNUAL INVENTORY	2
02/13/2024 10:00:00	02/13/2024 11:30:00	Tuesday	FIRE PREVENTION	4
02/13/2024 17:45:00	02/13/2024 18:15:00	Tuesday	PROBATIONARY FIREFIGHTER TRAINING	2
02/16/2024 06:00:00	02/16/2024 18:00:00	Friday	PART TIME SHIFT	1

Activity/Training Start Date Time	Activity/Training End Date Time	Activity/Training Start Day Name	Activity/Training Event Name	Activity/Training Attendee Count
02/17/2024 19:00:00	02/16/2024 22:00:00	Saturday	EQUIPMENT CHECKS #6	3
02/19/2024 12:00:00	02/19/2024 16:00:00	Monday	PROBATIONARY FIREFIGHTER TRAINING	1
02/17/2024 08:00:00	02/17/2024 16:30:00	Saturday	FIRE INSTRUCTOR I	2
02/18/2024 08:00:00	02/18/2024 16:30:00	Sunday	FIRE INSTRUCTOR I	2
02/02/2024 19:25:00	02/02/2024 22:00:00	Friday	EQUIPMENT CHECKS #4	4
Activity/Training Event Type: Training				
02/05/2024 18:30:00	02/05/2024 20:45:00	Monday	MAPS / DISTRICT ORIENTATION	12
02/05/2024 18:30:00	02/05/2024 21:00:00	Monday	MEDICAL	14
02/19/2024 18:45:00	02/19/2024 20:30:00	Monday	MAPS / DISTRICT ORIENTATION	12
02/19/2024 18:45:00	02/19/2024 21:00:00	Monday	MEDICAL	9
02/12/2024 18:30:00	02/12/2024 20:00:00	Monday	OFFICER DEVELOPMENT TRAINING	14

Basic Shift Or Platoon (FD1.30)		Number of Runs
Day of Week: 01 - Sunday		
A - Shift 6P SUN / 6A FRI		3
C - Shift 6P FRI / 6P SUN		17
		Total: 20
Day of Week: 02 - Monday		
A - Shift 6P SUN / 6A FRI		2
B - Shift 6A MON / 6P FRI		11
		Total: 13
Day of Week: 03 - Tuesday		
		2
A - Shift 6P SUN / 6A FRI		15
B - Shift 6A MON / 6P FRI		8
		Total: 25
Day of Week: 04 - Wednesday		
A - Shift 6P SUN / 6A FRI		13
B - Shift 6A MON / 6P FRI		5
		Total: 18
Day of Week: 05 - Thursday		
A - Shift 6P SUN / 6A FRI		11
B - Shift 6A MON / 6P FRI		17
		Total: 28
Day of Week: 06 - Friday		
A - Shift 6P SUN / 6A FRI		4
B - Shift 6A MON / 6P FRI		6
C - Shift 6P FRI / 6P SUN		9
		Total: 19
Day of Week: 07 - Saturday		
C - Shift 6P FRI / 6P SUN		15
		Total: 15
		Total: 138

Alarm Analysis by District - Average Response Time AFD

CAD Basic Incident Number	Basic Incident Alarm Date Time (FD1.26)	Basic Apparatus Call Sign List	Basic Incident Day Name (FD1.3)	Basic Incident Zone/District Number (FD1.32)	Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes
Basic Shift Or Platoon (FD1.30): (None)					
24-0000196	02/20/2024 13:25:54	171	Tuesday	140	9
24-0000194	02/20/2024 11:52:47	171	Tuesday	190	7
Avg: 7.60					
Basic Shift Or Platoon (FD1.30): A - Shift 6P SUN / 6A FRI					
24-0000167	02/14/2024 18:15:02	170, 171	Wednesday	190	8
24-0000190	02/18/2024 21:05:29	122, 141, 199	Sunday	170	10
24-0000202	02/21/2024 18:09:45	171, 170	Wednesday	120	4
24-0000203	02/21/2024 18:56:09	170, 171	Wednesday	190	8
24-0000204	02/21/2024 20:55:26	171, 170	Wednesday	100	4
24-0000205	02/21/2024 22:17:32	171, 170	Wednesday	120	8
24-0000206	02/21/2024 22:48:02	122, 174	Wednesday	190	7
24-0000214	02/22/2024 20:34:29	171, 170	Thursday	120	6
24-0000215	02/22/2024 21:58:52	192, 121	Thursday	140	9
24-0000216	02/22/2024 22:59:09	171, 170	Thursday	141	8
24-0000217	02/23/2024 05:14:59	171, 170	Friday	161	9
24-0000199	02/20/2024 22:28:00	195	Tuesday	180	
24-0000200	02/20/2024 23:35:30	170, 171	Tuesday	120	12
24-0000163	02/13/2024 21:02:22		Tuesday	OUT	0
24-0000230	02/25/2024 18:24:57	121, 170, 161, 122	Sunday	141	9
24-0000237	02/27/2024 02:54:32	170, 171	Tuesday	190	8
24-0000236	02/27/2024 02:29:35	122, 191	Tuesday	180	
24-0000242	02/28/2024 20:58:17	171, 170	Wednesday	120	6
24-0000243	02/28/2024 23:30:27	171, 170	Wednesday	160	6
24-0000244	02/29/2024 04:28:16	170, 171	Thursday	190	11
24-0000239	02/27/2024 20:01:18	170, 171	Tuesday	170	7
24-0000241	02/27/2024 23:00:16	122, 195	Tuesday	100	9
24-0000245	02/29/2024 05:28:49	170, 171	Thursday	140	7
24-0000240	02/27/2024 20:01:51		Tuesday	OUT	0
24-0000114	02/01/2024 22:00:35	170	Thursday	180	
24-0000115	02/02/2024 05:52:11	170	Friday	180	
24-0000113	02/01/2024 21:26:34	122, 121, 198	Thursday	190	7
24-0000125	02/04/2024 22:49:24	170, 171	Sunday	128	8
24-0000126	02/05/2024 03:00:00	170, 171	Monday	180	13
24-0000131	02/06/2024 20:01:59	195	Tuesday	180	
24-0000132	02/06/2024 21:13:25	195	Tuesday	180	
24-0000139	02/08/2024 18:23:39	122, 170	Thursday	140	11
24-0000140	02/08/2024 23:00:07	170, 171	Thursday	191	18
24-0000141	02/09/2024 01:08:24	171, 170	Friday	100	7
24-0000142	02/09/2024 01:27:21	171, 170	Friday	160	13
24-0000136	02/07/2024 22:15:24	170, 171	Wednesday	141	8
24-0000137	02/07/2024 23:46:12	171, 170	Wednesday	190	6
24-0000127	02/06/2024 03:21:04	171, 170	Tuesday	160	15
24-0000128	02/06/2024 04:03:02	170, 171	Tuesday	160	7
24-0000159	02/12/2024 19:30:49	170, 171	Monday	180	7
24-0000161	02/13/2024 19:35:54	170, 171	Tuesday	120	9
24-0000162	02/13/2024 21:02:08	170, 171	Tuesday	190	11
24-0000164	02/13/2024 23:50:37	122, 195, 192, 141, 191	Tuesday	140	8
24-0000165	02/14/2024 00:31:26	171, 170	Wednesday	140	7
24-0000168	02/14/2024 21:42:58	170, 171	Wednesday	190	8
24-0000169	02/14/2024 23:33:53	170, 171	Wednesday	120	6

CAD Basic Incident Number	Basic Incident Alarm Date Time (FD1.26)	Basic Apparatus Call Sign List	Basic Incident Day Name (FD1.3)	Basic Incident Zone/District Number (FD1.32)	Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes
24-0000170	02/15/2024 00:26:53	170, 171	Thursday	160	7
24-0000175	02/15/2024 21:00:31	171, 170	Thursday	141	8
					Avg: 8.03
Basic Shift Or Platoon (FD1.30): B - Shift 6A MON / 6P FRI					
24-0000174	02/15/2024 17:01:31	122	Thursday	120	15
24-0000171	02/15/2024 06:53:59	122, 190, 121	Thursday	120	11
24-0000176	02/16/2024 14:35:21	171	Friday	100	8
24-0000166	02/14/2024 11:44:28	171, 170	Wednesday	190	5
24-0000160	02/13/2024 11:32:17	171, 170	Tuesday	120	6
24-0000129	02/06/2024 09:09:59	171	Tuesday	180	7
24-0000135	02/07/2024 17:37:07	171	Wednesday	120	6
24-0000134	02/07/2024 16:40:51	171	Wednesday	190	7
24-0000155	02/12/2024 08:54:07	192, 196, 122	Monday	180	2
24-0000156	02/12/2024 10:59:10	171	Monday	161	3
24-0000157	02/12/2024 15:46:48	171	Monday	110	10
24-0000158	02/12/2024 15:59:58	190, 141, 121, 122, 192	Monday	140	10
24-0000138	02/08/2024 16:34:17	171	Thursday	140	0
24-0000144	02/09/2024 12:07:00	171	Friday	120	7
24-0000143	02/09/2024 10:01:25	171	Friday	120	5
24-0000145	02/09/2024 12:58:53	170, 171	Friday	160	5
24-0000130	02/06/2024 17:07:45	161, 121	Tuesday	160	9
24-0000133	02/07/2024 11:42:04		Wednesday	OUT	12
24-0000116	02/02/2024 16:31:08	161, 190	Friday	OUT	11
24-0000112	02/01/2024 17:48:42	170, 171	Thursday	140	5
24-0000111	02/01/2024 13:23:49	192	Thursday	160	14
24-0000248	02/29/2024 16:44:58	171	Thursday	192	6
24-0000238	02/27/2024 17:33:36	171	Tuesday	100	6
24-0000246	02/29/2024 10:48:09	171	Thursday	190	6
24-0000247	02/29/2024 11:35:55	171	Thursday	180	6
24-0000235	02/26/2024 16:31:56	171	Monday	190	6
24-0000231	02/26/2024 06:41:23	122, 190	Monday	180	
24-0000233	02/26/2024 11:23:50	171	Monday	190	2
24-0000234	02/26/2024 14:00:24	171	Monday	141	7
24-0000232	02/26/2024 11:13:21	171	Monday	190	6
24-0000201	02/21/2024 11:51:28	170	Wednesday	170	3
24-0000213	02/22/2024 18:10:02	171, 170	Thursday	190	2
24-0000212	02/22/2024 17:08:34	141, 192, 122	Thursday	160	7
24-0000218	02/23/2024 11:24:46	170	Friday	120	5
24-0000207	02/22/2024 07:45:15	171	Thursday	140	5
24-0000208	02/22/2024 10:09:12	171	Thursday	190	6
24-0000211	02/22/2024 15:10:28	171	Thursday	180	7
24-0000210	02/22/2024 12:43:04	171	Thursday	120	4
24-0000209	02/22/2024 12:28:00	171	Thursday	190	
24-0000192	02/19/2024 10:17:47	171	Monday	120	5
BLANK	02/19/2024 08:05:49	122	Monday	180	
24-0000198	02/20/2024 15:14:28	171	Tuesday	180	10
24-0000195	02/20/2024 12:28:20	171	Tuesday	140	6
24-0000197	02/20/2024 13:28:00	171, 121	Tuesday	140	
24-0000173	02/15/2024 13:44:38	171	Thursday	170	6
24-0000172	02/15/2024 11:32:14	190, 121	Thursday	140	
24-0000193	02/20/2024 11:14:56	171	Tuesday	190	6
					Avg: 6.57
Basic Shift Or Platoon (FD1.30): C - Shift 6P FRI / 6P SUN					

CAD Basic Incident Number	Basic Incident Alarm Date Time (FD1.26)	Basic Apparatus Call Sign List	Basic Incident Day Name (FD1.3)	Basic Incident Zone/District Number (FD1.32)	Basic First Apparatus Arrived At Scene Dispatch To Arrived At Scene In Minutes
24-0000219	02/23/2024 19:30:01	194	Friday	180	
24-0000220	02/23/2024 21:50:37	194, 122, 141	Friday	190	10
24-0000221	02/23/2024 22:27:40	171	Friday	190	5
24-0000222	02/24/2024 01:38:52	170, 171	Saturday	180	13
24-0000223	02/24/2024 01:54:03	171, 122	Saturday	140	7
24-0000225	02/24/2024 19:32:44	170, 171	Saturday	190	10
24-0000226	02/24/2024 21:34:26	171, 170	Saturday	140	
24-0000227	02/25/2024 05:52:48	170	Sunday	140	14
24-0000228	02/25/2024 12:41:51	171, 170	Sunday	194	10
24-0000229	02/25/2024 14:39:46	194, 121, 122, 161	Sunday	140	10
24-0000224	02/24/2024 09:03:19	171, 170	Saturday	192	10
24-0000117	02/02/2024 18:34:50	195	Friday	120	6
24-0000118	02/03/2024 14:25:33	170, 171	Saturday	190	3
24-0000119	02/03/2024 18:31:17	171, 170	Saturday	121	11
24-0000120	02/04/2024 02:56:56	195	Sunday	190	13
24-0000121	02/04/2024 08:09:52	170, 171	Sunday	191	8
24-0000122	02/04/2024 08:39:00	171, 170	Sunday	120	5
24-0000123	02/04/2024 08:50:15	170, 171	Sunday	100	6
24-0000124	02/04/2024 10:58:41	190, 195, 121, 141, 122	Sunday	190	9
24-0000146	02/09/2024 18:02:55	121, 198	Friday	816	11
24-0000148	02/10/2024 02:53:26	121, 198	Saturday	140	12
24-0000149	02/10/2024 09:36:30	170, 171	Saturday	120	6
24-0000150	02/10/2024 21:13:04	171, 170	Saturday	192	16
24-0000151	02/11/2024 08:43:17	170, 171	Sunday	120	7
24-0000154	02/11/2024 17:54:00	171, 170	Sunday	194	7
24-0000153	02/11/2024 16:03:06	170	Sunday	140	8
24-0000152	02/11/2024 15:12:21	122, 170	Sunday	180	
24-0000147	02/09/2024 18:11:31	171	Friday	120	4
24-0000179	02/16/2024 23:17:58	199, 122, 141	Friday	180	15
24-0000180	02/17/2024 04:52:14	170, 171	Saturday	170	9
24-0000182	02/17/2024 18:44:40	170	Saturday	1816	
24-0000181	02/17/2024 18:38:07	122, 161	Saturday	OUT	17
24-0000183	02/17/2024 22:03:18	170, 171	Saturday	140	9
24-0000184	02/17/2024 22:37:40	170, 171	Saturday	141	5
24-0000185	02/18/2024 02:32:16	170, 171	Sunday	141	11
24-0000186	02/18/2024 05:58:37	171, 170	Sunday	141	12
24-0000187	02/18/2024 11:31:02	199, 122	Sunday	170	7
24-0000188	02/18/2024 15:54:29	199, 141, 171, 122	Sunday	180	11
24-0000189	02/18/2024 16:35:45	171	Sunday	190	7
24-0000178	02/16/2024 18:54:53	171	Friday	192	5
24-0000177	02/16/2024 18:18:04	170, 171	Friday	180	5

Avg: 9.13

Avg: 7.86

Report Filters

Basic Incident Date - Derived (Fd1.3): is between '02/01/2024' and '02/29/2024'

Report Criteria

Agency Fdid Is Equal To 07001

Basic Incident Number (FD1)	Basic Incident Actual Time	Basic Shift Or Platoon (FD1.30)	Basic Incident Type Code And Description (FD1.21)	Basic Aid Given Or Received (FD1.22)	Basic Aid Given Their Fire Department Name (FD1.23)	Total Incidents Percent of Incidents
Incident Type Category (FD1.21): 1 - Fire						
24-0000188	15:49:55	C - Shift 6P FRI / 6P SUN	111 - Building fire	Automatic aid received		
24-0000212	17:06:04	B - Shift 6A MON / 6P FRI	111 - Building fire	Automatic aid received		
24-0000124	10:57:37	C - Shift 6P FRI / 6P SUN	113 - Cooking fire, confined to container	Automatic aid received		
24-0000158	15:57:58	B - Shift 6A MON / 6P FRI	113 - Cooking fire, confined to container	Mutual aid received		
24-0000230	18:23:27	A - Shift 6P SUN / 6A FRI	131 - Passenger vehicle fire	None		
24-0000229	14:38:39	C - Shift 6P FRI / 6P SUN	154 - Dumpster or other outside trash receptacle fire	None		
						Total: 0.00%
Count: 6						
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
24-0000125	22:46:18	A - Shift 6P SUN / 6A FRI	311 - Medical assist, assist EMS crew	None		
24-0000225	19:30:10	C - Shift 6P FRI / 6P SUN	311 - Medical assist, assist EMS crew	None		
24-0000112	17:46:08	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000118	14:24:03	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000119	18:30:12	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000121	08:09:35	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000123	08:48:32	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000126	02:58:02	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000127	03:20:44	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000128	04:02:10	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000129	09:06:44	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000134	16:38:57	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000135	17:35:26	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000136	22:14:22	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000137	23:45:43	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000140	22:58:37	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000141	01:08:20	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000142	01:24:19	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000143	10:00:22	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000144	12:05:56	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000145	12:56:10	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000147	18:08:47	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000149	09:36:15	C - Shift 6P FRI /	321 - EMS call, excluding	None		

Basic Incident Number (FD1)	Basic Incident Actual Time	Basic Shift Or Platoon (FD1.30)	Basic Incident Type Code And Description (FD1.21)	Basic Aid Given Or Received (FD1.22)	Basic Aid Given Their Fire Department Name (FD1.23)	Total Incidents Percent of Incidents
		6P SUN	vehicle accident with injury			
24-0000150	21:11:58	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000151	08:40:19	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000154	17:52:31	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000156	10:57:46	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000159	19:28:58	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000160	11:30:34	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000162	21:01:46	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000165	00:29:01	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000166	11:44:00	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000167	18:14:26	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000168	21:39:23	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000169	23:33:02	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000170	00:24:32	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000173	13:43:39	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000175	20:59:53	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000176	14:30:25	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000177	18:16:39	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000178	18:54:24	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000180	04:50:19	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000183	22:01:46	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000184	22:37:11	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000185	02:31:39	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000186	05:55:04	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000189	16:33:19	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000192	10:16:14	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000193	11:14:12	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000194	11:49:53		321 - EMS call, excluding vehicle accident with injury	None		
24-0000195	12:24:55	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000196	13:23:39		321 - EMS call, excluding vehicle accident with injury	None		
24-0000198	15:12:53	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000200	23:33:57	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		

Basic Incident Number (FD1)	Basic Incident Actual Time	Basic Shift Or Platoon (FD1.30)	Basic Incident Type Code And Description (FD1.21)	Basic Aid Given Or Received (FD1.22)	Basic Aid Given Their Fire Department Name (FD1.23)	Total Incidents Percent of Incidents
24-0000201	11:49:33	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000203	18:54:15	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000204	20:52:43	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000207	07:43:35	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000208	10:08:00	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000209	12:27:28	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000211	15:09:04	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000213	18:09:35	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000216	22:58:10	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000217	05:14:19	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000218	11:22:55	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000221	22:25:26	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000222	01:38:25	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000224	09:02:40	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000228	12:39:54	C - Shift 6P FRI / 6P SUN	321 - EMS call, excluding vehicle accident with injury	None		
24-0000232	11:13:05	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000233	11:23:36	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000234	13:58:33	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000235	16:31:28	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000237	02:54:07	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000238	17:32:39	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000239	19:59:17	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000242	20:56:17	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000243	23:27:32	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000244	04:26:52	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000245	05:27:06	A - Shift 6P SUN / 6A FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000246	10:45:39	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000247	11:33:59	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000248	16:44:08	B - Shift 6A MON / 6P FRI	321 - EMS call, excluding vehicle accident with injury	None		
24-0000130	17:07:35	B - Shift 6A MON / 6P FRI	322 - Motor vehicle accident with injuries	None		
24-0000171	06:52:51	B - Shift 6A MON / 6P FRI	322 - Motor vehicle accident with injuries	None		

Total: 0.00%

Basic Incident Number (FD1)	Basic Incident Actual Time	Basic Shift Or Platoon (FD1.30)	Basic Incident Type Code And Description (FD1.21)	Basic Aid Given Or Received (FD1.22)	Basic Aid Given Their Fire Department Name (FD1.23)	Total Incidents Percent of Incidents
Count: 85						
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
24-0000113	21:24:35	A - Shift 6P SUN / 6A FRI	412 - Gas leak (natural gas or LPG)	None		
24-0000155	08:51:54	B - Shift 6A MON / 6P FRI	412 - Gas leak (natural gas or LPG)	None		
24-0000120	02:54:55	C - Shift 6P FRI / 6P SUN	461 - Building or structure weakened or collapsed	None		
						Total: 0.00%
Count: 3						
Incident Type Category (FD1.21): 5 - Service Call						
24-0000139	18:22:33	A - Shift 6P SUN / 6A FRI	531 - Smoke or odor removal	None		
24-0000179	23:15:04	C - Shift 6P FRI / 6P SUN	531 - Smoke or odor removal	None		
24-0000190	21:01:03	A - Shift 6P SUN / 6A FRI	531 - Smoke or odor removal	None		
24-0000210	12:42:55	B - Shift 6A MON / 6P FRI	551 - Assist police or other governmental agency	None		
24-0000122	08:38:19	C - Shift 6P FRI / 6P SUN	554 - Assist invalid	None		
24-0000157	15:45:04	B - Shift 6A MON / 6P FRI	554 - Assist invalid	None		
24-0000202	18:09:18	A - Shift 6P SUN / 6A FRI	554 - Assist invalid	None		
24-0000205	22:15:29	A - Shift 6P SUN / 6A FRI	554 - Assist invalid	None		
24-0000138	16:32:54	B - Shift 6A MON / 6P FRI	561 - Unauthorized burning	None		
24-0000241	22:58:38	A - Shift 6P SUN / 6A FRI	561 - Unauthorized burning	None		
24-0000146	18:00:36	C - Shift 6P FRI / 6P SUN	571 - Cover assignment, standby, moveup	Mutual aid given	Georgetown Township	
						Total: 0.00%
Count: 11						
Incident Type Category (FD1.21): 6 - Good Intent Call						
24-0000114	21:59:02	A - Shift 6P SUN / 6A FRI	611 - Dispatched and cancelled en route	None		
24-0000115	05:43:45	A - Shift 6P SUN / 6A FRI	611 - Dispatched and cancelled en route	None		
24-0000116	16:29:35	B - Shift 6A MON / 6P FRI	611 - Dispatched and cancelled en route	Automatic aid given	Wright-Tallmadge Fire Dept	
24-0000181	18:37:25	C - Shift 6P FRI / 6P SUN	611 - Dispatched and cancelled en route	Mutual aid given	Wright-Tallmadge Fire Dept	
24-0000182	18:41:48	C - Shift 6P FRI / 6P SUN	611 - Dispatched and cancelled en route	Mutual aid given	Wright-Tallmadge Fire Dept	
24-0000197	13:25:55	B - Shift 6A MON / 6P FRI	611 - Dispatched and cancelled en route	None		
24-0000231	06:39:40	B - Shift 6A MON / 6P FRI	611 - Dispatched and cancelled en route	None		
24-0000236	02:28:28	A - Shift 6P SUN / 6A FRI	611 - Dispatched and cancelled en route	None		
24-0000226	21:33:27	C - Shift 6P FRI / 6P SUN	6110 - Dispatched and cancelled en route (Medical)	None		
24-0000131	19:59:40	A - Shift 6P SUN / 6A FRI	6111 - Dispatched and cancelled en route (Fire Alarm)	None		
24-0000132	21:11:28	A - Shift 6P SUN / 6A FRI	6111 - Dispatched and cancelled en route (Fire Alarm)	None		
24-0000152	15:10:47	C - Shift 6P FRI / 6P SUN	6111 - Dispatched and cancelled en route (Fire Alarm)	None		

Basic Incident Number (FD1)	Basic Incident Actual Time	Basic Shift Or Platoon (FD1.30)	Basic Incident Type Code And Description (FD1.21)	Basic Aid Given Or Received (FD1.22)	Basic Aid Given Their Fire Department Name (FD1.23)	Total Incidents Percent of Incidents
24-0000172	11:30:28	B - Shift 6A MON / 6P FRI	6111 - Dispatched and cancelled en route (Fire Alarm)	None		
24-0000191	08:03:31	B - Shift 6A MON / 6P FRI	6111 - Dispatched and cancelled en route (Fire Alarm)	None		
24-0000199	22:26:12	A - Shift 6P SUN / 6A FRI	6111 - Dispatched and cancelled en route (Fire Alarm)	None		
24-0000219	19:27:42	C - Shift 6P FRI / 6P SUN	6111 - Dispatched and cancelled en route (Fire Alarm)	None		
24-0000161	19:35:39	A - Shift 6P SUN / 6A FRI	622 - No incident found on arrival at dispatch address	None		
24-0000215	21:57:12	A - Shift 6P SUN / 6A FRI	622 - No incident found on arrival at dispatch address	None		
24-0000164	23:47:47	A - Shift 6P SUN / 6A FRI	651 - Smoke scare, odor of smoke	Mutual aid received		
24-0000220	21:48:58	C - Shift 6P FRI / 6P SUN	651 - Smoke scare, odor of smoke	Automatic aid received		
						Total: 0.00%
Count: 20						
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
24-0000187	11:28:34	C - Shift 6P FRI / 6P SUN	700 - False alarm or false call, other	None		
24-0000133	11:39:49	B - Shift 6A MON / 6P FRI	7001 - Dispatch Error (Never Dispatched)	None		
24-0000163	21:02:22	A - Shift 6P SUN / 6A FRI	7001 - Dispatch Error (Never Dispatched)	None		
24-0000240	20:01:51	A - Shift 6P SUN / 6A FRI	7001 - Dispatch Error (Never Dispatched)	None		
24-0000214	20:33:52	A - Shift 6P SUN / 6A FRI	711 - Municipal alarm system, malicious false alarm	None		
24-0000148	02:51:37	C - Shift 6P FRI / 6P SUN	733 - Smoke detector activation due to malfunction	None		
24-0000223	01:51:08	C - Shift 6P FRI / 6P SUN	733 - Smoke detector activation due to malfunction	None		
24-0000206	22:44:56	A - Shift 6P SUN / 6A FRI	735 - Alarm system sounded due to malfunction	None		
24-0000117	18:33:00	C - Shift 6P FRI / 6P SUN	736 - CO detector activation due to malfunction	None		
24-0000153	16:01:42	C - Shift 6P FRI / 6P SUN	743 - Smoke detector activation, no fire - unintentional	None		
24-0000174	16:59:09	B - Shift 6A MON / 6P FRI	745 - Alarm system activation, no fire - unintentional	None		
24-0000111	13:23:23	B - Shift 6A MON / 6P FRI	746 - Carbon monoxide detector activation, no CO	None		
24-0000227	05:51:22	C - Shift 6P FRI / 6P SUN	746 - Carbon monoxide detector activation, no CO	None		
						Total: 0.00%
Count: 13						
						Total: 0.00%
Count: 138						

AFD Aid Given/Received Report

Incident Number	Basic Incident Date Time	Basic Incident Day Name (FD1.3)	Basic Incident Full Address	Aid Given Or Received	Automatic Aid Received Departments	Basic Incident Type Code (FD1.21)
Department Name: (None)						
24-0000124	02/04/2024 10:57:37	Sunday	4923 ALLEN PARK Drive O1 Allendale MI 49401	Automatic aid received	Georgetown Township, Blendon Township Fire Dept, Wright-Tallmadge Fire Dept	113
24-0000158	02/12/2024 15:57:58	Monday	5366 PIERCE Street Allendale MI 49401	Mutual aid received	Wright-Tallmadge Fire Dept, Georgetown Township, Blendon Township Fire Dept	113
24-0000164	02/13/2024 23:47:47	Tuesday	6810 PIERCE Street Allendale MI 49401	Mutual aid received	Georgetown Township, Wright-Tallmadge Fire Dept, Blendon Township Fire Dept, Olive Township Fire Dept	651
24-0000188	02/18/2024 15:49:55	Sunday	10440 LAKER VILLAGE Drive Allendale MI 49401	Automatic aid received	Wright-Tallmadge Fire Dept, Georgetown Township, Blendon Township Fire Dept	111
24-0000212	02/22/2024 17:06:04	Thursday	4415 LAKE MICHIGAN Drive D404 Allendale MI 49401	Automatic aid received	Georgetown Township, Wright-Tallmadge Fire Dept, Blendon Township Fire Dept	111
24-0000220	02/23/2024 21:48:58	Friday	11007 RADCLIFF Drive 201 Allendale MI 49401	Automatic aid received	Wright-Tallmadge Fire Dept, Blendon Township Fire Dept, Georgetown Township	651
				Count: 6		
Department Name: Georgetown Township						
24-0000146	02/09/2024 18:00:36	Friday	4785 CANAL AVE Grandville MI 49418	Mutual aid given		571
				Count: 1		
Department Name: Wright-Tallmadge Fire Dept						
24-0000116	02/02/2024 16:29:35	Friday	15146 16TH Avenue Marne MI 49435	Automatic aid given		611
24-0000181	02/17/2024 18:37:25	Saturday	2535 HAYES Street Allendale MI 49401	Mutual aid given		611
24-0000182	02/17/2024 18:41:48	Saturday	96 GARDENS Boulevard Grand Rapids MI 49534	Mutual aid given		611
				Count: 3		
				Count: 10		

AFD NFIRS Run Data Report - Hour of Day

Hour of Day	Number of Runs
00:00:00 - 00:59:59	2
01:00:00 - 01:59:59	4
02:00:00 - 02:59:59	6
03:00:00 - 03:59:59	1
04:00:00 - 04:59:59	3
05:00:00 - 05:59:59	5
06:00:00 - 06:59:59	2
07:00:00 - 07:59:59	1
08:00:00 - 08:59:59	6
09:00:00 - 09:59:59	3
10:00:00 - 10:59:59	6
11:00:00 - 11:59:59	12
12:00:00 - 12:59:59	6
13:00:00 - 13:59:59	5
14:00:00 - 14:59:59	3
15:00:00 - 15:59:59	6
16:00:00 - 16:59:59	8
17:00:00 - 17:59:59	6
18:00:00 - 18:59:59	14
19:00:00 - 19:59:59	6
20:00:00 - 20:59:59	5
21:00:00 - 21:59:59	11
22:00:00 - 22:59:59	11
23:00:00 - 23:59:59	6
Total: 138	



ALLENDALE FIRE DEPARTMENT ANNUAL REPORT 2023

FIRE CHIEF: MICHAEL KEEFE

DEPUTY CHIEF: RANDY BOSCH

**ALLENDALE CHARTER TOWNSHIP FIRE DEPARTMENT
6676 LAKE MICHIGAN DR.,
ALLENDALE, MI 49401
Phone: 616-892-3121**

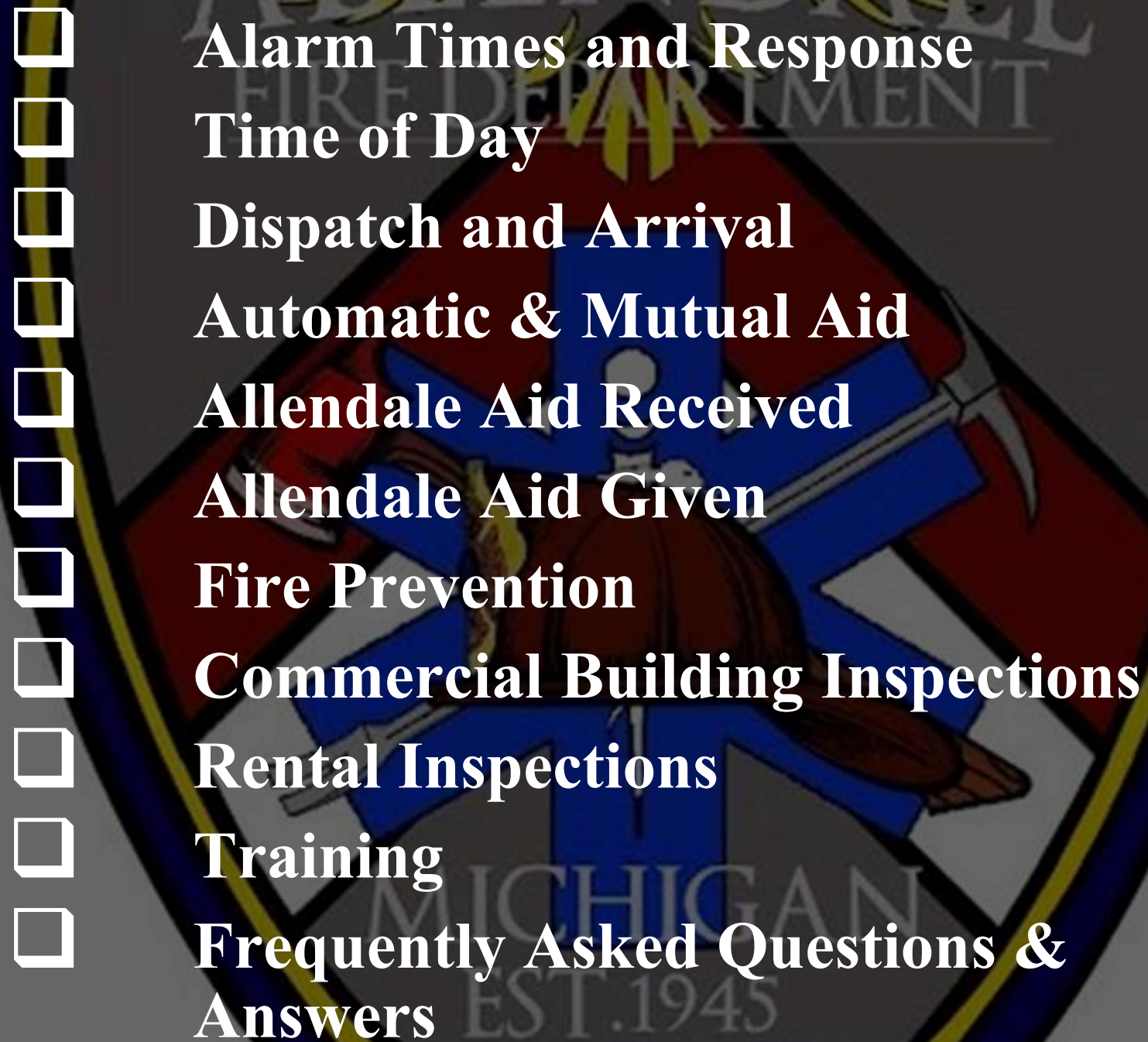
Message from Fire Chief Michael Keefe

Message from Deputy Chief Randy Bosch

- ☐ Personnel Roster
- ☐ ISO Property Protection Classification

- ☐ 2023 Statistic Report
- ☐ Calls 2019 – 2023
- ☐ Calls per Shift
- ☐ Calls by Day of the Week
- ☐ Man-Hours on Alarms
- ☐ Overlapping Incidents



- 
- The background features a large, semi-transparent logo of the Allendale Fire Department. The logo is a shield-shaped emblem with a blue border. Inside, there's a red field with a blue Maltese cross. The cross has a fire helmet in the center and a fire hose reel on the left arm. The words "ALLLENDALE" and "FIRE DEPARTMENT" are at the top, and "MICHIGAN" and "EST. 1945" are at the bottom.
- ☐ Alarm Times and Response
 - ☐ Time of Day
 - ☐ Dispatch and Arrival
 - ☐ Automatic & Mutual Aid
 - ☐ Allendale Aid Received
 - ☐ Allendale Aid Given
 - ☐ Fire Prevention
 - ☐ Commercial Building Inspections
 - ☐ Rental Inspections
 - ☐ Training
 - ☐ Frequently Asked Questions & Answers



Fire Department Administration



Fire Chief Michael Keefe
20 Years of Service
Full-Time



Deputy Fire Chief Randy Bosch
42 Years of Service
Paid – on – Call

Message from Fire Chief Michael Keefe

We would like to start of the 2023 annual report by saying thank you.

Our report presents an overview of the activities and accomplishments of the department as well as some insight into the services that we provide to our great community of Allendale.

The 2023 Annual Report has been prepared to provide information and statistics on the activities of the department during the past year and comparison data from previous years, where available.

Well, this certainly has been a great year. We started 2023 of in the right direction by moving into our new building. It certainly has flown by with uncharted territory of having a new building. It has been exciting having the space needed and the new technology within the building.

We also worked very hard out in the community with lowering our ISO rating for the citizens of Allendale Township. Later in the report you will see what we have done. We could not have done it with out the support of our firefighters and the township board.

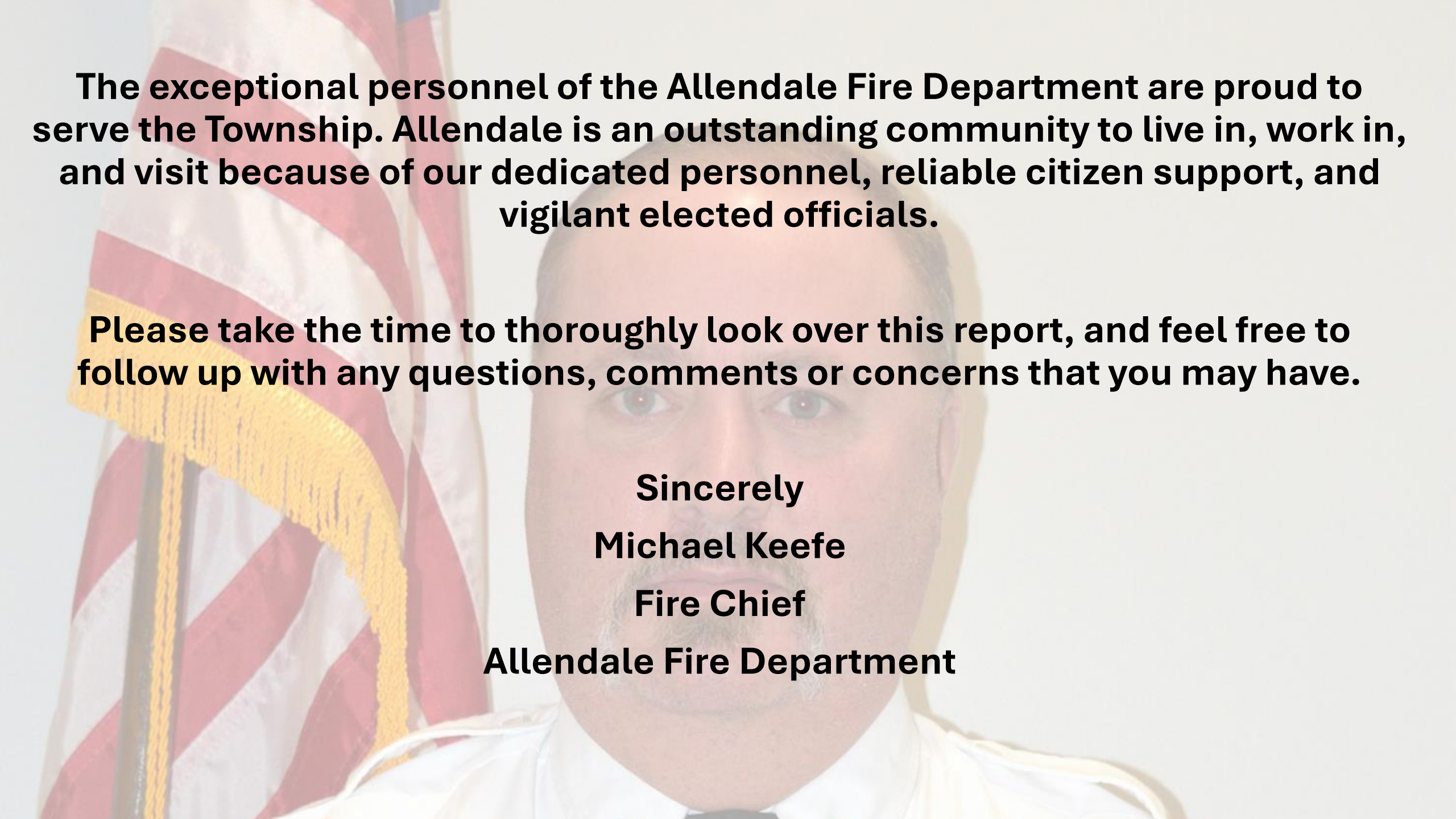


Allendale Fire had a record setting year with runs. We managed each call with professionalism, courtesy and compassion.

A fire department is a valuable community asset providing emergency and essential services to residents, businesses and visitors. Regardless of the size of the community, many people will never need the emergency services the fire department provides.

The fire department made 1,525 calls in 2023. This again was an increase in runs from 2022. All the departments in Ottawa County saw an increase of calls in 2022. We are maintaining a good number of Paid on Call staffing, but as these numbers increase, we will need to provide more staffing to accommodate the increase.

We hope that this report will give the needed insight on the operations of Allendale Fire Department.



The exceptional personnel of the Allendale Fire Department are proud to serve the Township. Allendale is an outstanding community to live in, work in, and visit because of our dedicated personnel, reliable citizen support, and vigilant elected officials.

Please take the time to thoroughly look over this report, and feel free to follow up with any questions, comments or concerns that you may have.

Sincerely

Michael Keefe

Fire Chief

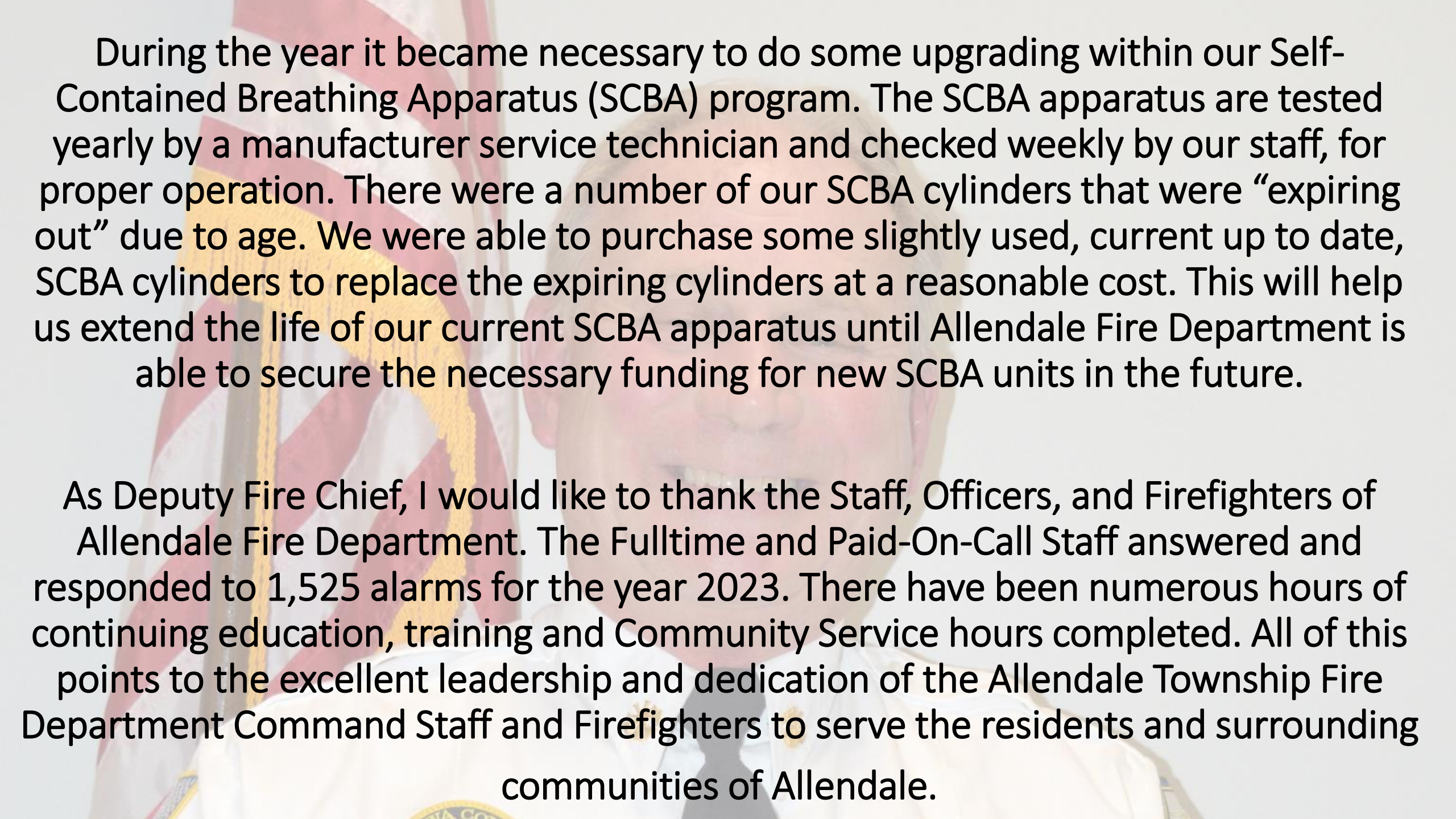
Allendale Fire Department

Message from Deputy Fire Chief Randy Bosch

I would like to start by saying “Thank You”, to the residents and businesses of Allendale Township and the Allendale Township Board for the tremendous amount of support for the year 2023 shown towards the Allendale Township Fire Department.

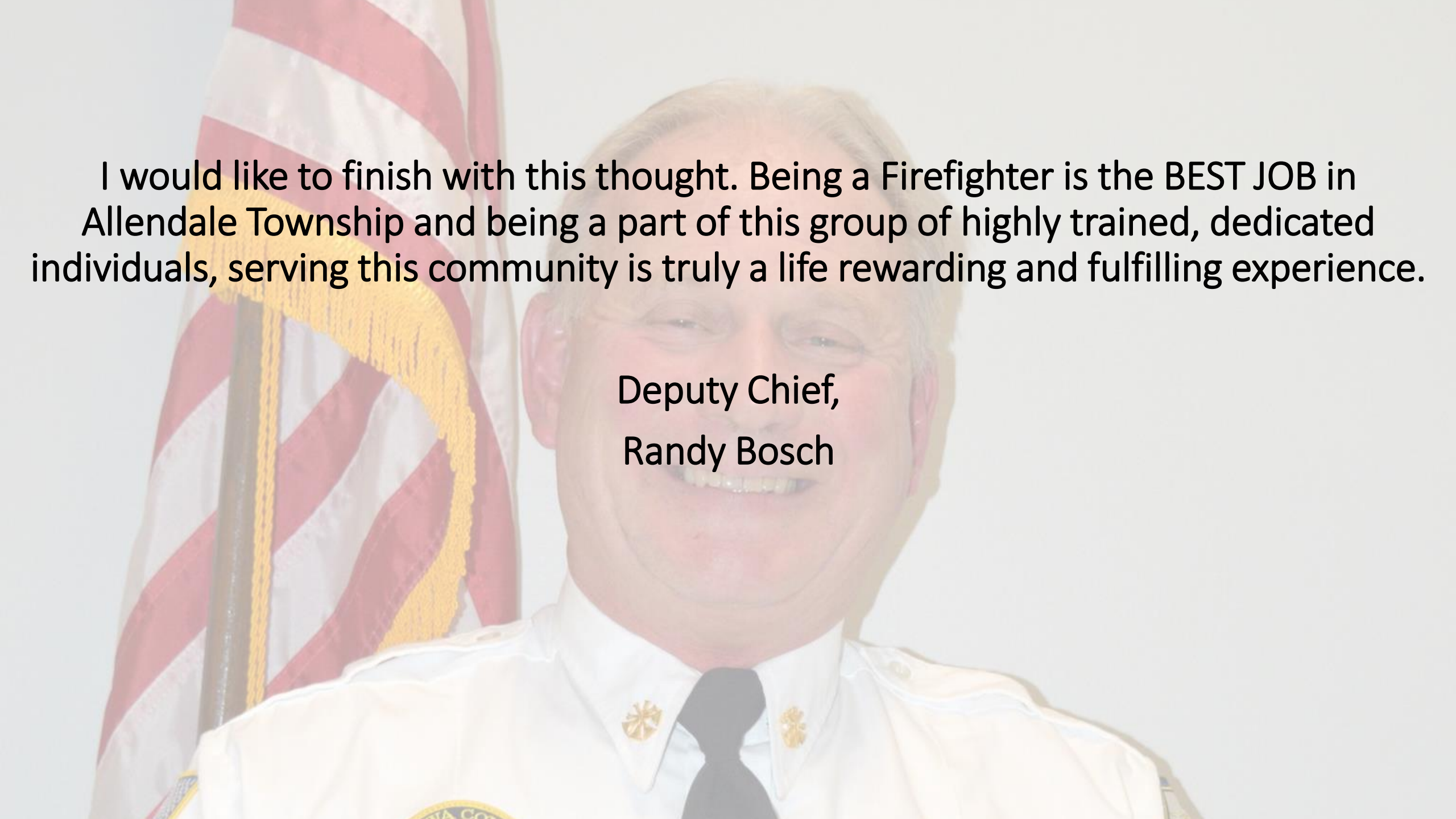
It was an exciting beginning to the year, 2023, for the fire department. We saw the completion and experienced the opportunity to move into a new “state of the art” fire station. This new facility, with its exceptional training and response capabilities, will continue to allow the Allendale Fire Department the ability to serve the residents of Allendale, community of Grand Valley State University, surrounding townships, and Ottawa County more efficiently and effectively for many years into the future.

The year 2023 was special for me, in my career with the fire department. Many years ago, there had been long range planning meetings concerning building a new fire station, location of a new building, and what that might look like for the future. It has been very exciting to see this come to reality, experienced the building project and being a part of what has been planned for the future of Allendale Fire Department.



During the year it became necessary to do some upgrading within our Self-Contained Breathing Apparatus (SCBA) program. The SCBA apparatus are tested yearly by a manufacturer service technician and checked weekly by our staff, for proper operation. There were a number of our SCBA cylinders that were “expiring out” due to age. We were able to purchase some slightly used, current up to date, SCBA cylinders to replace the expiring cylinders at a reasonable cost. This will help us extend the life of our current SCBA apparatus until Allendale Fire Department is able to secure the necessary funding for new SCBA units in the future.

As Deputy Fire Chief, I would like to thank the Staff, Officers, and Firefighters of Allendale Fire Department. The Fulltime and Paid-On-Call Staff answered and responded to 1,525 alarms for the year 2023. There have been numerous hours of continuing education, training and Community Service hours completed. All of this points to the excellent leadership and dedication of the Allendale Township Fire Department Command Staff and Firefighters to serve the residents and surrounding communities of Allendale.



I would like to finish with this thought. Being a Firefighter is the BEST JOB in Allendale Township and being a part of this group of highly trained, dedicated individuals, serving this community is truly a life rewarding and fulfilling experience.

Deputy Chief,
Randy Bosch

Fire Department Full-Time Staff



Captain
Commercial Inspector
Tony Dolce
14 Years



Lieutenant
Rental Inspector
Kyle Garlanger
8 years



Lieutenant
Training Officer
Scott Harkes
18 Years



Firefighter
Fire Prevention
Dillon Reeder
5 years

Paid – on – Call Officers Lieutenants



Lieutenant / EMT

Bruce Nagelkirk

33 years



Lieutenant / EMT

Dave Marshall

7 years



Lieutenant / EMT

William O'Donnell

26 Years



Lieutenant / EMT

Steve Wolbrink

13 Years

Paid – on – Call Officer Sergeants



**Sergeant / EMT
Doug Anderson
7 years**



**Sergeant / EMT
Chris Holmes
16 years**



**Sergeant / EMT
Eric Busscher
7 Years**



**Sergeant / EMT
Nick Richards
16 Years**



**Sergeant / EMT
Joe Flagstadt
8 Years**



**Sergeant / EMT
Troy Teller
5 Years**

Paid – on – Call Firefighters



**Firefighter / EMR
Michael Augustyn
3.5 years**



**Firefighter / EMT
Cody Brow
3.5 Years**



**Probationary Firefighter
Olivia Cole
.5**



**Firefighter / EMT
Jeremy DeGlopper
16 Years**



**Probationary Firefighter
Joel DeVormer
1.24 years**



**Firefighter / EMT
Chad Doornbos
8 Years**

Paid – on – Call Firefighters



**Firefighter / EMT
Garrett Fleming
3.5 Years**



**Firefighter / EMT
Mitch Lass
3.5 Years**



**Firefighter / EMR
Kevin Kraker
21 years**



**Probationary Firefighter
Chris Pearson
1.7 years**



**Firefighter / EMT
Ian Lafave
2 Years**



**Firefighter / EMT
Garrett Stover
6 Years**



**Firefighter / EMT
Colin Vanderwal
7 Years**



**Chaplain
Harold Veldman
9 years**





Chaplains in fire departments provide spiritual and personal counseling to firefighters and other staff members. Fire chaplains must be available at any time, even weekends and holidays, in the event there is need. A fire department may also loan its chaplain to other emergency medical services providers.

On-the-Scene Duties:

Provide appropriate victim assistance to free operational personnel for fire fighting or emergency medical duties;

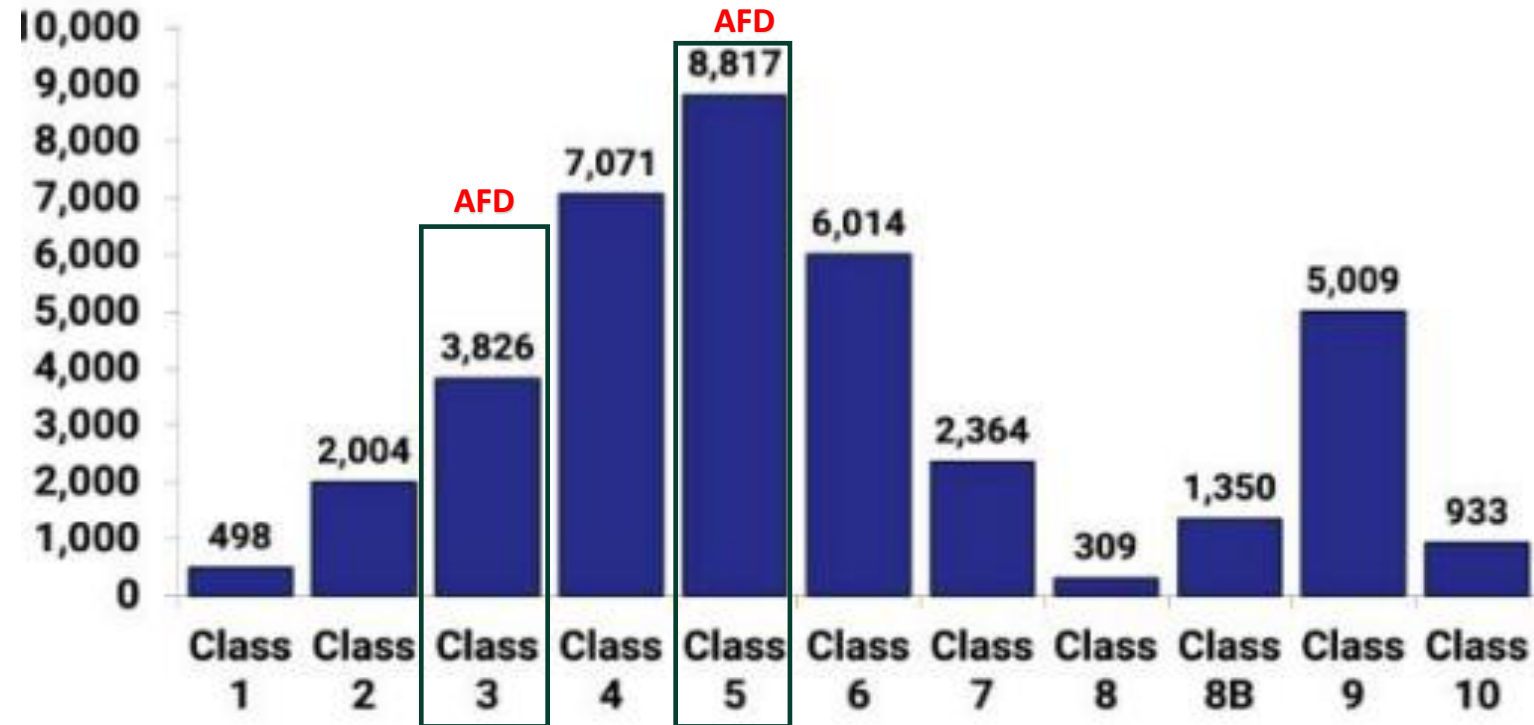
Watch for signs of physical or emotional stress

Assist in providing firefighting rehab needs (water, rest, etc.)

Advise command whenever it is felt that a firefighter or EMT is in need of being relieved from operations.

ISO Property Protection Classification

Countrywide



Allendale Fire ranks in the top 4% of Michigan departments with a ranking of 3, there are only 84 departments with a rate of 3 in Michigan. There are 356 departments rated 5 within the state of Michigan.

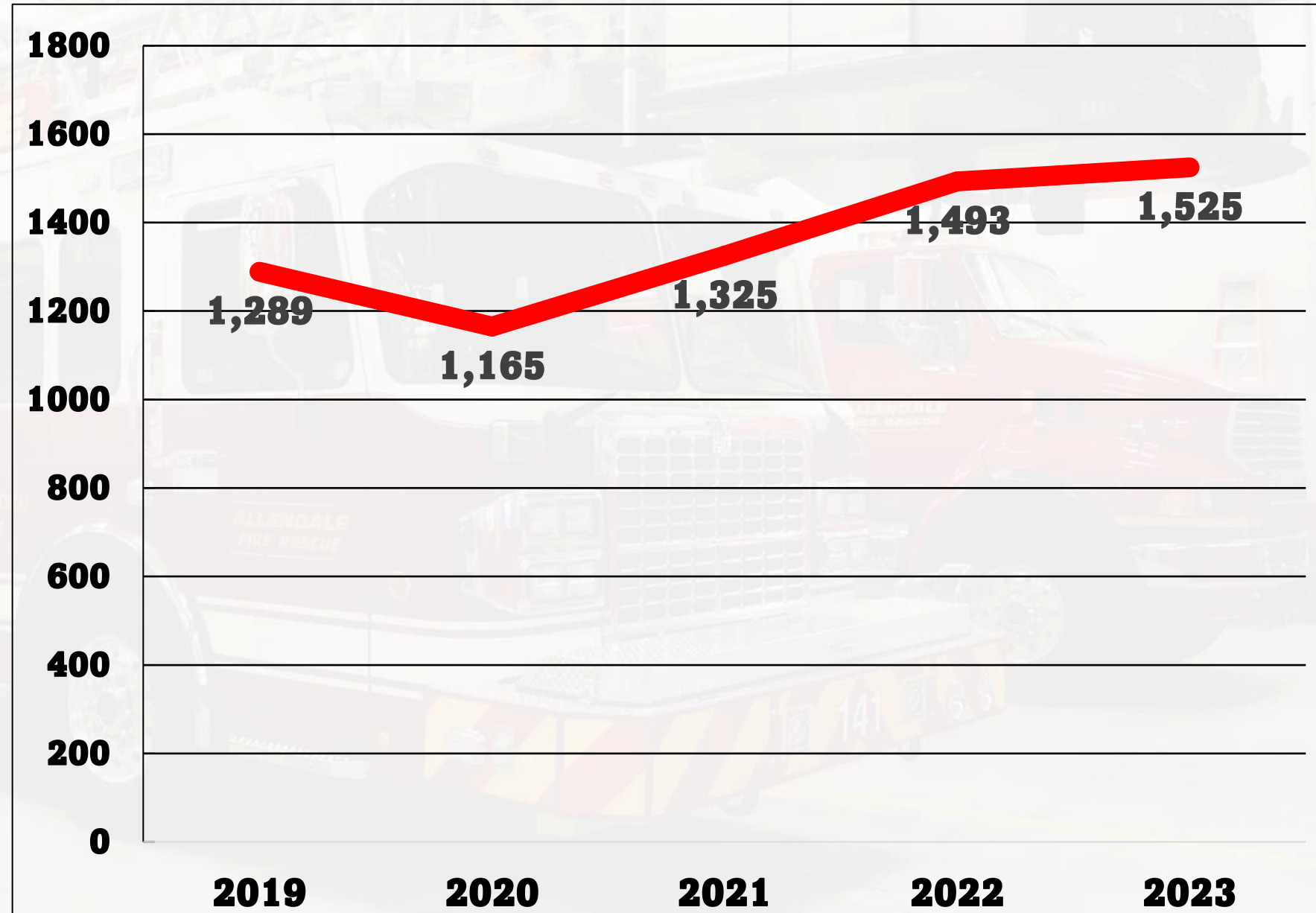
Countrywide there are 3,826 departments at 3 and 8,817 rated at 5. Insurance Services Office, a New Jersey-based company, evaluates more than 50,000 fire departments across the country.

The dedication of the fire department members and staff, along with the strategic location of facilities and purchase of equipment results in the fire department achieving a current ISO Property Protection Classification of 3 Fire Hydrant Areas and 5 in Non-Fire Hydrant Areas. This rating is within the top 6% of all fire departments, career as well as paid on call / volunteer, in the United States. This rating is an independent evaluation and provides residents as well as business owners a financial savings in property insurance.

Incident Response Metrics - Departmental

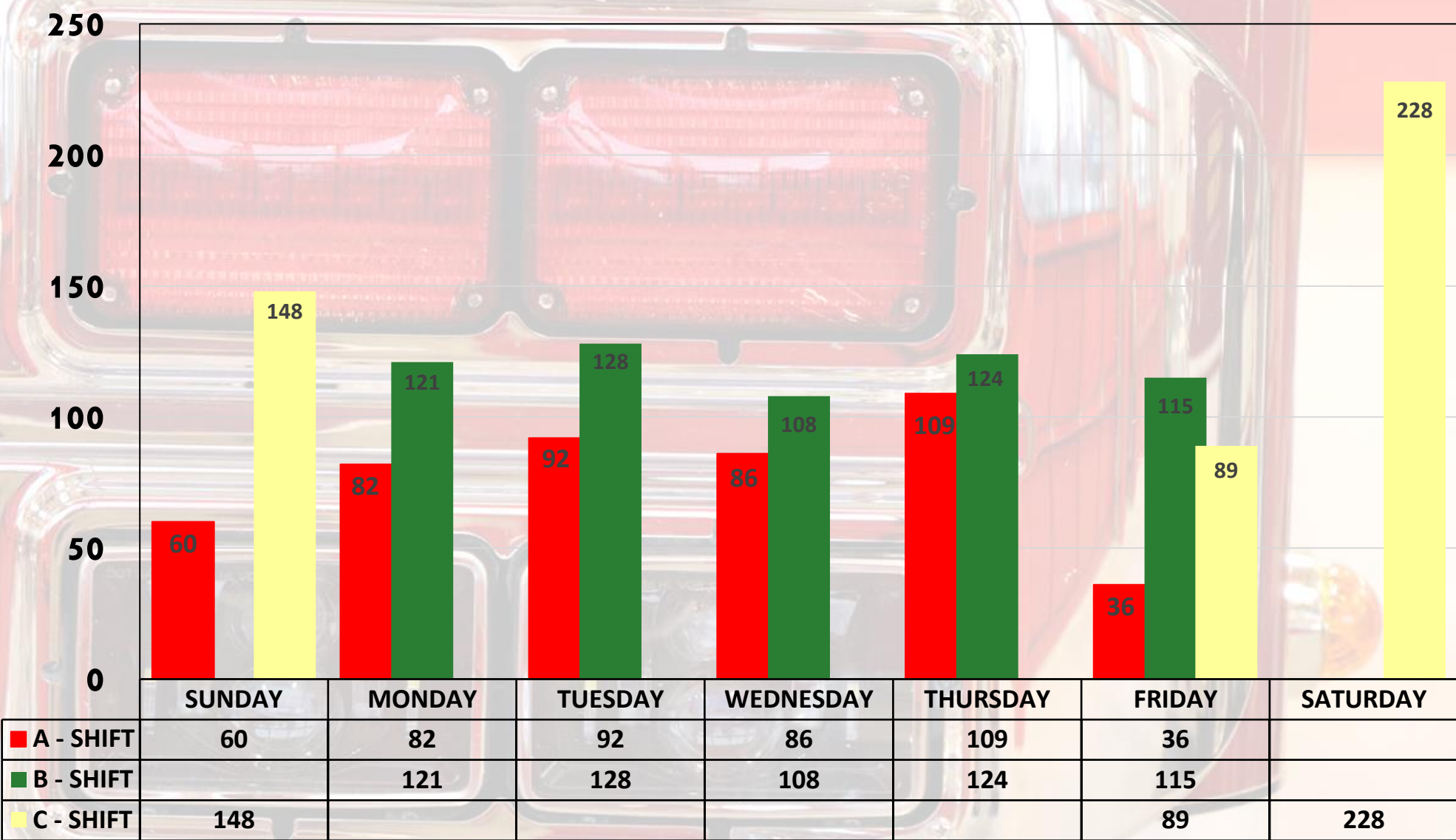
Nationwide, the fire service has seen the continued trend of an increase in call volumes year after year.

Allendale Fire is no stranger to seeing this increase. Since COVID we have seen a dramatic increase in all calls for service



CALLS PER SHIFT

- **A- Shift 6PM**
Sunday – 6pm
Friday is the scheduled time that the Paid-on-Call firefighters are covering the fire department.
- **B- Shift 6AM**
Monday – 6PM
Friday is the scheduled hours of the Full-Time staff; the B- Shift continues to be the busiest shift we have during the weekdays.
- **C- Shift 6PM Friday**
– 6PM Sunday is when the firefighters are filling their duty times during the weekends.

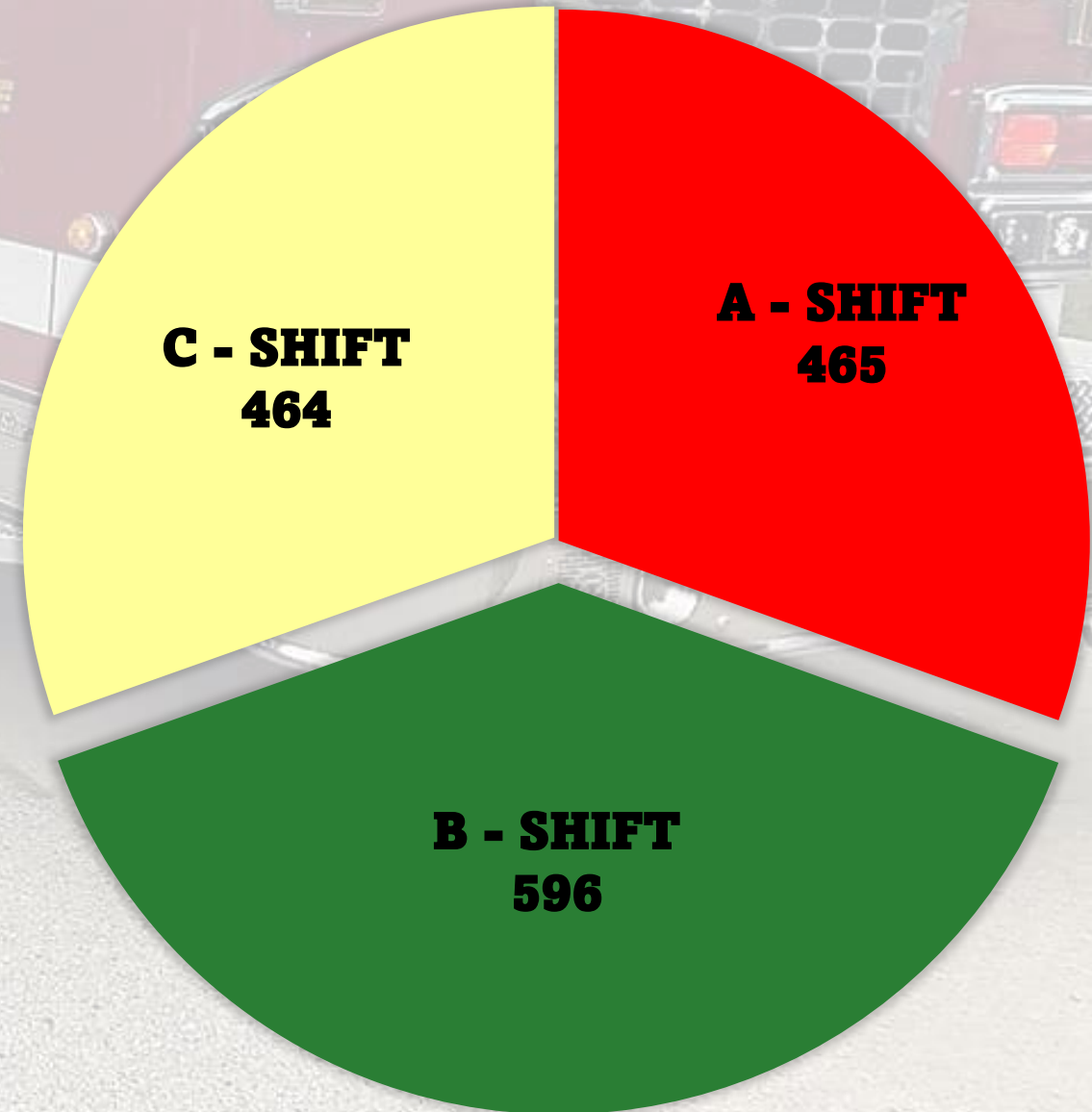


TOTAL PER SHIFT

B – SHIFT CONTINUES TO BE THE BUSIEST AMONG ALL THE SHIFTS WITH 596 CALLS.

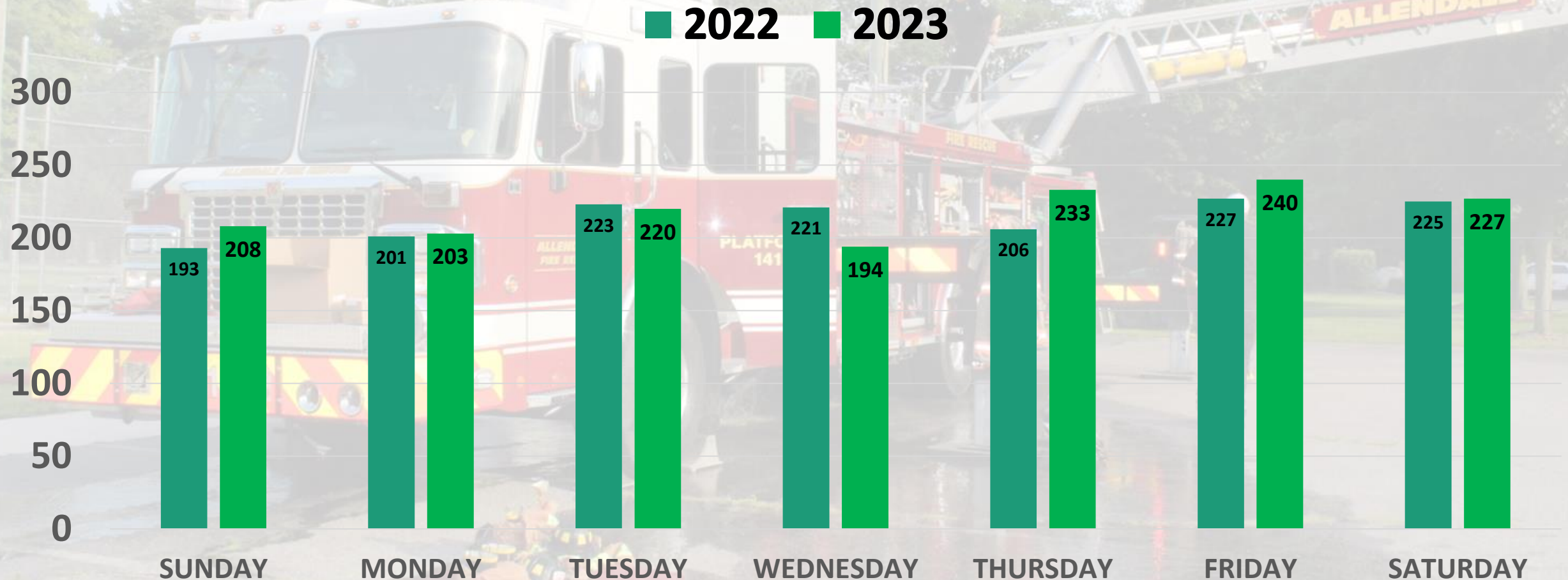
A – SHIFT IS SECOND WITH 465 AND C – SHIFT RUNNING 464. **C – SHIFT** IS RUN BY PAID – ON – CALL FIREFIGHTERS.

AS THIS CONTINUES TO GROW, IT WILL BE HARDER FOR THE POC TO KEEP UP WITH THE DEMAND.



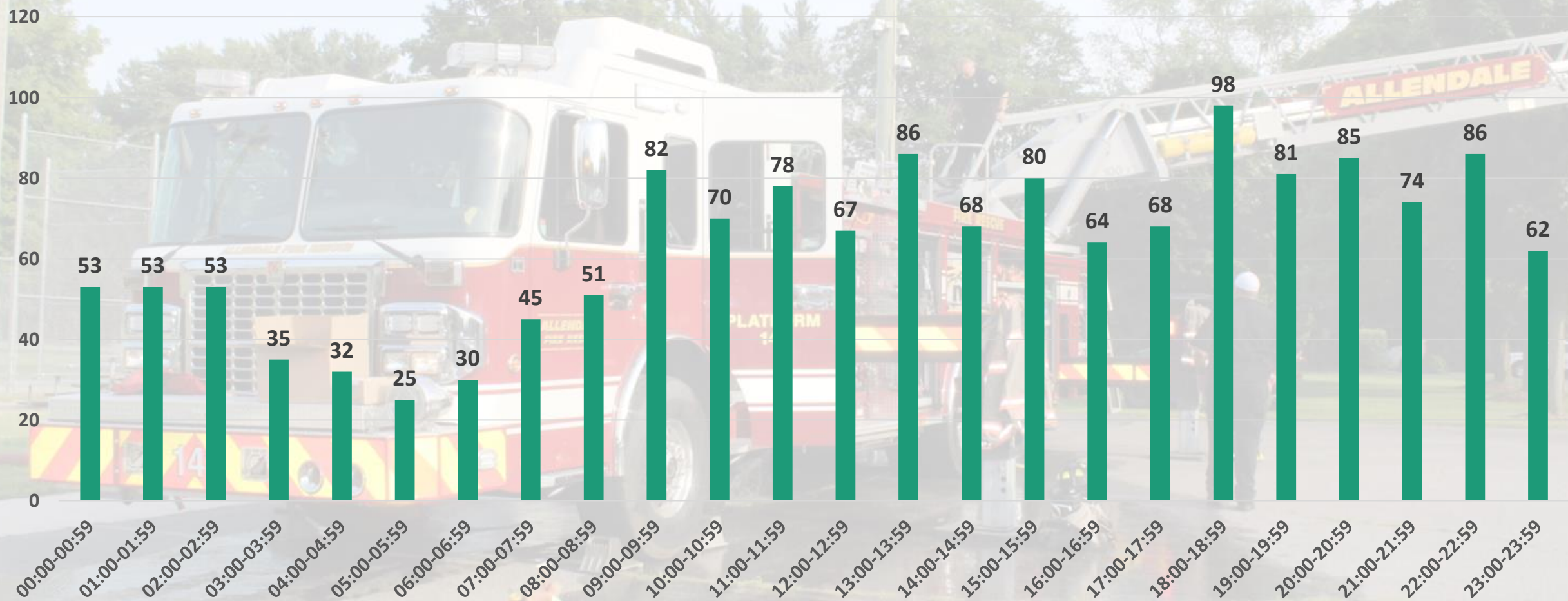
INCIDENTS BY THE DAYS IN THE WEEK

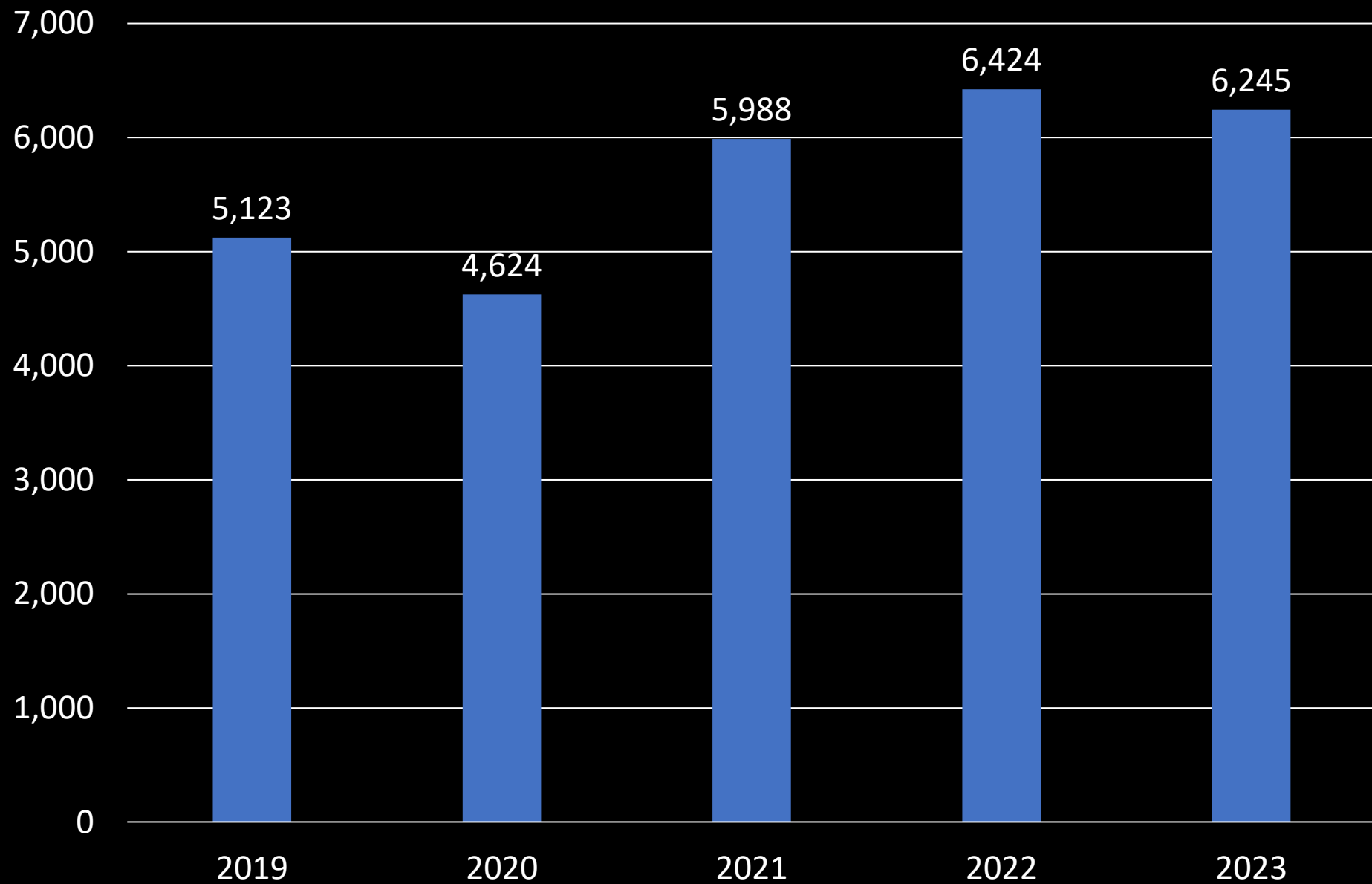
As can be seen, calls for service are generally consistent throughout the week with the highest demand during weekdays, averaging more calls for service per day than weekends in 2023.



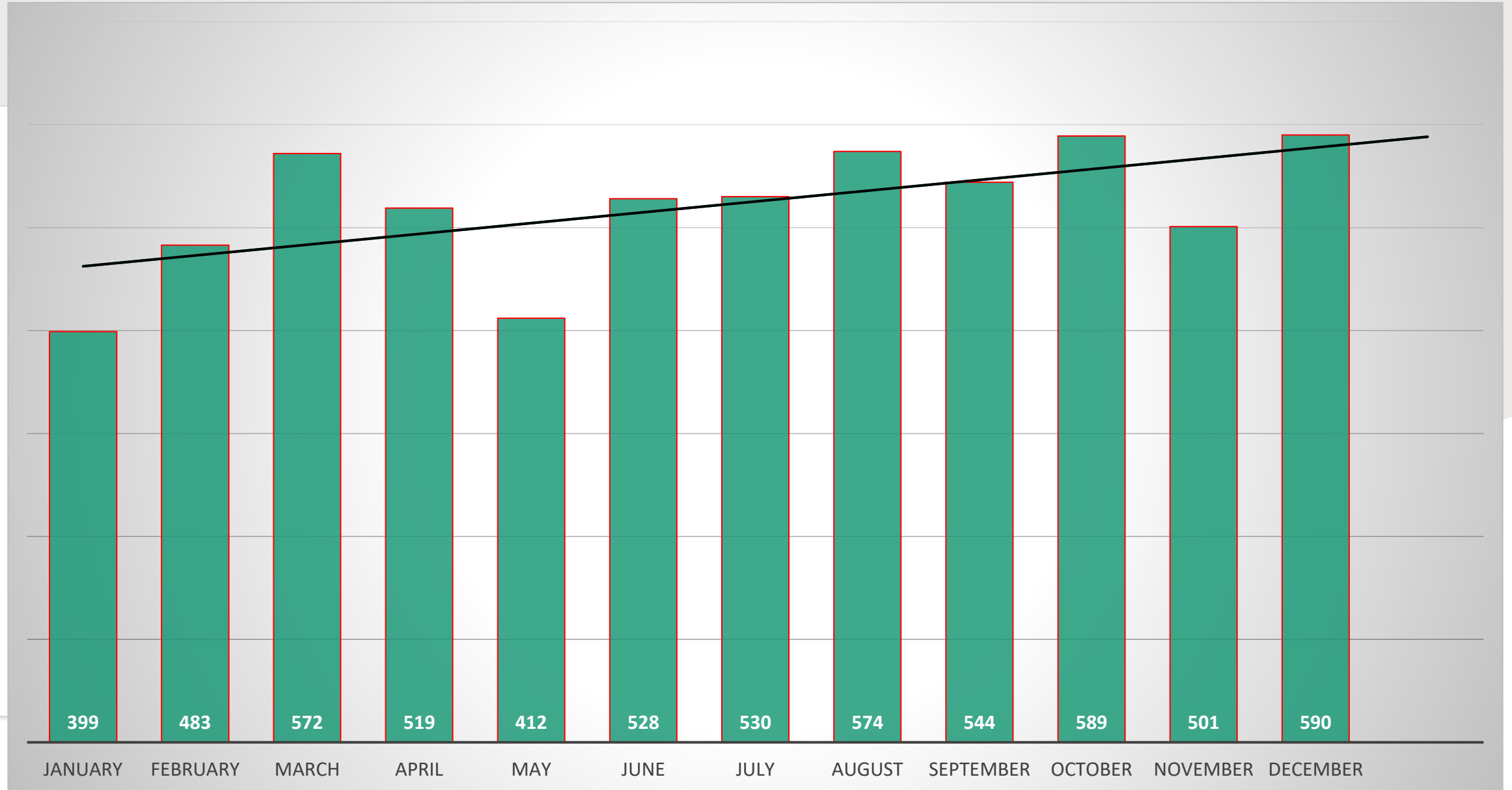
INCIDENTS BY THE HOUR OF THE DAY

Our peak hours for dispatched incidents were between the hours of 9:00AM and 6:00PM. Statistically, both the weekday and daytime response increase correlates to the substantial rise in the daytime population influx within the township.





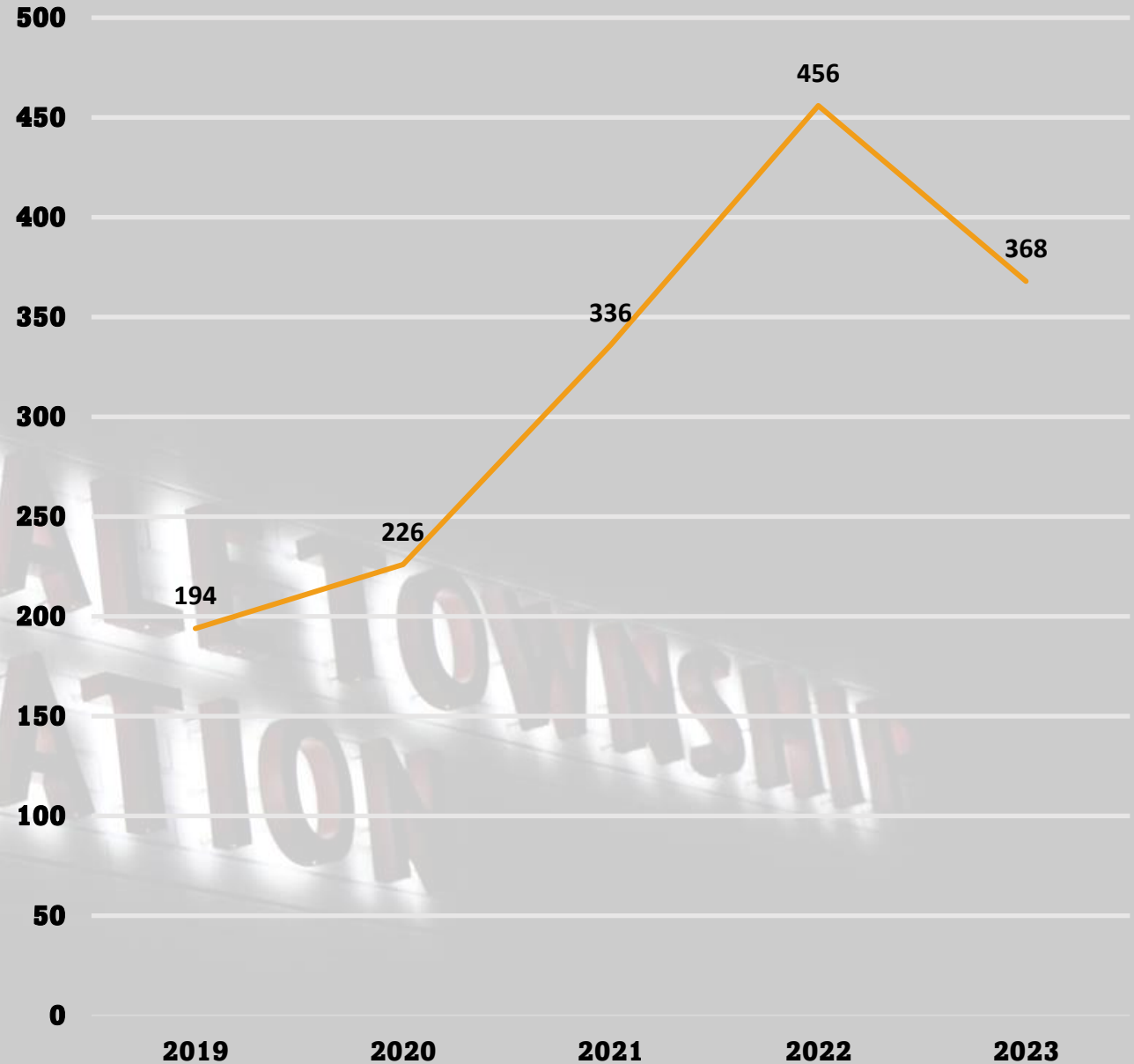
HOURS PER MONTH

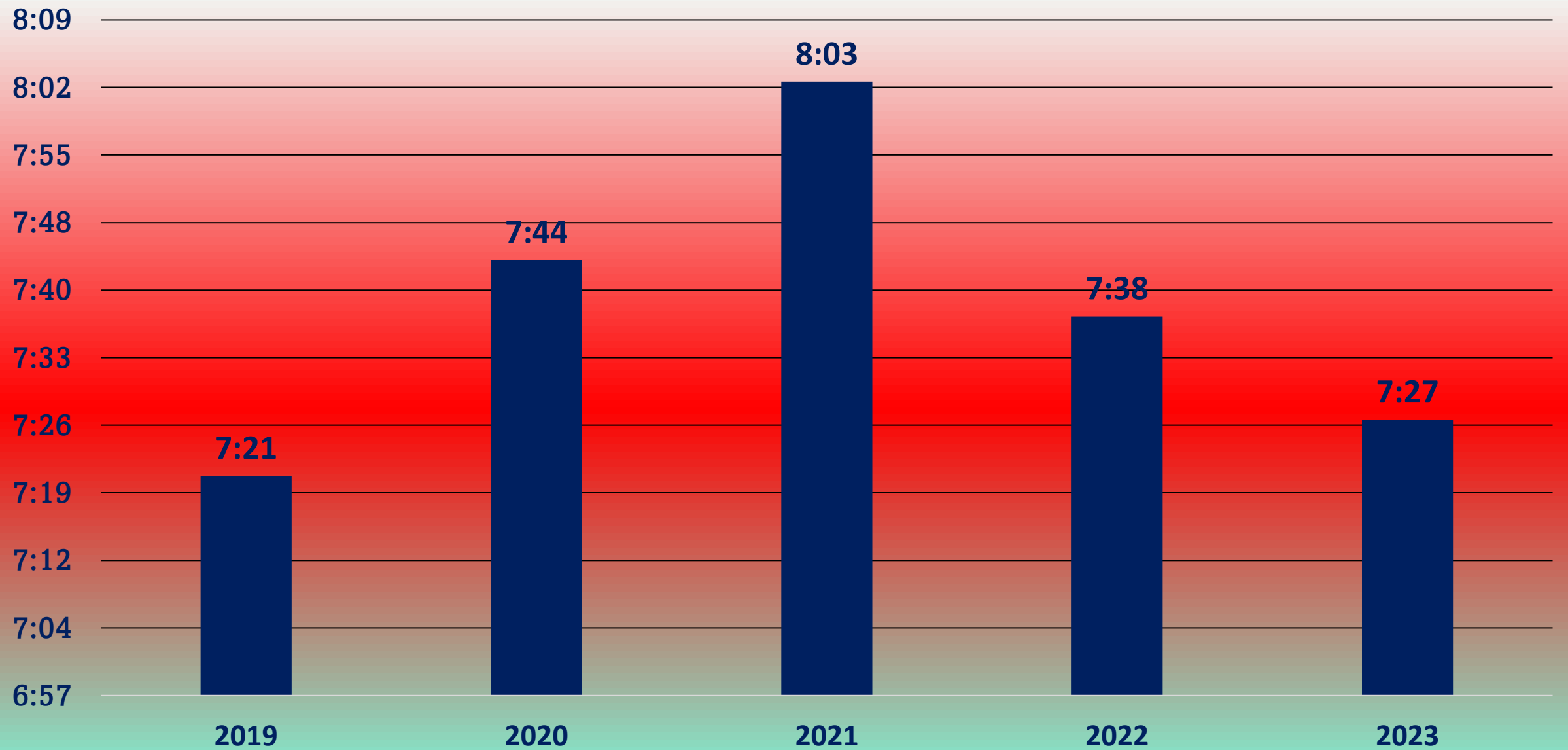


OVERLAPPING INCIDENTS

There are some events that require Allendale to rely on Mutual aid departments to handle the second and sometimes third call.

Overlapping incidents are when the fire department is called to one event and is then given another at the same time. Most of the overlapping incidents that do occur are handled by the same crew splitting in two or another crew is called in.





DISPATCH TO ARRIVAL TIME

AUTOMATIC & MUTUAL AID



Mutual Aid Agreements facilitate the sharing of fire service resources and ideas to provide members with a trained, equipped, and coordinated response for all hazards.



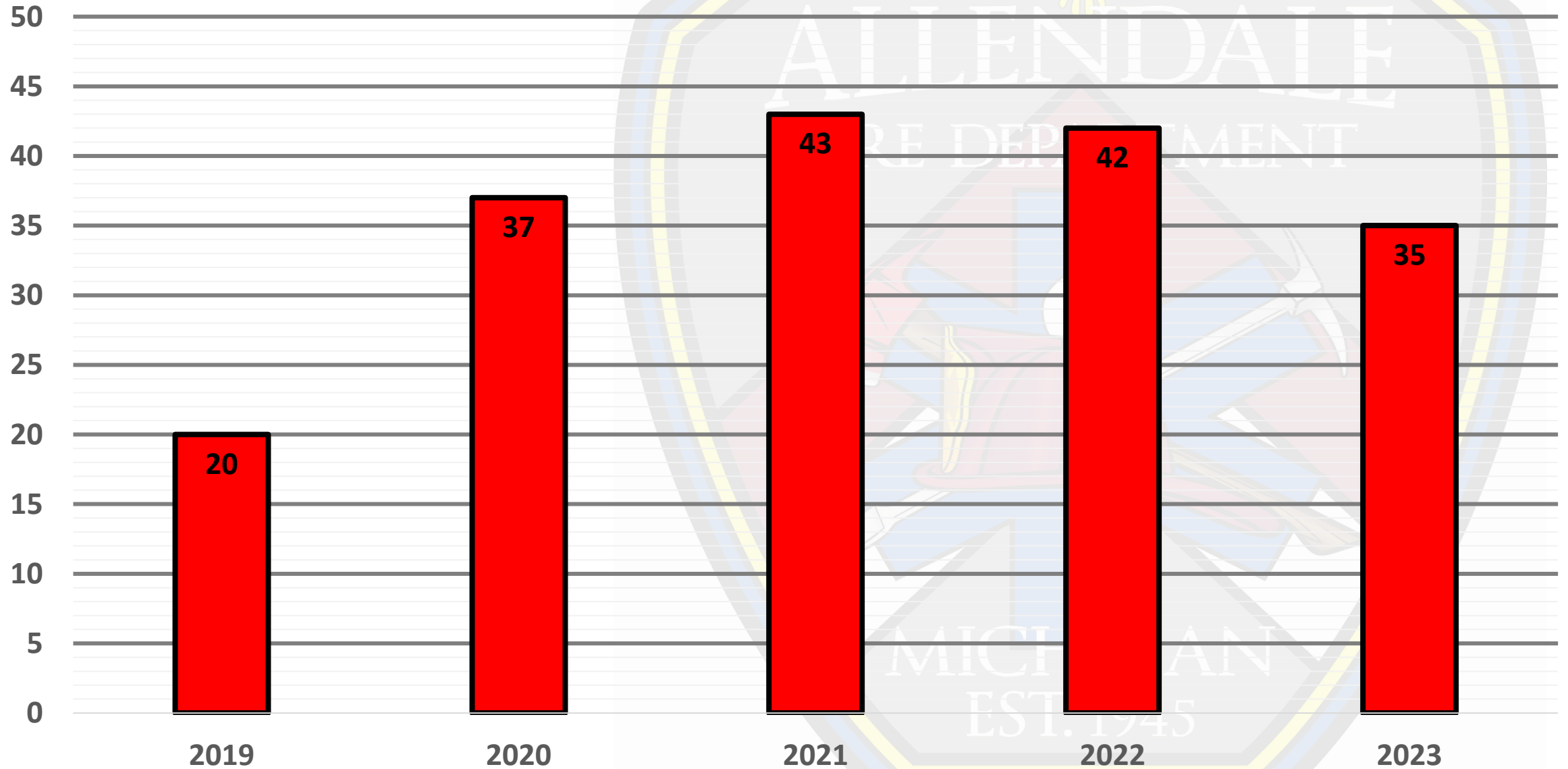
The department either receives Automatic Aid, which is dispatched at the same time Allendale receives the call or Mutual Aid is when asked for after initial dispatch.

Allendale Fire receives Automatic Aid from four main departments, Blendon, Coopersville, Georgetown and Marne (Wright / Tallmadge) Fire.

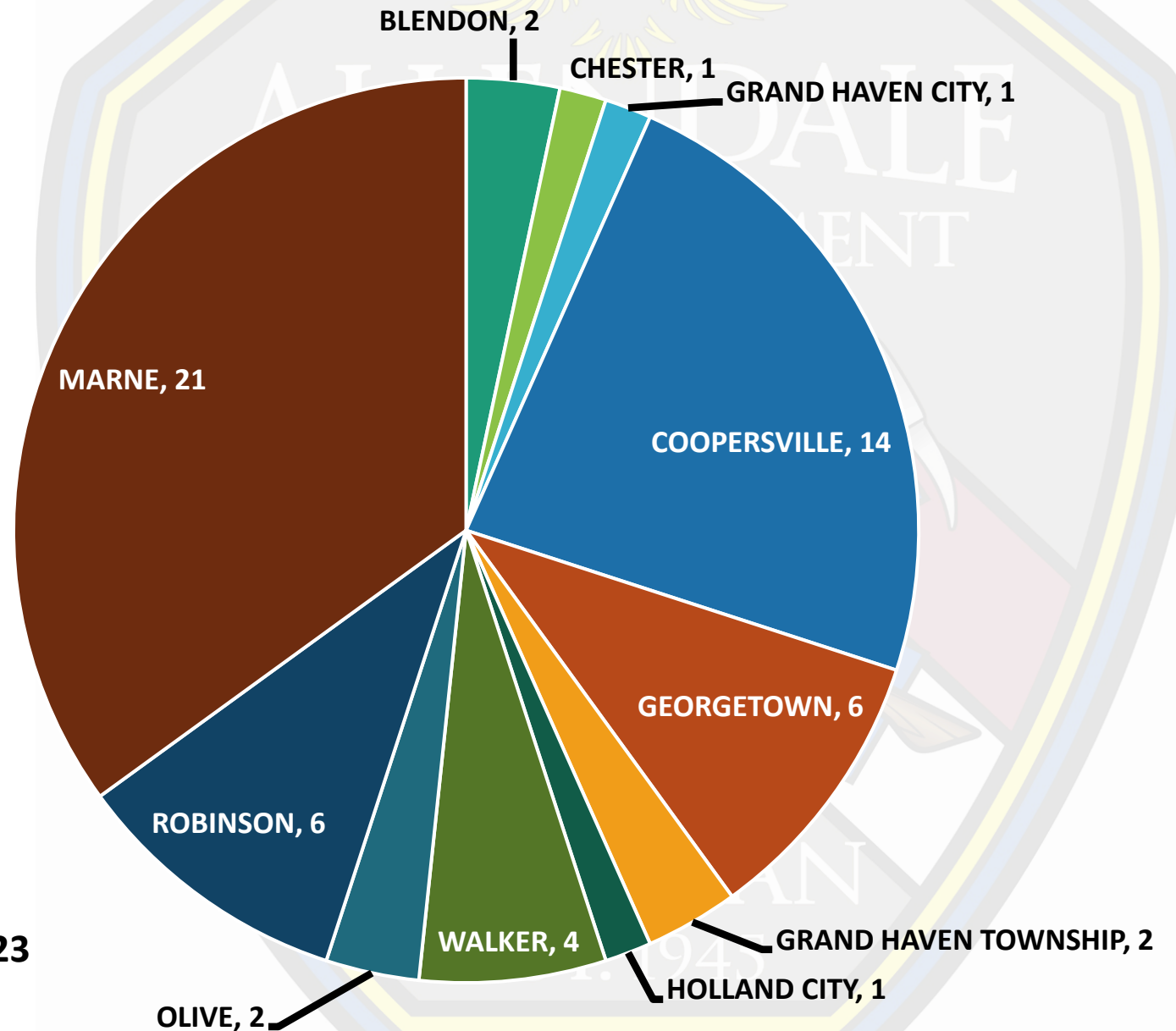
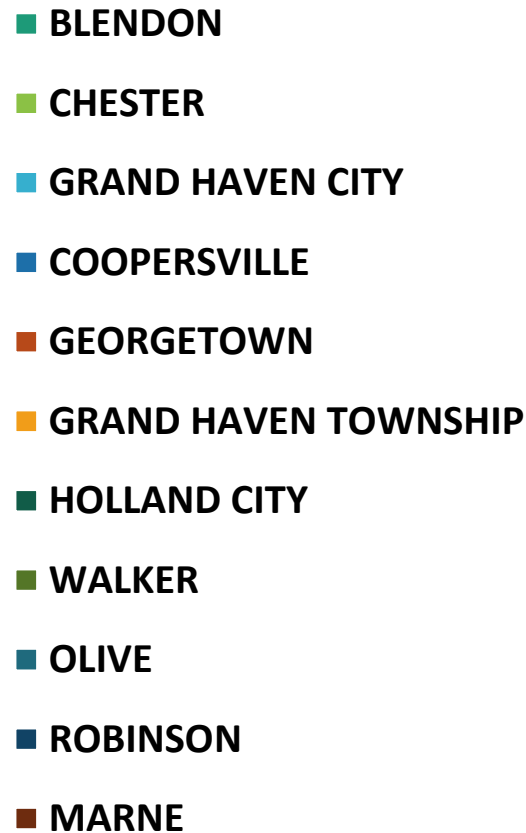
This is often necessary while that department is committed to a fire, to facilitate backup coverage in the event there are any additional fire dispatches in that community.

In 2023, these requests for assistance saw members of the AFD operating on the scene at fires, providing equipment and personnel to other communities.

ALLENDALE AUTOMATIC / MUTUAL AID RECEIVED



ALLENDALE AUTOMATIC / MUTUAL AID GIVEN



Allendale assisted other agencies 60 times in 2023

2023 Fire Prevention Year-in-Review

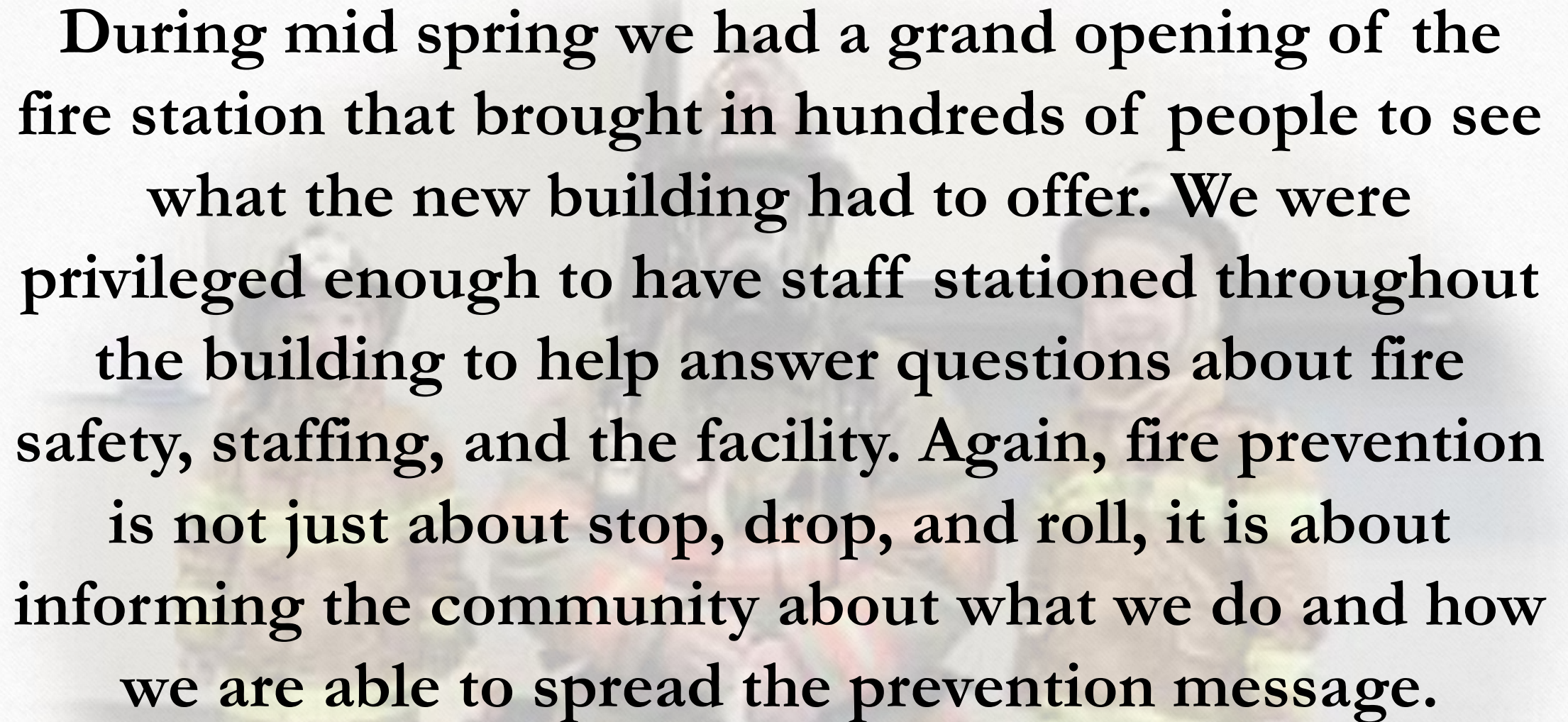
FF. Dillon Reeder



Over the past calendar year Allendale Fire had the benefit of moving into a new fire station, which would not have happened without the overwhelming support from our community. Being able to function out of such a wonderful facility gives us the opportunity to continue our goal of educating all walks of life about fire safety and as well as good safety habits that carry over into everyday life.



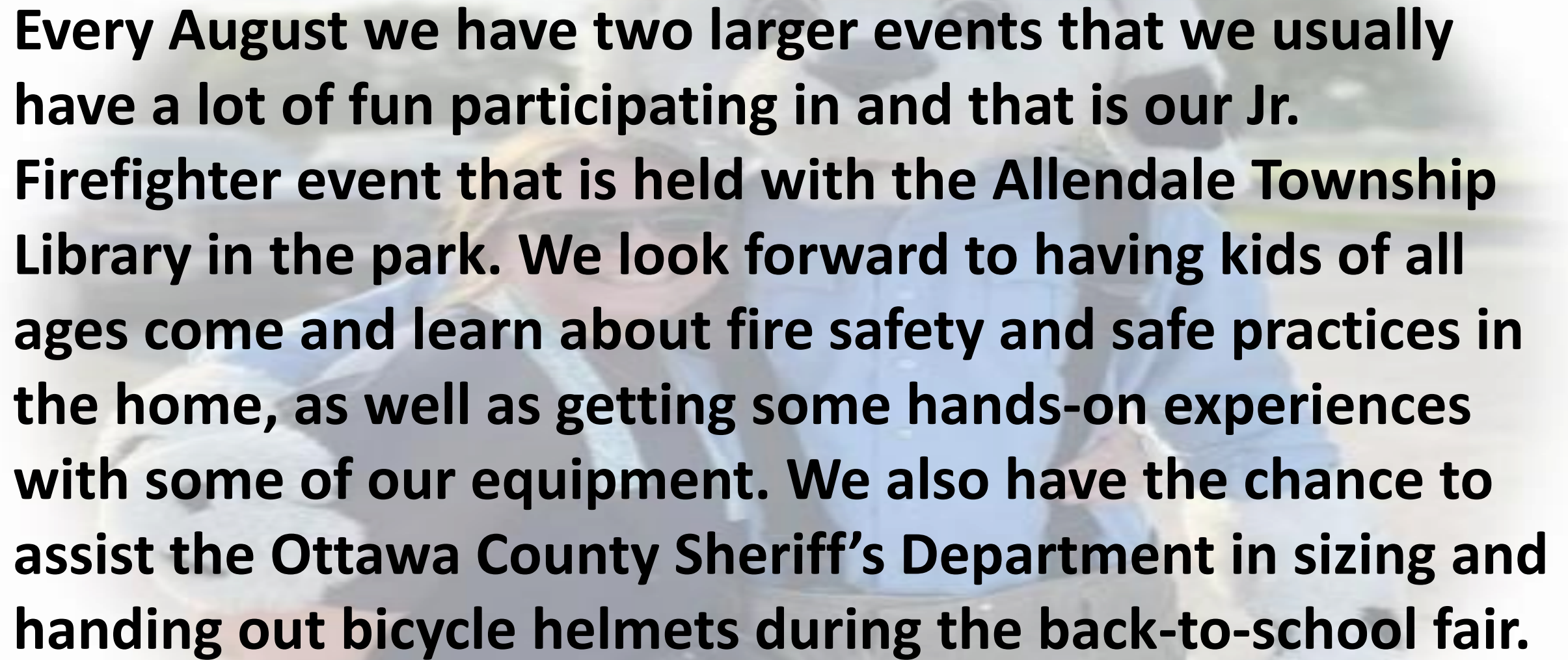
Beginning in March and through April we had the privilege of having students from multiple schools come through our new station and learn all about fire safety through storytelling and group participation in games and even a tour of our trucks and facility. Lots of great questions were asked and we had a lot of fun interacting with some of the youth in our community.

A group of people, including children and adults, are gathered around a fire station building. The text is overlaid on this image.

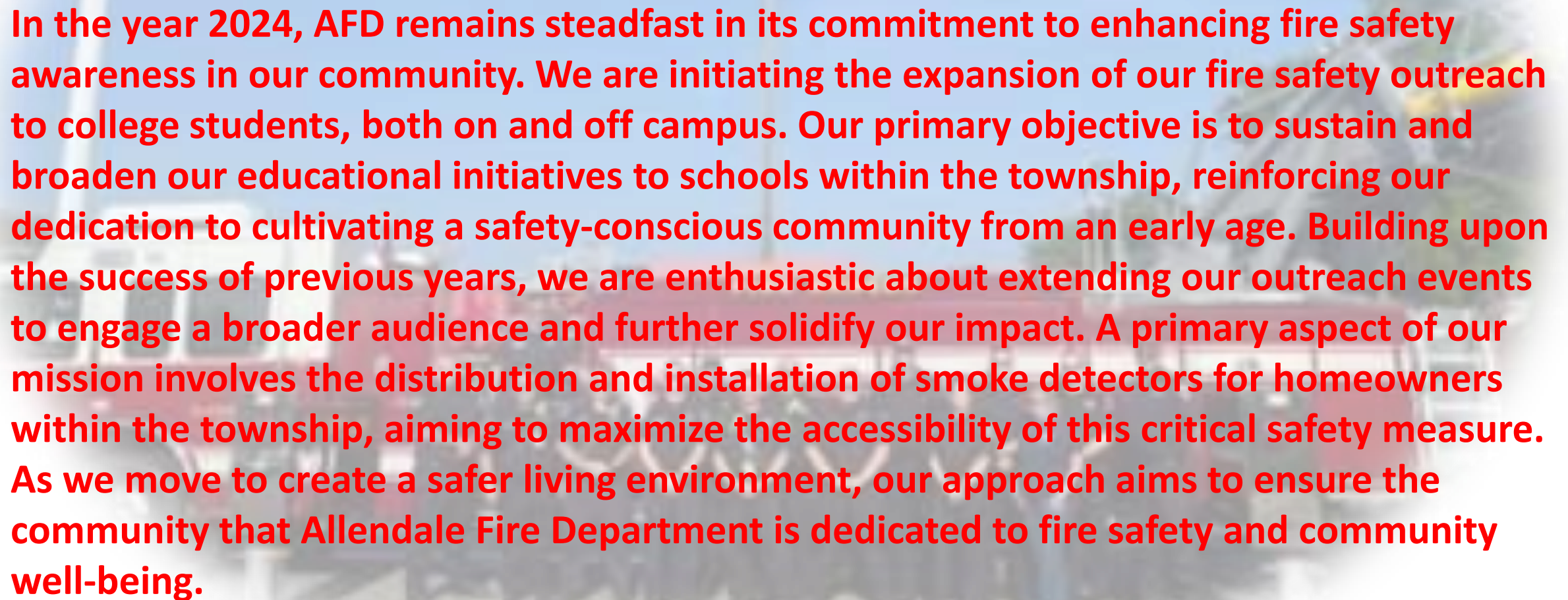
During mid spring we had a grand opening of the fire station that brought in hundreds of people to see what the new building had to offer. We were privileged enough to have staff stationed throughout the building to help answer questions about fire safety, staffing, and the facility. Again, fire prevention is not just about stop, drop, and roll, it is about informing the community about what we do and how we are able to spread the prevention message.

A favorite, long-time Allendale Fire tradition is spending the afternoon at Grand Valley State University with athletes from the Mary Free Bed Wheelchair Sports Camp. This event is something that many members look forward to each year. If you ever have the opportunity to attend this event, you should bring a towel and a set of dry clothes because you are guaranteed to get wet.






Every August we have two larger events that we usually have a lot of fun participating in and that is our Jr. Firefighter event that is held with the Allendale Township Library in the park. We look forward to having kids of all ages come and learn about fire safety and safe practices in the home, as well as getting some hands-on experiences with some of our equipment. We also have the chance to assist the Ottawa County Sheriff's Department in sizing and handing out bicycle helmets during the back-to-school fair.

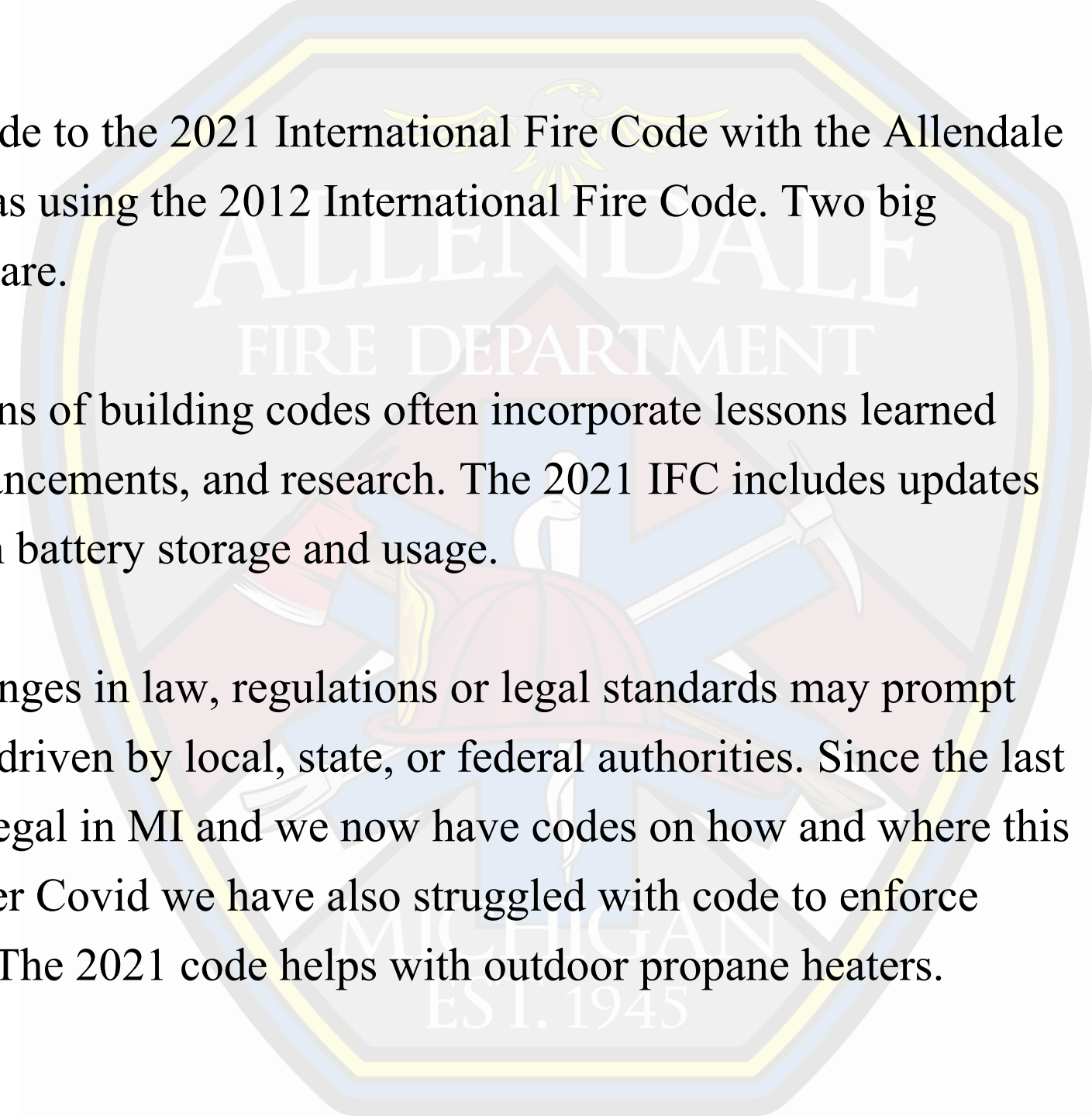
The background of the image is a blurred photograph. On the left, a white street lamp is visible. In the center and right, a red fire truck is partially visible, with its emergency lights and side mirrors discernible. The scene appears to be outdoors on a street or parking area.

In the year 2024, AFD remains steadfast in its commitment to enhancing fire safety awareness in our community. We are initiating the expansion of our fire safety outreach to college students, both on and off campus. Our primary objective is to sustain and broaden our educational initiatives to schools within the township, reinforcing our dedication to cultivating a safety-conscious community from an early age. Building upon the success of previous years, we are enthusiastic about extending our outreach events to engage a broader audience and further solidify our impact. A primary aspect of our mission involves the distribution and installation of smoke detectors for homeowners within the township, aiming to maximize the accessibility of this critical safety measure. As we move to create a safer living environment, our approach aims to ensure the community that Allendale Fire Department is dedicated to fire safety and community well-being.

A portrait of Captain Tony Dolce, a middle-aged man with a mustache and glasses, wearing a dark blue fire department uniform. He is smiling slightly. To his left is a portion of a red and white striped flag with a gold fringe. The background is a plain, light-colored wall.

**In 2023 Allendale
inspectors worked to
ensure the safety of
Allendale's residents
and business. The
limited violations
show business in
Allendale are making
safety a priority.**

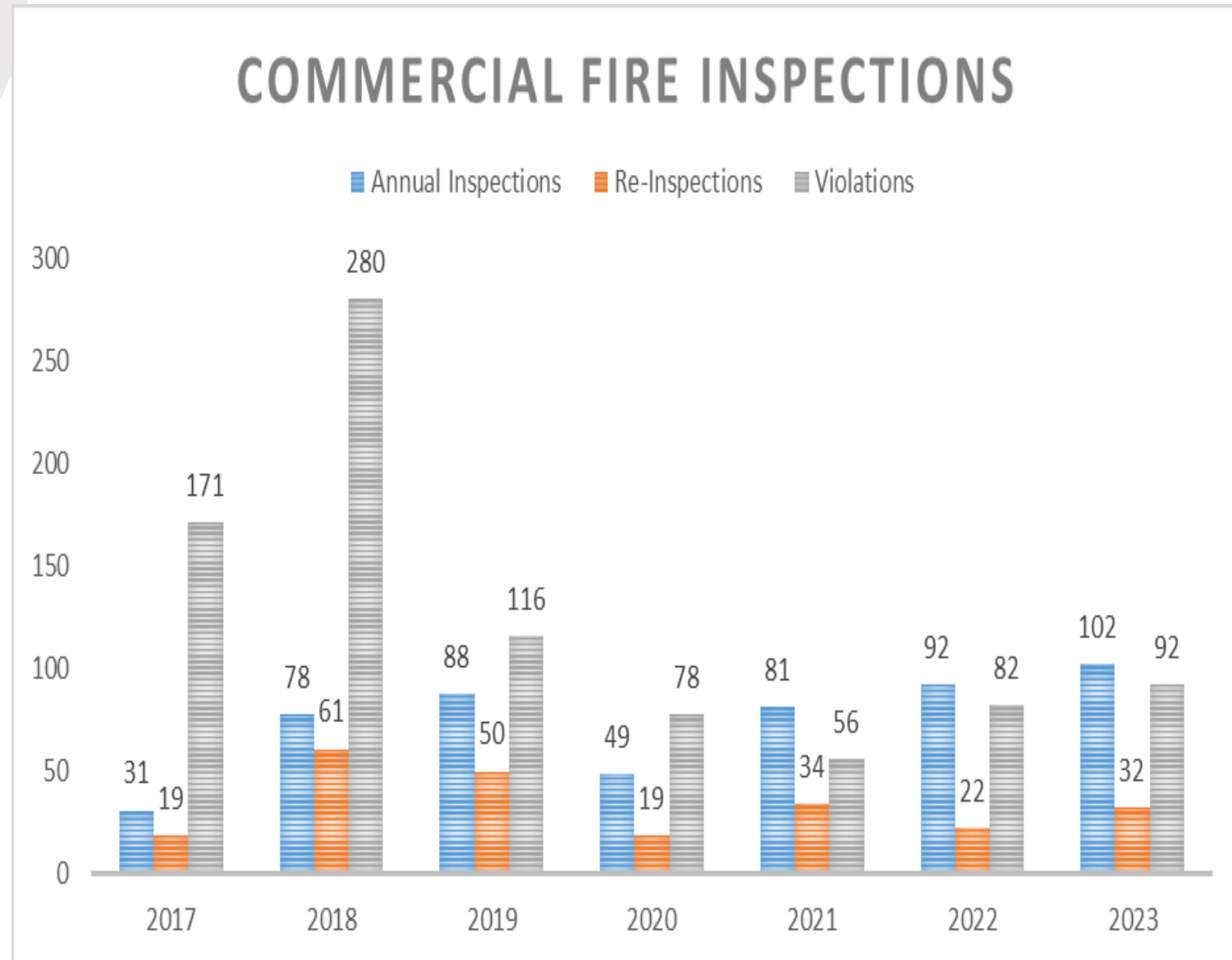
**Captain Tony Dolce
Business Fire Inspector**

The background of the slide features a large, faint, light blue seal of the Allendale Fire Department. The seal is octagonal with a yellow border. Inside, it contains the text "ALLENDALE" at the top, "FIRE DEPARTMENT" in the middle, and "MICHIGAN" and "EST. 1945" at the bottom. The seal also depicts a fire hydrant, a fire hose, and a fire engine.

In 2023 Allendale Fire elected to upgrade to the 2021 International Fire Code with the Allendale Twp Board approval. Allendale Fire was using the 2012 International Fire Code. Two big reasons for the change to the new code are.

1. **Safety Improvements:** Newer versions of building codes often incorporate lessons learned from past events, technological advancements, and research. The 2021 IFC includes updates to how we handle things like lithium battery storage and usage.
2. **Legal and Regulatory Changes:** Changes in law, regulations or legal standards may prompt new codes. These changes could be driven by local, state, or federal authorities. Since the last code cycles marijuana has become legal in MI and we now have codes on how and where this product can be stored or grown. After Covid we have also struggled with code to enforce problems with outside eating areas. The 2021 code helps with outdoor propane heaters.

• During 2023, ten plan reviews were completed on commercial buildings. Six subdivisions went thru the plan review process totaling 160 possible new single-family home lots to be added in 2024. Plan review was done for three possible single family rental projects to be built in Allendale. Plan review continues to be very important to ensure new projects are safe for the community and Firefighter.





RENTAL INSPECTOR LT. KYLE GARLANGER

2023 Rental Inspection Program Review




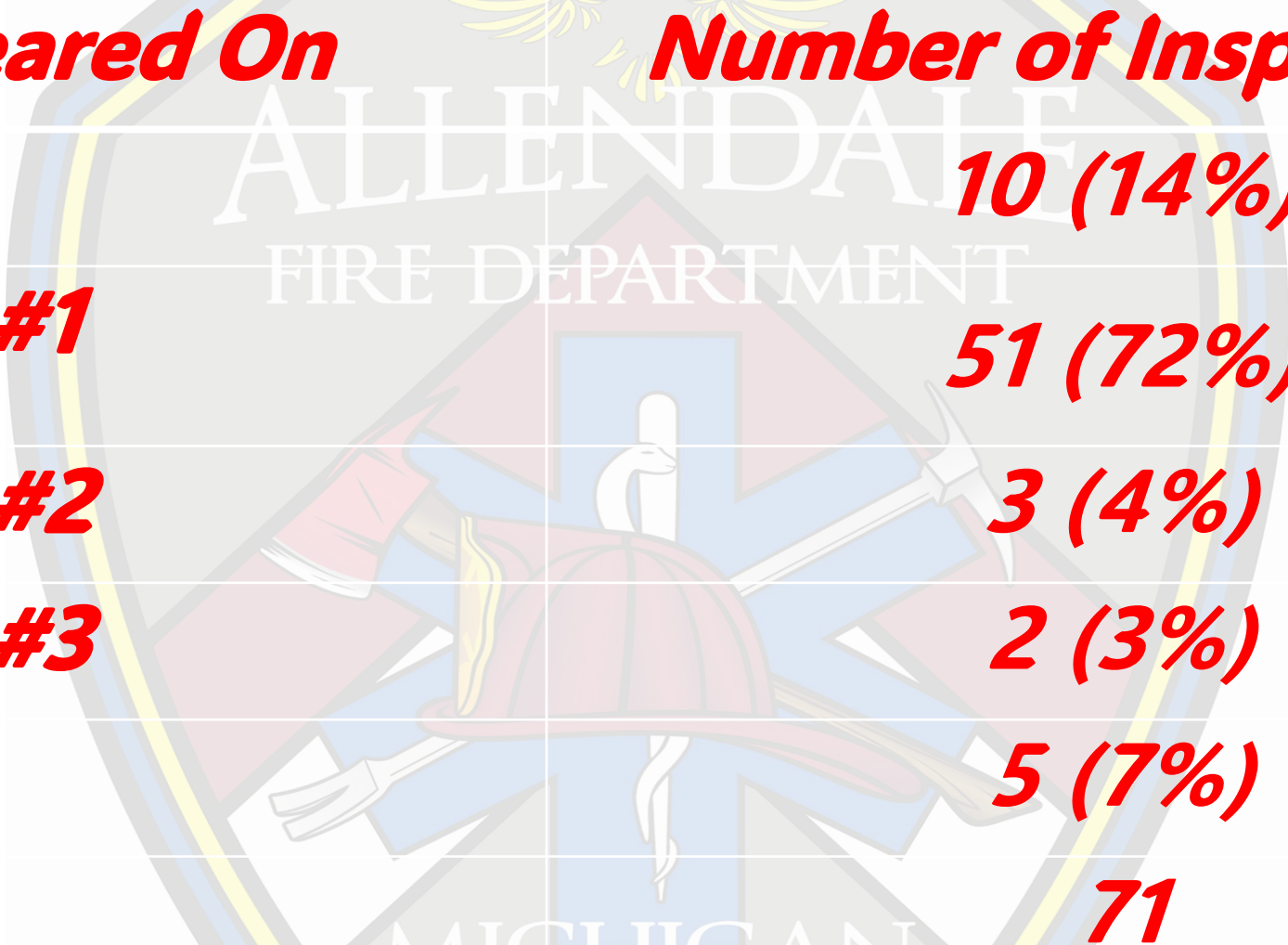
As Allendale continues to grow, so does our need to identify more efficiencies in our programs. This past year, our rental housing department streamlined registration, invoicing, and inspections under one platform. Though we had a few hiccups along the way, the updates to the program will significantly benefit us in the long run.



Over the past few years, we've made considerable changes to the rental housing program. During these times we've benefitted not only from our strongly committed team, but also the backing of our community. Without that kind of support, we would have not reached our goals set for 2023. As we move into 2024, we continue to strive for nothing less than excellence and will continue to evolve with the needs of the township.

Total number of Initial Inspections	Total number of Units Inspected
71	761

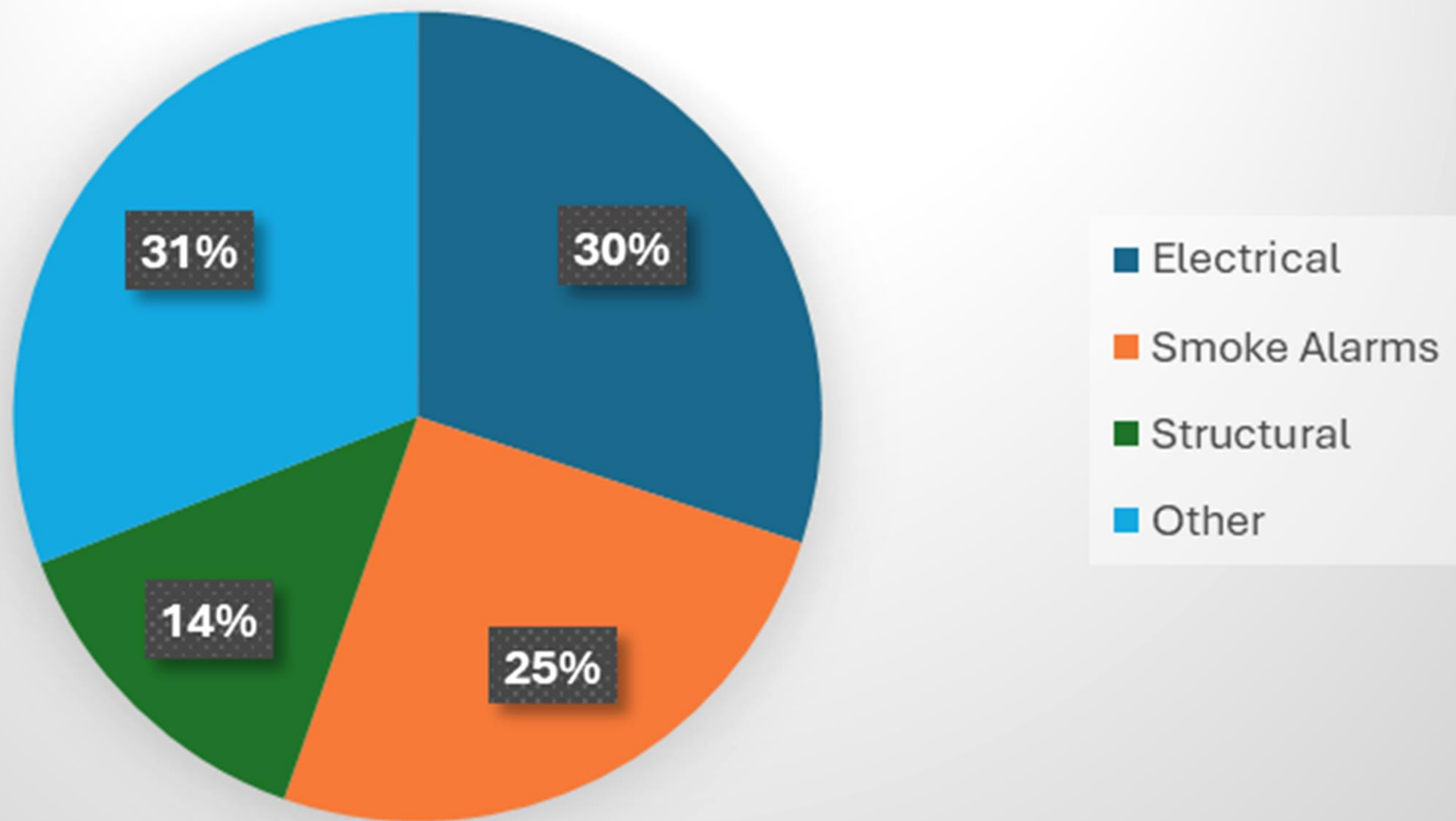
Violation Category		Total number of violations cleared
Smoke Alarm	118	
Electrical	140	
Structural	64	
Other	144	
TOTAL	466	



<i>Violations Cleared On</i>	<i>Number of Inspections</i>
<i>Original Visit</i>	<i>10 (14%)</i>
<i>Reinspection #1</i>	<i>51 (72%)</i>
<i>Reinspection #2</i>	<i>3 (4%)</i>
<i>Reinspection #3</i>	<i>2 (3%)</i>
<i>Open*</i>	<i>5 (7%)</i>
<i>TOTAL</i>	<i>71</i>

***Open due to weather pending repairs or Certificate of Compliance is being held.**

2023 Violations

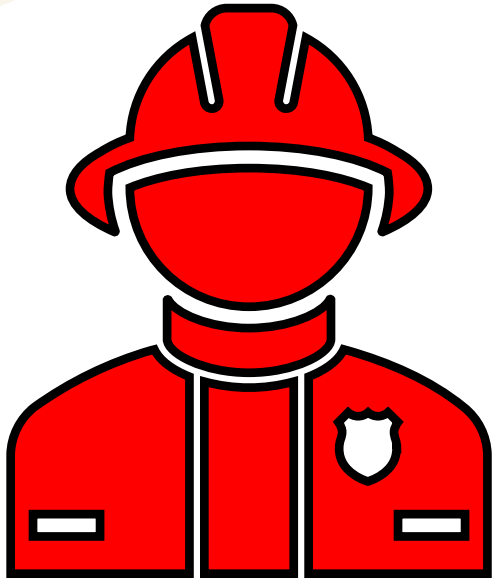


2023 Training Report



LT. Scott Harkes

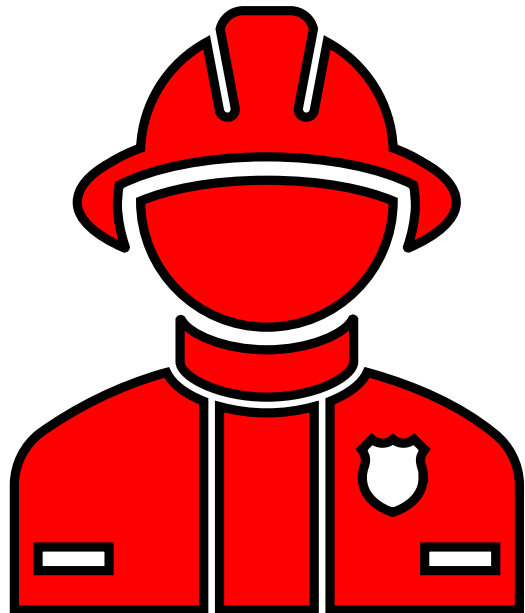




Allendale Fire Department has always put training as its highest priority. Our department continually sees the effects of this training with our performance on emergency incidents. It is important for a department to have a high-quality training program to prepare its members for any type of emergency they might encounter. A successful training program must rely on coordination, consistency, and timely communications, along with the ability to accomplish emergency tasks. A strong, quality training program is beneficial in the recruitment and retention of its personnel.

Allendale Fire Department utilizes the Full-Time Lieutenant in the roll of Training Officer. The Training Officer provides assignments and direction to the instructors, along with conducting a significant number of the training sessions himself. Department training sessions are held twice per month, but additional training is often provided as evidence by the training hours listed below. Department training sessions are conducted in the evenings, with the occasional weekend and are generally two hours in duration.

Allendale hosted the Ottawa Co. Fire Academy again in 2023. Students from 16 different departments around the county took part in the 295-hour course. Allendale Fire Department had two students in the 2023 Fire Academy. A large benefit to hosting the Fire Academy is that it still allowed for several of our members to teach and brush up on their basic firefighting skills.



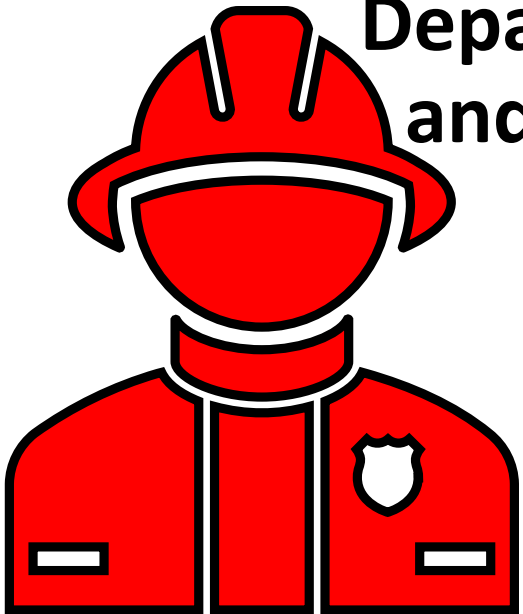
In October of 2022, the Michigan Firefighter Training Council (MFFTC) approved Continuing Education Credits for all Firefighters, Fire Officer, and Fire Instructors. Every three years, Firefighters must complete a minimum of 30 hours of continuing credits ranging from all topics covered in firefighting. Fire Officers must complete an additional 15 hours of Officer Training, along with Fire Instructors an additional 15 hours of teaching. This adds a great deal of documentation for the department, along with time for all our members.

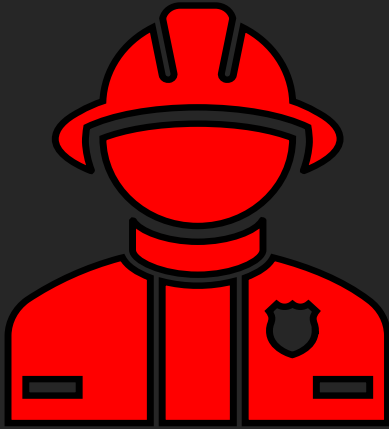
During the year we trained not only in refreshing our basic firefighting and medical skills, but also learning new techniques as well. On a larger scale, members participated in a Mass Casualty incident with several other local departments at GVSU. Members also took part in the annual active assailant drill put on by the county every December.

Allendale hosted several local fire departments throughout the spring and early summer in the “Live Fire” training center.

Departments from various departments in Muskegon, Kent and Ottawa Co. came out to use the training center. Our

members hosted these events, which is a great way for us to help, and work with our local mutual aid departments.





In 2024 the department is working on adding improvements to the Training Center. We are looking to diversify the building to have it meet more of our training needs as getting a real building to work with is becoming more difficult. We also have several new members who will be completing their Probationary Fire Training and becoming full members. We are adapting to the changes from the MFFTC and look forward to the training opportunities ahead.

Regular Department Training Sessions

Fire

701.75 hrs.

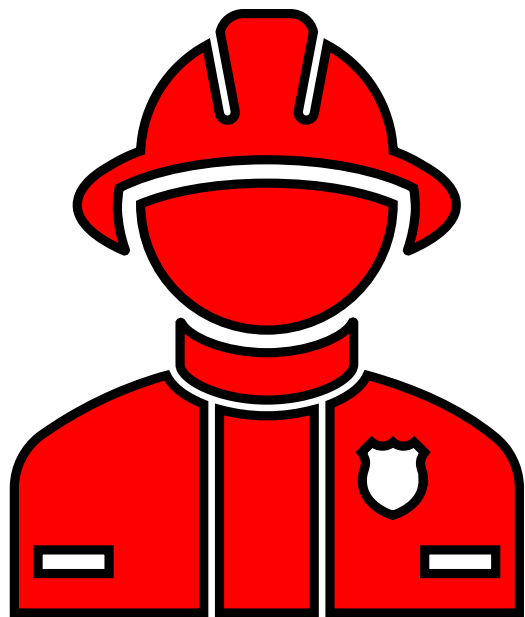
Medical

391 hrs.

TOTAL

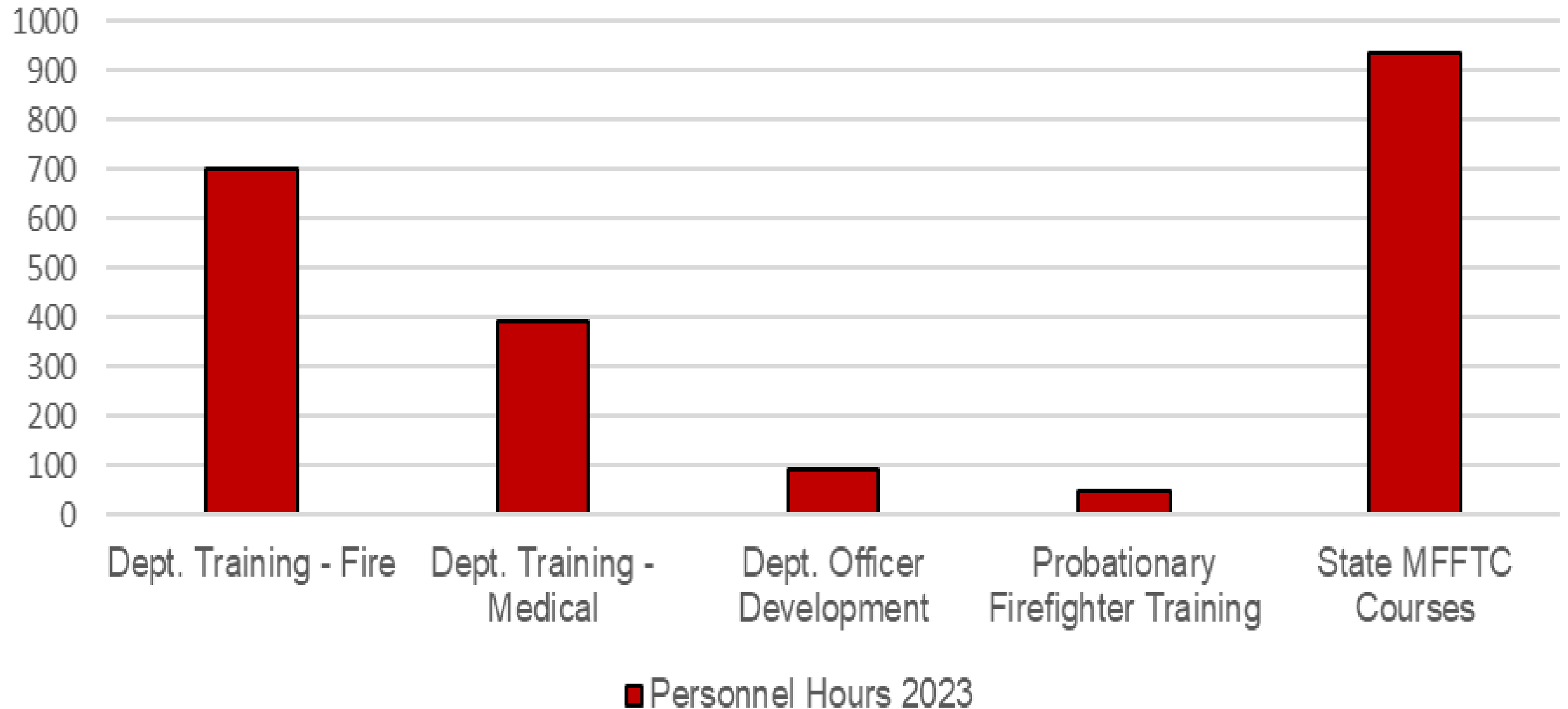
1,092.75 hrs.

Department Officer & Trainee Training	
Officer Development	92.5 hrs.
Probationary Firefighter Training	48.0 hrs.
TOTAL	140.5 hrs.



State MFFTC Courses	
Fire Academy	606 hrs.
Medical (MFR & EMT)	0 hrs.
Fire Officer & Instructor	210.5 hrs.
Other	118 hrs.
TOTAL	934.5 hrs.
2023 TOTAL – 1,115.5 hrs.	

2023 Training Hours by Training Type



FREQUENTLY ASKED QUESTIONS & ANSWERS

- How do I get a copy of a Fire or Medical report?

You will have to file FOIA request with the Township Clerk. FOIA request forms can be found on the township web page at. <https://www.allendale-twp.org/index.php/how-do-i-submit/freedom-of-information-act-request>

- What is a “Knox Box” & where can I obtain one?

A Knox Box is a secured locked box that is placed on the front of a building/house and contains keys to the building or residence. The fire department keeps a key that opens the Knox Box locked and secured on their vehicles. This allows the fire department easy access to a home or business even when the building may be secured, i.e. after hours or when occupants have limited mobility. Information to purchase a “Knox Box” can be obtained by email at tonydolce@allendale-twp.org calling the Allendale Township Fire Department at 616-895-6295.

FREQUENTLY ASKED QUESTIONS & ANSWERS

- How do I get a burn Permit?

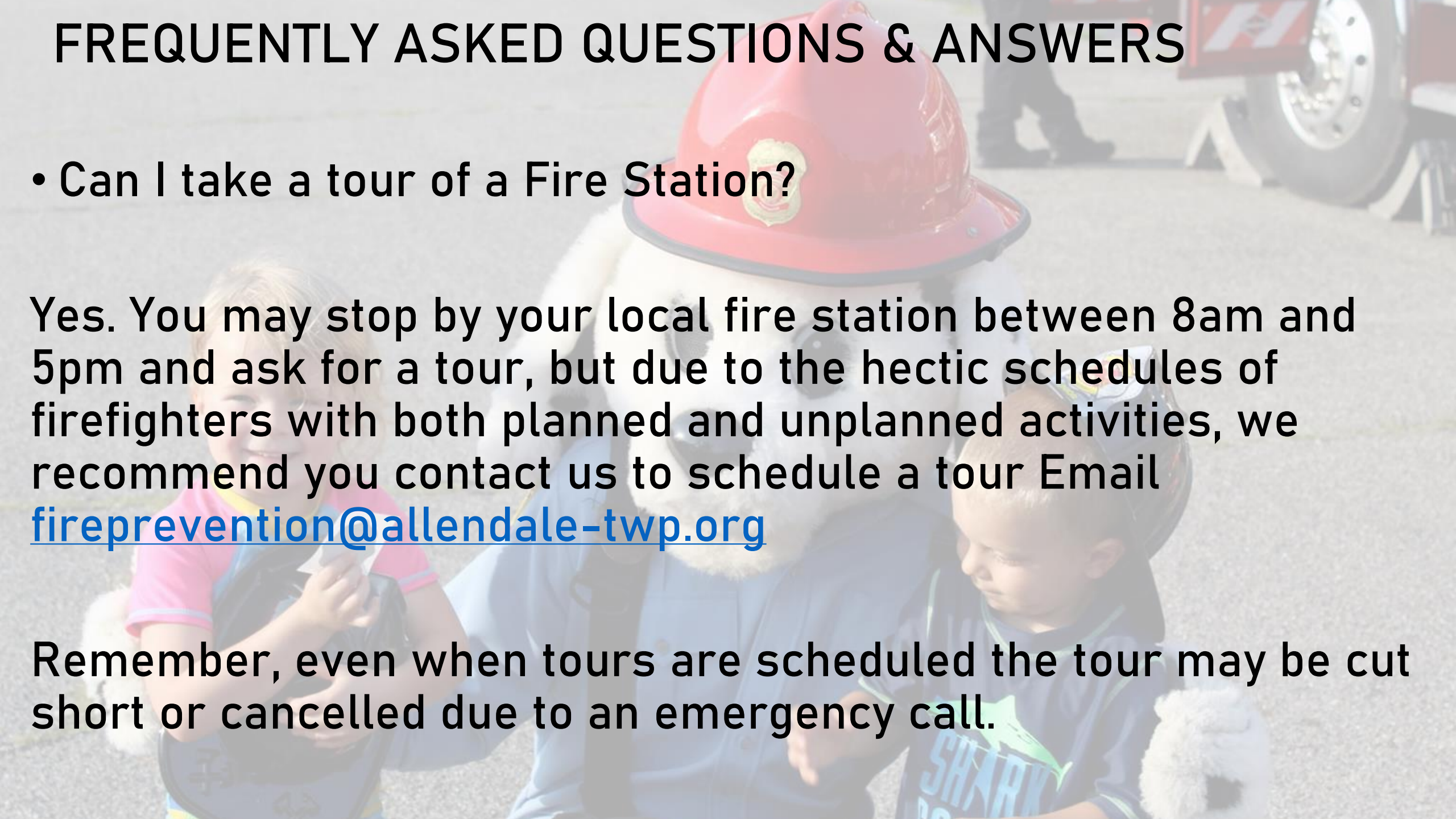
Homeowner permits are only issued for the months of December, January, and February. Permit valid for up to four (4) consecutive days starting on the stated intended day of burn. NO PERMITS may be issued more than three (3) days in advance.

Permits MUST be issued before actual burning. Walk in permits are available Monday through Friday during normal business hours, 8am to 5pm.

Electronic permits may be filled out any time. If you would like a permit for holidays and weekends, the form must be completed by 3:00pm on the Friday before. ALL PERMITS submitted electronically MUST be signed by the Fire Chief or his designee prior to burning.

An approved paper copy must be on hand during burning. Failure to comply with burn permit rules, you may be subject to a civil infraction as described in Ordinance 1996-2 amended with Ordinance 1997-9

FREQUENTLY ASKED QUESTIONS & ANSWERS



- Can I take a tour of a Fire Station?

Yes. You may stop by your local fire station between 8am and 5pm and ask for a tour, but due to the hectic schedules of firefighters with both planned and unplanned activities, we recommend you contact us to schedule a tour Email fireprevention@allendale-twp.org

Remember, even when tours are scheduled the tour may be cut short or cancelled due to an emergency call.

FREQUENTLY ASKED QUESTIONS & ANSWERS

- Do you need a Smoke or Co detector?

The fire department will come check everything out in your home. We will give guidance to where detectors should be located within your home.

We will install the proper needs for your home while on site

It only takes a little paperwork to do this. The best part is we do this for FREE and the detectors are FREE

Contact fireprevention@allendale-twp.org

FREQUENTLY ASKED QUESTIONS & ANSWERS

- How can I ask a question of the fire department?
-

If you have a question for the department, fire, emergency medical safety, smoke detectors, open burning or anything else that we may be able to assist you with, I encourage you to call us at 616-892-3121 email Chief Keefe at

mikekeefe@allendale-twp.org



RESOLUTION 2024-05
AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING CONTRACT

RESOLVED, that it is hereby deemed advisable to authorize Consumer's Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Charter Township of Allendale, dated 6/1/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated 3/11/2024, heretofore submitted to and considered by this board; and

RESOLVED, further, that the Allendale Charter Township Clerk and/or Supervisor are authorized to execute such authorization for change on behalf of the Charter Township.

STATE OF MICHIGAN
COUNTY OF OTTAWA

YEAS:

NAYS: None (0)

ABSENT: None (0)

Resolution declared adopted on March 11, 2024

Jody L. Hansen
Allendale Charter Township Clerk

Adam Elenbaas
Allendale Charter Township Supervisor

CERTIFICATION

The undersigned Clerk of Allendale Charter Township hereby certifies that this Resolution was duly adopted by the Allendale Charter Township Board of Trustees at a meeting held on the 11th day of March 2024 pursuant to proper notice and compliance with Act No. 267 of the Public Acts of 1976.

Jody L. Hansen
Allendale Charter Township Clerk

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

- (1) 46 watt LED Post Top Traditional to Install at location MELANIE DR LOT 24;
- (2) 46 watt LED Post Top Traditional to Install at location HORIZON LANE LOT 26;
- (3) 46 watt LED Post Top Traditional to Install at location HORIZON LANE LOT 21;
- (4) 46 watt LED Post Top Traditional to Install at location LOT 23;



**AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING
CONTRACT(COMPANY-OWNED) FORM 547**

Contract Number: 103030684759

Consumers Energy Company is authorized as of _____ by the Charter Township of ALLENDALE, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Charter Township of ALLENDALE, dated 6/1/2018.

Lighting Type: General Unmetered Light Emitting Diode Lighting Rate GU-LED

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 6/1/2018 shall remain in full force and effect.

Notification Number(s): 1063761741

Comments:

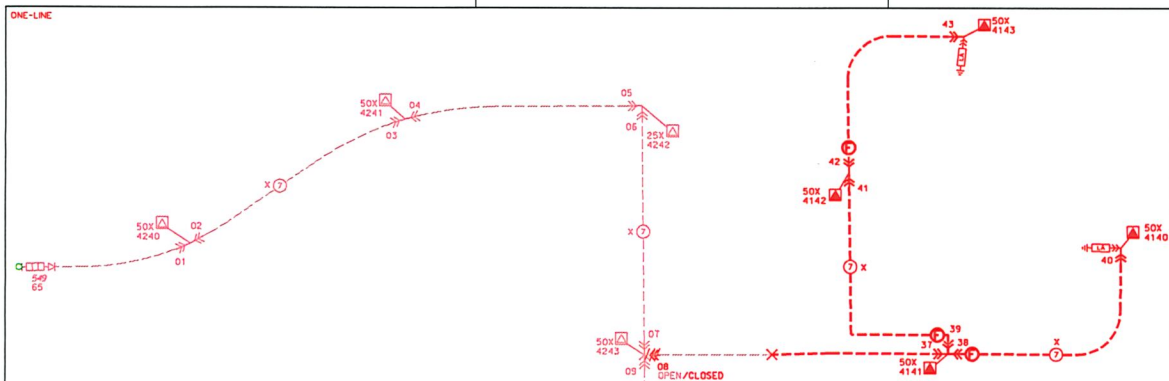
Charter Township of ALLENDALE

By: _____
(Signature)

(Printed)

Its: _____
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.



1. Single-phase primary

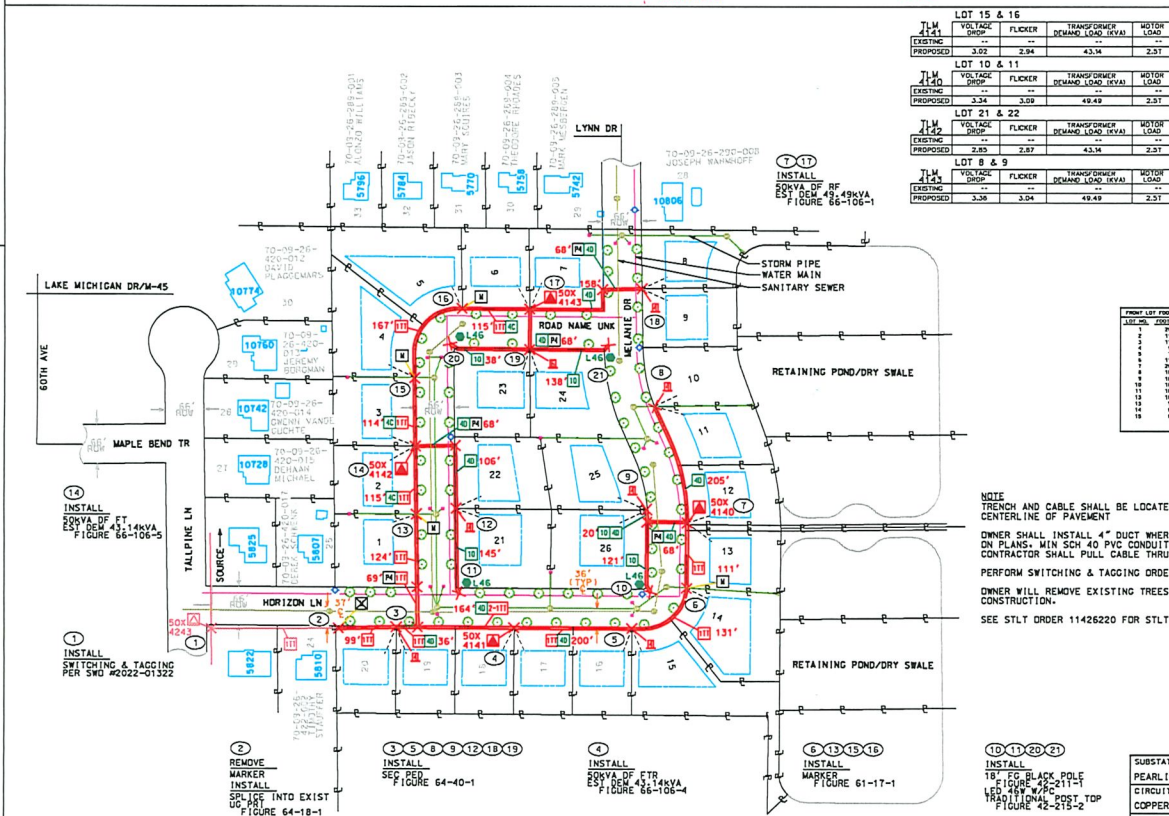
1. Single-phase primary
2. Open wire primary
3. Three-phase primary
4. Single-phase secondary
5. Three-phase joint and power secondary
6. Three-phase power secondary
7. Single-phase service
8. Combination lighting and power service
9. General power service
10. Streetlighting conductor (12/2-10 CU)
11. Streetlighting conductor (12/2-8 AL)
12. General metal conduit
13. Streetlighting conductor (12/2-6 AL)
14. Streetlighting conductor (12/2-4 AL)
- CONDUIT
- 72 2" plastic 73 3" plastic 74 4" plastic 75 6" plastic
76 8" plastic 77 2" steel 78 3" steel 79 4" steel 80 6" steel 81 8" steel
- PROF. ELEC. CONDUCTORS ONLY
PROF. ELEC. AND GAS LINES ONLY
PROF. GAS LINE ONLY
PROF. ELEC., GAS AND TELECOM.
EXIST. DUCTS CONDUCTORS ONLY
EXIST. GAS LINE ONLY
FUTURE ELECTRIC TRENCH

CABLE MATERIAL AND SIZE

- CABLE MATERIAL AND SIZE
- A. No. 2 U/L cable,175 mils,5KV, or secondary.
- B. No. 1 U/L cable,175 mils,10KV, or secondary.
- C. No. 3 U/L cable,175 mils,5KV, or secondary.
- D. 250 kcmil aluminum, 250 mils, 10KV, or secondary.
- E. 500 kcmil copper cable, 250 mils, 5KV, or secondary.
- F. No. 2 U/L cable, 175 mils, 5KV, or secondary.
- G. No. 1 U/L cable, 175 mils, 10KV, or secondary.
- H. No. 3 U/L stranded AL cable, 250 mils, 28KV.
- I. 250 kcmil AL cable, 250 mils, 10KV.
- J. Cable joint.
- K. 250 kcmil AL cable, 250 mils, 5KV.
- L. Master pin to be used.
- M. Refer to Note on Drawing, Mt for Hole Size.
- N. No. 1/2 AL solid cable, 250 mils, 28KV.
- T. No. 1/2 AL stranded cable, 250 mils, 28KV, jacketed.
- U. No. 1/2 AL stranded cable, 250 mils, 28KV, jacketed.
- V. 350 kcmil AL, stranded, 250 mils, 28KV, jacketed.
- W. 350 kcmil AL, stranded, 250 mils, 28KV, jacketed.
- X. 250 kcmil AL, cable, 250 mils (see-relevant) 28KV, jacketed.
- Y. 250 kcmil AL, cable, 250 mils (see-relevant) 28KV, jacketed.
- Z. 750 kcmil AL, cable, 250 mils (see-relevant) 28KV, jacketed.
- DC
- EX
- 5640
- NO. 1/2 AL SOLID CABLE FOR THREE-PHASE PRIMARY
- NO. 1/2 AL CABLE FOR 3-PHASE PRIMARY
- AND 250 AL CABLE FOR 1-PHASE SECONDARY
- CONNECTION ONLY



OTTAWA CO
ALLENDALE TWP
T07 R14 SEC.26



LOT 15 & 16				
JLM	VOLTAGE	FLICKER	TRANSFORMER	MOTOR
4141	DROPP		DEMAND (LOAD (KVA))	LOAD
EXISTING	3.02	2.94	43.4	2.51
PROPOSED				
LOT 10 & 11				
JLM	VOLTAGE	FLICKER	TRANSFORMER	MOTOR
4140	DROPP		DEMAND (LOAD (KVA))	LOAD
EXISTING	3.34	3.09	48.49	2.57
PROPOSED				
LOT 21 & 22				
JLM	VOLTAGE	FLICKER	TRANSFORMER	MOTOR
4142	DROPP		DEMAND (LOAD (KVA))	LOAD
EXISTING	2.83	2.87	43.4	2.51
PROPOSED				
LOT 8 & 9				
JLM	VOLTAGE	FLICKER	TRANSFORMER	MOTOR
4143	DROPP		DEMAND (LOAD (KVA))	LOAD
EXISTING	3.36	3.04	48.49	2.51
PROPOSED				

FROM LOT FOOTAGE		FROM LOT FOOTAGE	
LOT NO.	FOOTAGE	LOT NO.	FOOTAGE
1	265'	15	108'
2	115'	17	108'
3	115'	18	108'
4	91'	19	108'
5	14'	20	108'
6	115'	21	265'
7	265'	22	12'
8	102'	23	23'
9	102'	24	23'
10	102'	25	11'
11	106'	26	29'
12	101'		
13	99'		
14	81'		
15	89'		

NOTE
TRENCH AND CABLE SHALL BE LOCATED 36' FROM
CENTERLINE OF PAVEMENT

OWNER SHALL INSTALL 4" DUCT WHERE INDICATED
ON PLANS; MIN 5CH 40 PVC CONDUIT. CE
CONTRACTOR SHALL PULL CABLE THRU DUCT.

PERFORM SWITCHING & TAPPING ORDER 2022-01322.

OWNER WILL REMOVE EXISTING TREES PRIOR TO
CONSTRUCTION.

SEE STLT ORDER 11426220 FOR STLT MATERIALS.

[illegible]

PEARLINE ESTATES – UPDATED FINAL PLAT DESCRIPTION (01/25/24 - JCB)

PART OF THE NORTHEAST 1/4 AND THE SOUTHEAST 1/4 OF SECTION 26, T7N, R14W, ALLENDALE TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION 26; THENCE N89°34'14"W 418.30 FEET ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION TO THE POINT OF BEGINNING; THENCE S00°25'46"W 15.00 FEET TO AN INTERMEDIATE TRAVERSE LINE ALONG THE NORTH SIDE OF PEARLINE POND NORTH; THENCE N89°34'14"W 205.72 FEET; THENCE S48°51'01"W 43.94 FEET; THENCE S00°52'04"E 184.43 FEET; THENCE S24°24'35"E 76.89 FEET; THENCE S18°08'43"E 104.73 FEET; THENCE S08°48'19"E 67.36 FEET; THENCE S35°05'03"E 34.30 FEET; THENCE S89°40'34"E 35.69 FEET (THE PREVIOUS 8 CALLS BEING ALONG AN INTERMEDIATE TRAVERSE LINE ALONG THE NORTHERLY AND WESTERLY SHORE LINE OF PEARLINE POND NORTH); THENCE S00°40'26"E 26.00 FEET TO AN INTERMEDIATE TRAVERSE LINE ALONG THE NORTH SIDE OF PEARLINE POND SOUTH; THENCE N89°40'34"W 35.60 FEET; THENCE S30°34'22"W 40.84 FEET; THENCE S00°19'26"W 62.21 FEET; THENCE S04°04'12"W 82.50 FEET; THENCE S33°34'45"W 82.50 FEET; THENCE S00°19'17"W 54.99 FEET; THENCE S89°40'43"E 96.64 FEET (THE PREVIOUS 7 CALLS BEING ALONG AN INTERMEDIATE TRAVERSE LINE ALONG THE WESTERLY AND SOUTHERLY SHORE LINE OF PEARLINE POND SOUTH); THENCE S59°49'09"W 10.00 FEET; THENCE N89°40'43"W 769.00 FEET ALONG THE NORTH LINE OF THE SOUTH 500 FEET OF THE NE 1/4 OF SAID SE 1/4; THENCE N00°50'49"W 828.48 FEET ALONG THE WEST LINE OF THE NE 1/4 OF SAID SE 1/4 AND THE EAST LINE OF WOODCREST ESTATES (LIBER 38 OF PLATS, PAGES 53-55); THENCE S89°34'14"E 461.76 FEET ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION AND THE SOUTH LINE OF RANDALL ESTATES NO.2 (LIBER 39 OF PLATS, PAGES 26-28) TO THE SE CORNER OF LOT 29, RANDALL ESTATES NO. 2; THENCE N00°52'04"W 10.00 FEET; THENCE S89°34'14"E 66.02 FEET; THENCE S00°52'04"E 10.00 FEET TO THE SW CORNER OF LOT 28 OF SAID RANDALL ESTATES NO. 2 (THE PREVIOUS 4 CALLS BEING ALONG THE SOUTH BOUNDARY OF SAID RANDALL ESTATES NO. 2); THENCE S89°34'14"E 379.71 FEET ALONG THE SOUTH LINE OF SAID LOT 28 AND THE EAST-WEST 1/4 LINE OF SAID SECTION TO THE POINT OF BEGINNING. INCLUDING ALL LANDS LYING BETWEEN THE INTERMEDIATE TRAVERSE LINE AND THE WATERS EDGE OF PEARLINE POND NORTH AND PEARLINE POND SOUTH.

THAT LOTS 8 THROUGH 12 EXTEND TO THE WATER'S EDGE OF PEARLINE POND NORTH.
THAT LOTS 13 THROUGH 15 EXTEND TO THE WATER'S EDGE OF PEARLINE POND SOUTH.

CONTAINS 26 LOTS, 1 PRIVATE WALKWAY AND 13.5 ACRES.

STREET LIGHT ASSESSMENT CONTRACT

THIS STREET LIGHT ASSESSMENT CONTRACT, dated for reference purposes as of March 11th, 2024 is by and between the **Charter Township of Allendale**, a Michigan charter township and municipal corporation, whose address is 6676 Lake Michigan Drive, P.O. Box 539, Allendale, Michigan 49401 (the “**Township**”), and **Pearline Centennial Farms LLC**, whose address is 9829 Lake Michigan Dr, West Olive, MI 49460 (the “**Developer**”).

This Contract is made with reference to the following facts and circumstances:

A. Developer is in the process of acquiring, constructing, and completing a land development project on the land described on Exhibit A.

B. Developer has requested the Township to work with Consumers Energy for the installation, operation, and maintenance of streetlights for the development.

Based on these facts and circumstances, and in consideration of the mutual covenants and agreements contained in this Contract, it is mutually agreed by the parties as follows:

Section 1. Definitions. The following terms and phrases, whenever used in this Contract, shall have the following meanings, unless the context shall clearly indicate another or different meaning:

A. “**Consumers**” shall mean Consumers Energy, whose current address is 530 W Willow St, Lansing, Michigan.

B. “**Development**” means the land improvement and construction project being undertaken by the Developer on the premises, including the land described on attached Exhibit A.

C. “**Premises**” means the land described on attached Exhibit A.

D. “**Streetlights**” mean the streetlights initially installed by Consumers in the Development as they may be modified and/or added to from time to time.

Section 2. Installation. Developer, and the Township shall work together, with Consumers, to complete a street light plan for the Development mutually acceptable to the Township and Developer. Developer shall accept and approve the street light plan in writing. Thereafter, Developer shall deposit directly with Consumers, their full estimated cost for the acquisition, installation, and completion of the streetlights provided for in the approved street lighting plan. Upon receipt of this deposit, the Township shall contract with Consumers for the installation of the Street Lights shown in the approved street lighting plan. In the event there is any increase in the Consumers cost for the street light installation, Developer shall, upon notice from Consumers, promptly pay such additional cost. The Township does not guarantee that the Street Lights to be installed by Consumers will be completed before any specific date, it being understood by the parties that the Township is unable to direct or control Consumers with respect to the timing of its installation of the Street Lights.

Section 3. Operation and Maintenance Charges. The parties agree that the Street Lights shall be provided with electricity provided by Consumers and shall be operated and maintained by Consumers. The charge for the electricity used by the Street Lights and for their operation and maintenance shall be billed by Consumers to the Township and the Township will pay these charges.

Section 4. Assessment. Developer agrees that all charges from Consumers for the electricity for the Street Lights and for their operation and maintenance shall be added to the charges the Township pays Consumers for other streetlights in the Township whose electricity, operation, and maintenance charges are paid by property owner assessment. Developer further agrees that there will be assessed annually against the Premises the Development's share of the Township street lighting electricity, operation, and maintenance charges that are paid for by property owner assessment Township-wide determined based upon the Township formula, as it may be amended from time to time, for the allocation and assessment of street lighting charges. If the Premises is subdivided or otherwise split into separate parcels, or if separate building sites are created through a site condominium, the amount assessed to the Premises shall be assessed to the separate lots, parcels, or building sites, as the case may be, based on Township formula referred to above.

The assessment for street lighting for the Development and the Premises shall be collected and billed as part of the regular Township tax bill. In this regard, the Developer agrees:

- A. That all street lighting charges shall be a lien against the Premises in the same manner as though such charges were specially assessed against the Premises following the procedures specified in Michigan Act 188 of 1954, as amended ("**Act 188**"), or any other state statute allowing for the assessment of street lighting charges.
- B. That this Contract shall be deemed a waiver of all notices and other procedures necessary to establish a special assessment district to specially assess street lighting charges against the Premises and shall be regarded as a consent and agreement to the imposition against the Premises of an annual street lighting assessment.
- C. That the annual assessment charge for street lighting can be collected and the lien against the Premises enforced in the same manner as though the assessment was imposed pursuant to a special assessment district pursuant to Act 188 or any other state statute allowing for the assessment of street lighting charges or by foreclosure in accordance with the statute providing for foreclosure of real estate mortgage by advertisement, as amended, including a procedure for enforcement and collection of unpaid liens on a condominium unit, pursuant to the Condominium Act, as amended.
- D. That the Township can choose at any time to create a special assessment district to specially assess the street lighting charges pursuant to Act 188 or any other state statute allowing for the special assessment of street lighting charges. Developer agrees to cooperate fully and completely with the Township with respect to the imposition of a special assessment for street lighting charges. Without limiting the generality of the immediately preceding sentence, Developer agrees to execute any

petition circulated for the purpose of establishing a street lighting charges special assessment district and to refrain from signing any petition opposing or objecting to the creation of the establishment of a street lighting special assessment district. In addition, it is agreed that the execution of this Contract by Developer shall act as signature by Developer and all future owners of all lots, lands, or site condominium building sites included within the Premises of a petition for a special assessment district for Street Lights for the Premises.

Section 5. Premises Land Splits. If the Premises are subdivided, otherwise split into separate parcels, or if separate building sites are created through a site condominium, the provisions of this Contract shall remain effective and shall apply to each lot, separate parcel, or site condominium building site that is created. The provisions of this Contract are expressly made binding upon all successor owners or other parties who may have any interest in the Premises.

Section 6. Memorandum of Contract. The parties agree that they will execute the Memorandum of Contract attached hereto as Exhibit B to provide notice to all successor owners of the Premises and other interested parties of the existence of this Contract.

Section 7. Miscellaneous. Neither this Contract nor any rights under it may be assigned nor may any duty be delegated without the prior written consent of the non-assigning or non-delegating party. Any attempt to assign or delegate rights or duties without prior written consent shall be void. This Contract shall inure to the benefit of and be binding upon the parties hereto and their successors and permitted assigns including, but without limitation, all successor owners or other parties having an interest in the Premises.

All notices and other documents to be served and transmitted hereunder shall be in writing and addressed to the respective parties hereto at the addresses stated on page 1 of this Contract or such other address or addresses as shall be specified by the parties hereto from time to time and may be served or transmitted in person or by ordinary or certified mail properly addressed with sufficient postage. This is an integrated contract. It contains the full understanding of the parties and supersedes all other understandings, agreements, or conditions, written or oral, regarding the subject matter of this Contract. This Contract has been executed in the State of Michigan and shall be governed by Michigan law, except as to matters pertaining to choice of law. The waiver by any party hereto of a breach or violation of any provision of this Contract shall not be a waiver of any subsequent breach of the same or any other provision of this Contract. If any section or provision of this Contract is unenforceable for any reason, the unenforceability thereof shall not impair the remainder of this Contract, which shall remain in full force and effect. It is contemplated that this Contract will be executed in multiple counterparts, all of which together shall be deemed to be one contract. The captions in this Contract are for convenience only and shall not be considered as part of this Contract or in any way to amplify or modify the terms and provisions hereof. This Contract shall be enforceable only by the parties hereto and their successors in interest by virtue of an assignment which is not prohibited under the terms of this Contract and no other person shall have the right to enforce any of the provisions contained herein. No party shall be liable nor deemed to be in default for any delay or failure of performance under this Contract or other interruption of service resulting directly from fires, explosions, earthquakes, floods, vandalism, strikes or other work interruptions or any similar cause beyond the reasonable control of the parties. No amendment, modification or waiver shall be effective unless in writing and signed by all parties. All rights and remedies set forth in this Contract are cumulative and are in addition to any

other legal or equitable rights and remedies. All exhibits attached hereto are incorporated herein by reference as though fully stated herein.

IN WITNESS WHEREOF, the parties hereto have executed this Contract.

Witnesses:

CHARTER TOWNSHIP OF ALLENDALE

(1) _____

By: _____
Adam Elenbaas
Its: Supervisor


(2) _____

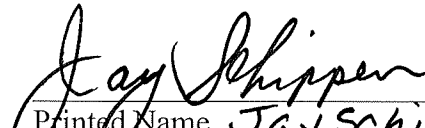
By: _____
Jody L. Hansen
Its: Clerk

Dated: _____

Witnesses:

DEVELOPER

(1)  _____
Megan Santiago

By:  _____
Printed Name Jay Schippers
Its: manager

(2) _____

By: _____
Printed Name
Its: _____

Dated: _____

EXHIBIT A

PROPERTY DESCRIPTION

PEARLINE ESTATES – UPDATED FINAL PLAT DESCRIPTION (01/25/24 - JCB)

PART OF THE NORTHEAST 1/4 AND THE SOUTHEAST 1/4 OF SECTION 26, T7N, R14W, ALLENDALE TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION 26; THENCE N89°34'14"W 418.30 FEET ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION TO THE POINT OF BEGINNING; THENCE S00°25'46"W 15.00 FEET TO AN INTERMEDIATE TRAVERSE LINE ALONG THE NORTH SIDE OF PEARLINE POND NORTH; THENCE N89°34'14"W 205.72 FEET; THENCE S48°51'01"W 43.94 FEET; THENCE S00°52'04"E 184.43 FEET; THENCE S24°24'35"E 76.89 FEET; THENCE S18°08'43"E 104.73 FEET; THENCE S08°48'19"E 67.36 FEET; THENCE S35°05'03"E 34.30 FEET; THENCE S89°40'34"E 35.69 FEET (THE PREVIOUS 8 CALLS BEING ALONG AN INTERMEDIATE TRAVERSE LINE ALONG THE NORTHERLY AND WESTERLY SHORE LINE OF PEARLINE POND NORTH); THENCE S00°40'26"E 26.00 FEET TO AN INTERMEDIATE TRAVERSE LINE ALONG THE NORTH SIDE OF PEARLINE POND SOUTH; THENCE N89°40'34"W 35.60 FEET; THENCE S30°34'22"W 40.84 FEET; THENCE S00°19'26"W 62.21 FEET; THENCE S04°04'12"W 82.50 FEET; THENCE S33°34'45"W 82.50 FEET; THENCE S00°19'17"W 54.99 FEET; THENCE S89°40'43"E 96.64 FEET (THE PREVIOUS 7 CALLS BEING ALONG AN INTERMEDIATE TRAVERSE LINE ALONG THE WESTERLY AND SOUTHERLY SHORE LINE OF PEARLINE POND SOUTH); THENCE S59°49'09"W 10.00 FEET; THENCE N89°40'43"W 769.00 FEET ALONG THE NORTH LINE OF THE SOUTH 500 FEET OF THE NE 1/4 OF SAID SE 1/4; THENCE N00°50'49"W 828.48 FEET ALONG THE WEST LINE OF THE NE 1/4 OF SAID SE 1/4 AND THE EAST LINE OF WOODCREST ESTATES (LIBER 38 OF PLATS, PAGES 53-55); THENCE S89°34'14"E 461.76 FEET ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION AND THE SOUTH LINE OF RANDALL ESTATES NO.2 (LIBER 39 OF PLATS, PAGES 26-28) TO THE SE CORNER OF LOT 29, RANDALL ESTATES NO. 2; THENCE N00°52'04"W 10.00 FEET; THENCE S89°34'14"E 66.02 FEET; THENCE S00°52'04"E 10.00 FEET TO THE SW CORNER OF LOT 28 OF SAID RANDALL ESTATES NO. 2 (THE PREVIOUS 4 CALLS BEING ALONG THE SOUTH BOUNDARY OF SAID RANDALL ESTATES NO. 2); THENCE S89°34'14"E 379.71 FEET ALONG THE SOUTH LINE OF SAID LOT 28 AND THE EAST-WEST 1/4 LINE OF SAID SECTION TO THE POINT OF BEGINNING. INCLUDING ALL LANDS LYING BETWEEN THE INTERMEDIATE TRAVERSE LINE AND THE WATERS EDGE OF PEARLINE POND NORTH AND PEARLINE POND SOUTH.

THAT LOTS 8 THROUGH 12 EXTEND TO THE WATER'S EDGE OF PEARLINE POND NORTH.
THAT LOTS 13 THROUGH 15 EXTEND TO THE WATER'S EDGE OF PEARLINE POND SOUTH.

CONTAINS 26 LOTS, 1 PRIVATE WALKWAY AND 13.5 ACRES.

MEMORANDUM OF CONTRACT

THIS MEMORANDUM OF CONTRACT, dated for reference purposes as of March 11th, 2024, is by and between the **Charter Township of Allendale**, a Michigan charter township and municipal corporation, whose address is 6676 Lake Michigan Drive, P.O. Box 539, Allendale, Michigan 49401 (the “**Township**”), **PearLine Estates**, whose address **Pearline Centennial Farms LLC**, whose address is 9829 Lake Michigan Dr, West Olive, MI 49460 (the “**Developer**”), and is made with reference to the following facts and circumstances:

A. The Township and the Developer have entered into a Street Light Assessment Contract (the “Street Light Assessment Contract”) of even date concerning street lighting for the land described on Exhibit 1 (the “Premises”).

B. The parties are entering into this Memorandum of Contract to create a document to record in the office of the Ottawa County Register of Deeds which shall serve as notice to all successor owners and other parties having an interest in the Premises of the existence of the Street Light Assessment Contract.

NOW, THEREFORE, the parties agree as follows:

Section 1. Notice of Contract. The parties have entered into a Street Light Assessment Contract pursuant to which electricity, operation, and maintenance charges for certain street lights located on the Premises (but not necessarily a street light on each and every lot or site condominium building site) will be a lien upon and will be assessed and billed by the Township to the owners of the Premises and any successor owners, i.e., subdivision lot owners, site condominium building site owners, and others who may own part of the Premises. This Memorandum shall serve as notice to all such successor owners and other parties having any interest in the Premises of the existence of the Street Light Assessment Contract and the assessment and lien it establishes. A copy of the Street Light Assessment Contract is on file at the Township Office, 6676 Lake Michigan Drive, Allendale, Michigan, and may be reviewed or copied at the Township Office at any time during regular business hours.

Section 2. Binding Effect. The Street Light Assessment Contract is binding on Developer and all successor owners and parties in interest in the Premises.

IN WITNESS WHEREOF, the parties hereto have executed this Contract.

CHARTER TOWNSHIP OF ALLENDALE

By: _____
Adam Elenbaas
Its: Supervisor

By: _____
Jody L. Hansen
Its: Clerk

Dated: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF OTTAWA)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024, by Adam Elenbaas and Jody L. Hansen, the Supervisor and Clerk of the Charter Township of Allendale, a Michigan Charter Township, on behalf of the Township.

Notary Public
Ottawa County, Michigan
Acting in Ottawa County, Michigan
My commission expires: _____

DEVELOPER

By: Jay Schipper
Its: Manager


By: _____
Its _____

Dated: 02-28-2024

STATE OF MICHIGAN)
) ss.
COUNTY OF OTTAWA)

The foregoing instrument was acknowledged before me this 28th day of Feb,
2024, by Jay Schippers and _____, the _____ and
_____ of **Pearline Centennial Farms LLC**, (Name of Development).

Z. FIELDS
Notary Public, State of Michigan
County of Ottawa
My Commission Expires July 7, 2029
Acting in the County of Ottawa

 Z. Fields
Notary Public
Ottawa County, Michigan
Acting in Ottawa County, Michigan
My commission expires: July 7, 2029

Drafted By:
Allendale Charter Township
Jody L. Hansen
6676 Lake Michigan Drive
Allendale, MI 49401

EXHIBIT 1

PROPERTY DESCRIPTION

PEARLINE ESTATES – UPDATED FINAL PLAT DESCRIPTION (01/25/24 - JCB)

PART OF THE NORTHEAST 1/4 AND THE SOUTHEAST 1/4 OF SECTION 26, T7N, R14W, ALLENDALE TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION 26; THENCE N89°34'14"W 418.30 FEET ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION TO THE POINT OF BEGINNING; THENCE S00°25'46"W 15.00 FEET TO AN INTERMEDIATE TRAVERSE LINE ALONG THE NORTH SIDE OF PEARLINE POND NORTH; THENCE N89°34'14"W 205.72 FEET; THENCE S48°51'01"W 43.94 FEET; THENCE S00°52'04"E 184.43 FEET; THENCE S24°24'35"E 76.89 FEET; THENCE S18°08'43"E 104.73 FEET; THENCE S08°48'19"E 67.36 FEET; THENCE S35°05'03"E 34.30 FEET; THENCE S89°40'34"E 35.69 FEET (THE PREVIOUS 8 CALLS BEING ALONG AN INTERMEDIATE TRAVERSE LINE ALONG THE NORTHERLY AND WESTERLY SHORE LINE OF PEARLINE POND NORTH); THENCE S00°40'26"E 26.00 FEET TO AN INTERMEDIATE TRAVERSE LINE ALONG THE NORTH SIDE OF PEARLINE POND SOUTH; THENCE N89°40'34"W 35.60 FEET; THENCE S30°34'22"W 40.84 FEET; THENCE S00°19'26"W 62.21 FEET; THENCE S04°04'12"W 82.50 FEET; THENCE S33°34'45"W 82.50 FEET; THENCE S00°19'17"W 54.99 FEET; THENCE S89°40'43"E 96.64 FEET (THE PREVIOUS 7 CALLS BEING ALONG AN INTERMEDIATE TRAVERSE LINE ALONG THE WESTERLY AND SOUTHERLY SHORE LINE OF PEARLINE POND SOUTH); THENCE S59°49'09"W 10.00 FEET; THENCE N89°40'43"W 769.00 FEET ALONG THE NORTH LINE OF THE SOUTH 500 FEET OF THE NE 1/4 OF SAID SE 1/4; THENCE N00°50'49"W 828.48 FEET ALONG THE WEST LINE OF THE NE 1/4 OF SAID SE 1/4 AND THE EAST LINE OF WOODCREST ESTATES (LIBER 38 OF PLATS, PAGES 53-55); THENCE S89°34'14"E 461.76 FEET ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION AND THE SOUTH LINE OF RANDALL ESTATES NO.2 (LIBER 39 OF PLATS, PAGES 26-28) TO THE SE CORNER OF LOT 29, RANDALL ESTATES NO. 2; THENCE N00°52'04"W 10.00 FEET; THENCE S89°34'14"E 66.02 FEET; THENCE S00°52'04"E 10.00 FEET TO THE SW CORNER OF LOT 28 OF SAID RANDALL ESTATES NO. 2 (THE PREVIOUS 4 CALLS BEING ALONG THE SOUTH BOUNDARY OF SAID RANDALL ESTATES NO. 2); THENCE S89°34'14"E 379.71 FEET ALONG THE SOUTH LINE OF SAID LOT 28 AND THE EAST-WEST 1/4 LINE OF SAID SECTION TO THE POINT OF BEGINNING. INCLUDING ALL LANDS LYING BETWEEN THE INTERMEDIATE TRAVERSE LINE AND THE WATERS EDGE OF PEARLINE POND NORTH AND PEARLINE POND SOUTH.

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CONTAINS 26 LOTS, 1 PRIVATE WALKWAY AND 13.5 ACRES.

Filling a Vacancy on the Township Board

17. Process of filling a vacancy on the Board

When a vacancy on the Board occurs due to death, resignation or recall, the current board has 45 days to appoint a person to fill the vacancy (MCL 168.370(4)).

18. Posting

Within 10 days of the vacancy the board must place a notice in one or more local newspaper advertising the vacancy. A moderate description of statutory duties accompanied by the statutory requirement of being a qualified elector in the Township should be included in the notice. Postings should also be made on the Township website.

Any questions or comments regarding the vacancy should be directed to the Clerk's- change to HR Director office or the chair of the search committee if the board establishes one.

19. Resumes and Qualifications

Resumes must be gathered within 15-20 days of the vacancy. The Clerk's office must check the status of the applicants as qualified electors of the Township. If more than 5 resumes are submitted to fill the vacancy the Board may establish a selection committee of not more than 3 board members to review applications. If established, this committee, subject to all provisions of the Open Meetings Act, will then examine the resumes and submit no more than 3 finalists to go before the board for a public interview. A brief summary of their recommendation must be submitted to the board along with the names of the candidates. The board must pay close attention to confidentiality of the applicant if requested and transparency of the proceedings.

If a current board member applies for the vacancy, the member cannot be chosen as part of the committee or be involved in the selection process, but should receive all correspondence afforded to the entire board.

20. Interviews

Interviews must be conducted within 30 days of the vacancy. All interviews of candidates to fill the vacancy will be done in accordance with the Open Meetings Act. Interviews can be conducted at a special meeting called by the Supervisor (or meeting chair) or a regular board meeting with proper notice.

The board will agree on questions to ask each candidate (add as recommended by HR). If a selection committee is formed, this committee will be charged with the duty of formatting interview questions. The interview must comply with applicable employment law. Each candidate must be asked the same questions.

21. Deliberation

Deliberation will take place immediately following the final interview. This will be done in accordance with the Open Meetings Act. Public Comment must begin this portion of the proceedings. After Public Comment, each Board member will have the opportunity to comment. Board members will focus on the positive attributes of the candidate they prefer for the vacancy.

If a board member has applied for the vacancy he/she can be present at the deliberation, however, should not comment until a vote is called.

22. Decision

A decision by majority vote of the entire board (4 out of 7) must be made within 40 days of the vacancy.

If a board member abstains or is not present at the meeting there must still be 4 positive votes to appoint a successor to fill the vacancy.

A current board member applying for the vacancy shall be asked to not participate in the board vote out of fairness to all applicants who do not have this privilege.

23. Oath

An oath of office must be given in accordance with election law. The Clerk's office must give the oath unless unavailable to do so. If this occurs a Notary Public is able to administer the oath to the new board member.