

Agenda for the

Allendale Charter Township Election Commission Meeting

Monday, September 25, 2023, 5:00 pm

Members Present:

Members Absent:

Guests Present:

Meeting called to order

- Approve Agenda
- Approval of April 17, 2023, Meeting Minutes
- Discussion Items
 - Proposal 2022-2, Early Voting
- Commissioner Comments
- Adjournment

**PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP ELECTION COMMISSION
APRIL 17, 2023**

The Allendale Township Election Commission met at the Allendale Township Hall, located at 6676 Lake Michigan Drive, on Monday, April 17, 2023, at 9:00 a.m. and was called to order at 9:04 a.m. by Ms. Hansen.

Present at roll call: Ms. Schuitema; Ms. Kraker; and Ms. Hansen. (3)

Absent: None (0)

Staff and Guest Present: Elizabeth Szymanski, Deputy Clerk/Community Coordinator

EC 23-005 Ms. Kraker moved to approve the agenda of today as presented. The motion passed.

EC 23-006 Ms. Schuitema moved to approve the Minutes of the February 27, 2023, Election Commission meeting. The motion passed.

Action Items - None

Discussion Items

Ms. Hansen gave a description of Proposal 2022-2 regarding early voting, including the costs of different options to implement the process.

She presented a letter of intent that she received from the Ottawa County Clerk's office. The commission gave direction to Ms. Hansen to present the letter of intent to the Township Board of Trustees with direction to sign the letter after it is reviewed by legal counsel.

Ms. Hansen discussed the challenges of the absentee counting boards on election day. The commission gave direction to add a third counting board specifically for precinct five.

The commission gave direction to increase the wage of election inspectors to \$17 per hour and \$20 per hour for co-chairs.

Ms. Hansen discussed the Allendale Charter Township Clerk's Satellite office on Grand Valley State University's campus during 2022. She discussed the hours of operation, processes and procedures, and circumstances around election day. The commission gave direction to provide the satellite office at GVSU for three days during the week prior to election day and move the satellite office to the Allendale township hall on election day.

Commissioner Comments- None

EC 23-007 Ms. Schuitema moved to adjourn the meeting at 10:24 a.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale