

Agenda for the
Allendale Charter Township Election Commission Meeting
Monday, April 17, 2023, 9:00 am

Members Present:

Members Absent:

Guests Present:

Meeting called to order

- Approve Agenda
- Approval of February 27, 2023, Meeting Minutes
- Discussion Items
 - Proposal 2022-2, Early Voting
 - Letter of Intent
 - Absentee Counting Board Considerations
 - Satellite Office for 2024
- Commissioner Comments
- Adjournment

**PROPOSED
PROCEEDINGS OF THE ALLENDALE
TOWNSHIP ELECTION COMMISSION
FEBRUARY 27, 2023**

The Allendale Township Election Commission met at the Allendale Township Hall, located at 6676 Lake Michigan Drive, on Monday, February 27, 2023, at 5:45 p.m. and was called to order at 5:45 p.m. by Ms. Hansen.

Present at roll call: Ms. Schuitema; and Ms. Hansen. (2)

Absent: Ms. Kraker (1)

Staff and Guest Present: Bruce Zeinstra; Dave Vander Wall; Ken Murillo; and Joe Pierce

EC 23-001 Ms. Schuitema moved to approve the agenda of today as presented. The motion passed.

EC 23-002 Ms. Schuitema moved to approve the Minutes of the October 10, 2022, Election Commission meeting. The motion passed.

Ms. Kraker arrived at 5:50 p.m.

Action Items

EC 23-003 Ms. Kraker moved to approve and authorize the clerk to sign Resolution 2023-01EC; a resolution authorizing Blendon Township to host the May 2, 2023, election on behalf of Allendale Charter Township and to temporarily combine Allendale Charter Township Precinct 5 with Blendon Township Precinct 3 for the May 2, 2023, school election. The motion passed.

Discussion Items- None

Commissioner Comments- None

EC 23-004 Ms. Schuitema moved to adjourn the meeting at 5:53 p.m. The motion passed.

Jody L. Hansen, Clerk
Of the Township of Allendale

Early In-Person Voting Cost Summary

	Option A	Option B	Option C
Implementation Cost - first election	\$27,138 - \$42,765	\$27,138 - \$42,765	\$100,233
Ongoing Cost per Election - second election	\$14,708 - \$23,275	\$14,708 - \$23,275	\$64,545
Ongoing Cost per Election - third election	\$14,708 - \$23,275	\$14,708 - \$23,275	\$64,545
Additional Annual Cost - year 1	\$925 - \$1,350	\$925 - \$1,350	\$154,196
Additional Annual Cost - year 2	\$925 - \$1,350	\$925 - \$1,350	\$124,544
Total Cost for 2 Years of Early In-Person Voting	\$58,404 - \$92,015	\$58,404 - \$92,015	\$508,063
Cost of 2 Years of Early In-Person Voting Per Local Unit	See attachment A	See attachment B	See attachment C

	Cost for Option A	Cost for Option B	Cost for Option C
Allendale	\$58,404	TBD	\$31,340
Blendon	\$58,404	TBD	\$12,604
Chester	\$58,404	TBD	\$3,663
Coopersville	\$58,404	TBD	\$7,742
Crockery	\$58,404	TBD	\$8,755
Ferrysburg	\$58,404	TBD	\$5,895
Georgetown	\$92,015	TBD	\$91,674
Grand Haven City	\$58,404	TBD	\$21,303
Grand Haven Twp	\$65,930	TBD	\$34,011
Holland City	\$65,930	TBD	\$46,755
Holland Twp	\$91,685	TBD	\$63,504
Hudsonville City	\$58,404	TBD	\$12,843
Jamestown	\$58,404	TBD	\$16,475
Olive	\$58,404	TBD	\$8,247
Park	\$65,930	TBD	\$35,794
Polkton	\$58,404	TBD	\$4,368
Port Sheldon	\$58,404	TBD	\$10,436
Robinson	\$58,404	TBD	\$11,497
Spring Lake Twp	\$58,404	TBD	\$29,653
Tallmadge	\$58,404	TBD	\$16,065
Wright	\$58,404	TBD	\$5,664
Zeeland City	\$58,404	TBD	\$9,795
Zeeland Twp	\$58,404	TBD	\$19,982

Attachment A - Costs for Option A

	Registered Voters	Cost for Option A
Allendale	14,136	\$58,404
Blendon	5,685	\$58,404
Chester	1,652	\$58,404
Coopersville	3,492	\$58,404
Crockery	3,949	\$58,404
Ferrysburg	2,659	\$58,404
Georgetown	41,350	\$92,015
Grand Haven City	9,609	\$58,404
Grand Haven Twp	15,341	\$65,930
Holland City	21,089	\$65,930
Holland Twp	28,644	\$91,685
Hudsonville City	5,793	\$58,404
Jamestown	7,431	\$58,404
Olive	3,720	\$58,404
Park	16,145	\$65,930
Polkton	1,970	\$58,404
Port Sheldon	4,707	\$58,404
Robinson	5,186	\$58,404
Spring Lake Twp	13,375	\$58,404
Tallmadge	7,246	\$58,404
Wright	2,555	\$58,404
Zeeland City	4,418	\$58,404
Zeeland Twp	9,013	\$58,404

Attachment B - Costs for Option B

	Under 5k	5k - 15k	15k - 25k	25k - 35k	Over 35k
2 Year Cost	\$58,404	\$58,404	\$65,930	\$91,685	\$92,015
If 2 jurisdictions	29,202	29,202	32,965	45,843	46,008
If 3 jurisdictions	19,468	19,468	21,977	30,562	30,672
If 4 jurisdictions		14,601	16,483	22,921	23,004
If 5 jurisdictions			13,186	18,337	18,403
If 6 jurisdictions				15,281	15,336
If 7 jurisdictions				13,098	13,145
If 8 jurisdictions					11,502
If 9 jurisdictions					
If 10 jurisdictions					

Attachment B - Options for Option C

	Registered Voters	% of Total	Cost for Option C
Allendale	14,136	6.17%	\$31,340
Blendon	5,685	2.48%	\$12,604
Chester	1,652	0.72%	\$3,663
Coopersville	3,492	1.52%	\$7,742
Crockery	3,949	1.72%	\$8,755
Ferrysburg	2,659	1.16%	\$5,895
Georgetown	41,350	18.04%	\$91,674
Grand Haven City	9,609	4.19%	\$21,303
Grand Haven Twp	15,341	6.69%	\$34,011
Holland City	21,089	9.20%	\$46,755
Holland Twp	28,644	12.50%	\$63,504
Hudsonville City	5,793	2.53%	\$12,843
Jamestown	7,431	3.24%	\$16,475
Olive	3,720	1.62%	\$8,247
Park	16,145	7.05%	\$35,794
Polkton	1,970	0.86%	\$4,368
Port Sheldon	4,707	2.05%	\$10,436
Robinson	5,186	2.26%	\$11,497
Spring Lake Twp	13,375	5.84%	\$29,653
Tallmadge	7,246	3.16%	\$16,065
Wright	2,555	1.11%	\$5,664
Zeeland City	4,418	1.93%	\$9,795
Zeeland Twp	9,013	3.93%	\$19,982
Grand Total	229,165		\$508,063

Early In-Person Voting - Cost of Option A - Local Units Implement Individually

Implementation Cost - First Election

	Under 5k Registered Voters	5k up to 15k Registered Voters	15k up to 25k Registered Voters	25k up to 35k Registered Voters	35k or More Registered Voters	Notes
Poll workers						
Poll workers	\$6,480	\$6,480	\$8,100	\$10,800	\$10,800	The number of poll workers per day is based on the number of registered voters in a local unit, with a minimum of 3 workers if there's less than 15k voters, 4 workers when there's 15k up to 25k voters, and 6 workers when there's 25k+ voters. An additional 1-2 poll workers are also needed for same day registration. The cost per poll worker is based on a 10 hour work day with a rate per poll worker of \$18/hr for local units with fewer than 25k voters and \$15/hr for local units with 25k+ voters. The hourly rate is based on survey data collected from local unit clerks in Ottawa County.
Receiving board	\$250	\$250	\$250	\$250	\$250	Estimate based on a \$125 per diem, with each local unit needing a minimum of 2 board members (1 Republican and 1 Democrat).
Training of poll workers	\$0	\$0	\$0	\$600	\$600	The training cost is based on survey data collected from local unit clerks in Ottawa County. Local units with 25k+ voters pay poll workers \$30 per class with a pool of 20 workers being trained.
Meals for poll workers	\$540	\$540	\$675	\$1,080	\$1,080	Estimate of \$15/person with a minimum of 4 workers if there's less than 15k voters, 5 workers if there's 15-25k voters, and 8 workers if over 25k voters
Mileage for poll workers	\$708	\$708	\$885	\$1,415	\$1,415	Estimate based on 30 miles/day/worker with a minimum of 4 workers if there's less than 15k voters, 5 workers if there's 15-25k voters, and 8 workers if over 25k voters at IRS rate of (\$0.655/mile)
Administration/coordination staff						
Overtime pay for existing staff	\$4,080	\$4,080	\$4,080	\$4,080	\$4,080	Estimate based on 12 hrs/week for 8 weeks leading up to election day at time and a half. Average OT pay of \$30/hr + 40 hrs for weekend early voting at same rate
Temporary staff person	\$2,400	\$2,400	\$2,400	\$4,800	\$4,800	The cost of temporary staff workers needed per election is based on the number of registered voters in a local unit, with one staff person needed for 20 hrs/week if there's less than 25k voters and one staff person needed for 40 hrs/week if there's 25k+ voters. The temporary staff person will be needed for 6 weeks at an hourly rate of \$20/hr.
Polling places						
Polling place rental/cleaning	\$0	\$0	\$0	\$0	\$0	Local units will likely use their own space for in-person early voting.
Network connectivity	\$0	\$0	\$0	\$0	\$0	This will impact the sites that can be used for elections.
Equipment						
Ballot tabulators & ADA devices	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	The average cost is \$5,500 for a ballot tabulator and \$4,500 for an ADA device. Each polling site will require a new ballot tabulator and a new ADA device.
Print on demand device	\$0	\$0	\$0	\$5,000	\$5,000	The average cost is \$5,000 for a print on demand device. Each polling site that serves 25k+ voters will require a device.
Voter registration laptops	\$500	\$500	\$1,000	\$1,000	\$1,000	The cost per laptop is \$500. Local units with less than 15k voters will need 1 laptop while those with 15k+ voters will need 2.
Electronic poll books	\$500	\$500	\$1,000	\$1,000	\$1,000	The cost per electronic poll book is \$500. Local units with less than 15k voters will need 1 laptop while those with 15k+ voters will need 2.
Scanners	\$400	\$400	\$800	\$800	\$800	The estimated cost is \$200 per scanner used to swipe drivers licenses. One scanner is required for each voter registration laptop and electronic poll book.

Early In-Person Voting - Cost of Option A - Local Units Implement Individually

Implementation Cost - First Election

	Under 5k Registered Voters	5k up to 15k Registered Voters	15k up to 25k Registered Voters	25k up to 35k Registered Voters	35k or More Registered Voters	Notes
Precinct kits	\$250	\$250	\$250	\$250	\$250	A precinct kit that includes envelopes, seals, etc. is \$250. Each polling site will require 1 precinct kit.
Equipment (continued)						
Ballots	\$0	\$0	\$0	\$0	\$0	Funded by the Ottawa County Clerk/Register of Deeds Office.
Ballot instructions/secretary sleeve	\$0	\$0	\$0	\$0	\$0	Local units will likely use existing equipment.
Voting booths & Vote Here Signs	\$0	\$0	\$0	\$0	\$0	Local units will likely use existing equipment.
Security cage for voting equipment	\$700	\$700	\$700	\$700	\$700	A security cage is needed to store equipment overnight. The cost per cage is \$700 with 1 needed per polling site.
Ballot container and bags	\$330	\$330	\$660	\$660	\$990	The number of ballot containers is based on the number of registered voters in a local unit, with 1 if there's less than 15k voters, 2 when there's 15k up to 35k voters, and 3 when there's 35k+ voters. The cost per ballot container is \$150 and the cost per ballot bag is \$20. A minimum of 9 ballot bags are needed per container.
Delivery trailer for equipment	\$0	\$0	\$0	\$0	\$0	Local units will likely use on-site space so no delivery equipment needed.
I voted stickers	\$0	\$0	\$0	\$0	\$0	Local units will likely use existing stickers.
Miscellaneous	TBD	TBD	TBD	TBD	TBD	
Storage space - new equipment	TBD	TBD	TBD	TBD	TBD	
Cost of Implementation for Early In-Person Voting	\$27,138	\$27,138	\$30,800	\$42,435	\$42,765	

Early In-Person Voting - Cost of Option A - Local Units Implement Individually

Ongoing Cost per Election

	Under 5k Registered Voters	5k up to 15k Registered Voters	15k up to 25k Registered Voters	25k up to 35k Registered Voters	35k or More Registered Voters	Notes
Poll workers						
Poll workers	\$6,480	\$6,480	\$8,100	\$10,800	\$10,800	The number of poll workers per day is based on the number of registered voters in a local unit, with a minimum of 3 workers if there's less than 15k voters, 4 workers when there's 15k up to 25k voters, and 6 workers when there's 25k+ voters. An additional 1-2 poll workers are also needed for same day registration. The cost per poll worker is based on a 10 hour work day with a rate per poll worker of \$18/hr for local units with fewer than 25k voters and \$15/hr for local units with 25k or more voters. The hourly rate is based on survey data collected from local unit clerks in Ottawa County.
Receiving board	\$250	\$250	\$250	\$250	\$250	Estimate based on a \$125 per diem, with each local unit needing a minimum of 2 board members (1 Republican and 1 Democrat).
Training of poll workers	\$0	\$0	\$0	\$600	\$600	The training cost is based on survey data collected from local unit clerks in Ottawa County. Local units with 25+ voters pay poll workers \$30 per class with a pool of 20 workers being trained.
Meals for poll workers	\$540	\$540	\$675	\$1,080	\$1,080	Estimate of \$15/person with a minimum of 4 workers if there's less than 15k voters, 5 workers if there's 15-25k voters, and 8 workers if over 25k voters
Mileage	\$708	\$708	\$885	\$1,415	\$1,415	Estimate based on 30 miles/day/worker with a minimum of 4 workers if there's less than 15k voters, 5 workers if there's 15-25k voters, and 8 workers if over 25k voters at IRS rate of (\$0.655/mile)
Administration/coordination staff						
Overtime pay for existing staff	\$4,080	\$4,080	\$4,080	\$4,080	\$4,080	Estimate based on 12 hrs/week for 8 weeks leading up to election day at time and a half. Average OT pay of \$30/hr + 40 hrs for weekend early voting at same rate
Temporary staff person	\$2,400	\$2,400	\$2,400	\$4,800	\$4,800	The cost of temporary staff workers needed per election is based on the number of registered voters in a local unit, with one staff person needed for 20 hrs/week if there's less than 25k voters and one staff person needed for 40 hrs/week if there's 25k+ voters. The temporary staff person will be needed for 6 weeks at an hourly rate of \$20/hr.
Polling places						
Polling place rental/cleaning	\$0	\$0	\$0	\$0	\$0	Local units will likely use their own space for in-person early voting.
Network connectivity	\$0	\$0	\$0	\$0	\$0	This will impact the sites that can be used for elections.
Equipment						
Precinct kits	\$250	\$250	\$250	\$250	\$250	A precinct kit that includes envelopes, seals, etc. is \$250. Each polling site will require 1 precinct kit.
Ballots	\$0	\$0	\$0	\$0	\$0	Funded by the Ottawa County Clerk/Register of Deeds Office.
Delivery trailer for equipment	\$0	\$0	\$0	\$0	\$0	Local units will likely use on-site space so no delivery equipment needed.
I voted stickers	\$0	\$0	\$0	\$0	\$0	Local units will likely use existing stickers.
Miscellaneous	TBD	TBD	TBD	TBD	TBD	
Storage space - new equipment	TBD	TBD	TBD	TBD	TBD	
Cost of Ongoing Early In-Person Voting	\$14,708	\$14,708	\$16,640	\$23,275	\$23,275	

Early In-Person Voting - Cost of Option A - Local Units Implement Individually

Annual Cost

	Under 5k Registered Voters	5k up to 15k Registered Voters	15k up to 25k Registered Voters	25k up to 35k Registered Voters	35k or More Registered Voters	Notes
Administration/coordination staff						
Early voting coordinator	\$0	\$0	\$0	\$0	\$0	
Equipment						
Maintenance for ballot tabulators and ADA devices	\$925	\$925	\$925	\$925	\$925	The annual maintenance cost is \$500 for a ballot tabulator and \$425 for an ADA device. Each polling site will require a new ballot tabulator and a new ADA device.
Maintenance for print on demand device	\$0	\$0	\$0	\$425	\$425	The annual maintenance cost is \$425 for each print on demand device.
Annual Cost of Early In-Person Voting	\$925	\$925	\$925	\$1,350	\$1,350	This is in addition to implementation and ongoing cost per election.

Early In-Person Voting - Cost of Option C - Local Units Partner with County

Option C is based on the County operating three early in-person voting sites that serve approximately 76,000 voters each.

Implementation Cost - First Election

	Site 1	Site 2	Site 3	Notes
Poll workers				
Poll workers	\$16,200	\$16,200	\$16,200	The cost per poll worker is estimated at \$15/hr with each working 10 hours per day. The minimum number of poll workers per site per day is estimated at 10. An additional 2 poll workers are also needed per site for same day registration. The hourly rate is based on survey data collected from local unit clerks in Ottawa County.
Receiving board	\$250	\$250	\$250	Estimate based on a \$125 per diem, with each site needing a minimum of 2 board members (1 Republican and 1 Democrat).
Training of poll workers	\$833	\$833	\$833	Based on training 50 poll workers who are paid \$50 each for training. The training cost is based on survey data collected from local unit clerks in Ottawa County.
Meals for poll workers	\$1,620	\$1,620	\$1,620	Estimate of \$15/person with 12 workers per site
Mileage for poll workers	\$2,122	\$2,122	\$2,122	Estimate based on 30 miles/day/worker with 12 workers per site at IRS rate of (\$0.655/mile)
Administration/coordination staff				
Temporary staff person	\$0	\$0	\$0	
Polling places				
Polling place rental/cleaning	\$0	\$0	\$0	The goal is to use polling sites that are donated without a fee.
Network connectivity	\$0	\$0	\$0	This will impact the sites that can be used for elections.
Equipment				
Ballot tabulators & ADA devices	\$30,000	\$30,000	\$30,000	The average cost is \$5,500 for a ballot tabulator and \$4,500 for an ADA device. Each polling site will require 3 new ballot tabulators and 3 new ADA devices. This is a cost to the county.
Print on demand device	\$15,000	\$15,000	\$15,000	The average cost is \$5,000 for a print on demand device. Each polling site will require 3 devices. This is a cost to the county.
Voter registration laptops	\$1,000	\$1,000	\$1,000	The cost per laptop is \$500, with 2 needed for each polling site.
Electronic poll books	\$2,000	\$2,000	\$2,000	The cost per electronic poll book is \$500, with 4 needed for each polling location.
Scanners	\$1,200	\$1,200	\$1,200	The estimated cost is \$200 per scanner used to swipe drivers licenses. One scanner is required for each voter registration laptop and electronic poll book. The total is 6 per polling site.
Precinct kits	\$250	\$250	\$250	A precinct kit that includes envelopes, seals, etc. is \$250. Each polling site will require 1 precinct kit.
Ballots	\$0	\$0	\$0	Funded by the Ottawa County Clerk/Register of Deeds Office. This is not a new cost.
Ballot instructions/secretary sleeve	\$6	\$6	\$6	The average cost per sleeve is \$0.03 with 200 sleeves per site.
Voting booths & Vote Here Signs	\$6,000	\$6,000	\$6,000	The cost per booth is \$200 with 30 booths needed per polling site. Can borrow Vote Here signs from Local Clerks.

Early In-Person Voting - Cost of Option C - Local Units Partner with County

Option C is based on the County operating three early in-person voting sites that serve approximately 76,000 voters each.

Implementation Cost - First Election

	Site 1	Site 2	Site 3	Notes
Security cage for voting equipment	\$700	\$700	\$700	A security cage is needed to store equipment overnight. The cost per cage is \$700 with 1 needed per polling site.
Ballot container and bags	\$990	\$990	\$990	The cost per ballot container is \$150 with 3 needed per polling site. The cost per ballot bag is \$20 with a minimum of 9 ballot bags are needed per container.
Delivery trailer for equipment	\$130	\$130	\$130	Estimated based on a cost per day of \$65, with the trailer needed for 2 days per election per site.
I voted stickers	\$110	\$110	\$110	Estimated at \$5.50 per roll of 1000 stickers with 20 rolls per location
Miscellaneous	TBD	TBD	TBD	
Storage space - new equipment	TBD	TBD	TBD	
Cost of Implementation for Early In-Person Voting	\$78,411	\$78,411	\$78,411	Includes the cost of ballot tabulators, ADA devices, print on demand devices, and ballots
Cost of Implementation less County costs	\$33,411	\$33,411	\$33,411	Excludes the cost of ballot tabulators, ADA devices, print on demand devices, and ballots

Early In-Person Voting - Cost of Option C - Local Units Partner with County

Option C is based on the County operating three early in-person voting sites that serve approximately 76,000 voters each.

Ongoing Cost per Election

	Site 1	Site 2	Site 3	Notes
Poll workers				
Poll workers	\$16,200	\$16,200	\$16,200	The cost per poll worker is estimated at \$15/hr with each working 10 hours per day. The minimum number of poll workers per site per day is estimated at 10. An additional 2 poll workers are also needed per site for same day registration. The hourly rate is based on survey data collected from local unit clerks in Ottawa County.
Receiving board	\$250	\$250	\$250	Estimate based on a \$125 per diem, with each site needing a minimum of 2 board members (1 Republican and 1 Democrat).
Training of poll workers	\$833	\$833	\$833	Based on training 50 poll workers who are paid \$50 each for training. The training cost is based on survey data collected from local unit clerks in Ottawa County.
Meals for poll workers	\$1,620	\$1,620	\$1,620	Estimate of \$15/person with 12 workers per site
Mileage for poll workers	\$2,122	\$2,122	\$2,122	Estimate based on 30 miles/day/worker with 12 workers per site at IRS rate of (\$0.655/mile)
Administration/coordination staff				
Temporary staff person	\$0	\$0	\$0	
Polling places				
Polling place rental/cleaning	\$0	\$0	\$0	The goal is to use polling sites that are donated without a fee.
Network connectivity	\$0	\$0	\$0	This will impact the sites that can be used for elections.
Equipment				
Precinct kits	\$250	\$250	\$250	A precinct kit that includes envelopes, seals, etc. is \$250. Each polling site will require 1 precinct kit.
Ballots	\$0	\$0	\$0	Funded by the Ottawa County Clerk/Register of Deeds Office. This is not a new cost.
Delivery trailer for equipment	\$130	\$130	\$130	Estimated based on a cost per day of \$65, with the trailer needed for 2 days per election per site.
I voted stickers	\$110	\$110	\$110	Estimated at \$5.50 per roll of 1000 stickers with 20 rolls per location
Miscellaneous	TBD	TBD	TBD	
Storage space - new equipment	TBD	TBD	TBD	
Cost of Ongoing Early In-Person Voting	\$21,515	\$21,515	\$21,515	

Early In-Person Voting - Cost of Option C - Local Units Partner with County

Option C is based on the County operating three early in-person voting sites that serve approximately 76,000 voters each.

Annual Cost

Year 1	Estimated Annual Cost	Notes
Administration/coordination staff		
Early voting coordinator	\$104,551	This cost was estimated by Ottawa County Human Resources. It reflects one new full-time employee at pay grade 10.
Temporary staff person	\$37,495	This cost was estimated by Ottawa County Human Resources. It reflects a temporary staff person who will be employed for 15 hours per week during election years.
Equipment		
Maintenance for ballot tabulators and ADA devices	\$8,325	The annual maintenance cost is \$500 for a ballot tabulator and \$425 for an ADA device. Each polling site will require 3 new ballot tabulators and 3 new ADA devices.
Maintenance for print on demand device	\$3,825	The annual maintenance cost is \$425 for each print on demand device. Each polling site will require 3 print on demand devices.
Year 1 Annual Cost of Early In-Person Voting	\$154,196	This is in addition to implementation and ongoing cost per election.

Year 2	Estimated Annual Cost	Notes
Administration/coordination staff		
Early voting coordinator	\$112,394	This cost was estimated by Ottawa County Human Resources. It reflects one new full-time employee at pay grade 10 with step increases in salary.
Equipment		
Maintenance for ballot tabulators and ADA devices	\$8,325	The annual maintenance cost is \$500 for a ballot tabulator and \$425 for an ADA device. Each polling site will require 3 new ballot tabulators and 3 new ADA devices.
Maintenance for print on demand device	\$3,825	The annual maintenance cost is \$425 for each print on demand device. Each polling site will require 3 print on demand devices.
Year 2 Annual Cost of early In-Person Voting	\$124,544	This is in addition to implementation and ongoing cost per election.

Implementation Cost- 1st Election	Allendale County Contract Estimate if County Agrees to Proposed Negotiations	Annual Cost per Election after Year One	Allendale County Contract Estimate if County Agrees to Proposed Negotiations	Allendale County Contract Estimate if County Agrees to Proposed Negotiation for 2 Year Contract
Poll Workers	\$2,999.00	Poll Workers	\$2,999.00	5998
Receiving Board	\$47.00	Receiving Board	\$47.00	94
Training of Poll Workers	\$155.00	Training of Poll Workers	\$155.00	310
Meals for Poll Workers	\$0.00	Meals for Poll Workers	\$0.00	0
Mileage for Poll Workers	\$0.00	Mileage for Poll Workers	\$0.00	0
Administration/Coordination of Staff		Administration/Coordination of Staff		
Temporary Staff Person	\$0.00	Temporary Staff Person	\$0.00	0
Polling Places		Polling Places		
Polling place rental/cleaning	\$0.00	Polling place rental/cleaning	\$0.00	0
Network Connectivity	\$0.00	Network Connectivity	\$0.00	0
Equipment		Equipment		
Ballot Tabulator and ADA devices	\$0.00	Ballot Tabulator and ADA devices	\$0.00	0
Print on Demand Devices	\$0.00	Print on Demand Devices	\$0.00	0
Voter Registration Laptops	\$0.00	Voter Registration Laptops	\$0.00	0
Electronic Poll Books	\$0.00	Electronic Poll Books	\$0.00	0
Scanners	\$0.00	Scanners	\$0.00	0
Precinct Kits	\$47.00	Precinct Kits	\$47.00	94
Ballots	\$0.00	Ballots	\$0.00	0
Ballot instructions/Secrecy Sleeves	\$0.00	Ballot instructions/Secrecy Sleeves	\$0.00	0
Voting Booths and Signs	\$0.00	Voting Booths and Signs	\$0.00	0
Security cage for equipment	\$130.00	Security cage for equipment	\$0.00	130
Ballot Container and Bags	\$184.00	Ballot Container and Bags	\$0.00	184
Delivery Trailer for equipment	\$25.00	Delivery Trailer for equipment	\$25.00	50
I voted stickers	\$21.00	I voted stickers	\$21.00	42
Miscellaneous	\$500.00	Miscellaneous	\$500.00	1000
Storage Space for new equipment	\$0.00	Storage Space for new equipment	\$0.00	0
Early Voting Coordinator- County Employee	\$6,472.00	Early Voting Coordinator- County Employee	\$3,236.00	9708
Temporary Staff Person- County Employee	\$2,313.00	Temporary Staff Person- County Employee	\$0.00	2313
Maintenance for Scans and TWs	\$513.00	Maintenance for Scan and TW's	\$513.00	1026
Maintenance for Print on Demand	\$236.00	Maintenance for Print on Demand	\$236.00	472
Total Cost for implementing Early Voting	\$13,642.00	Total Cost for implementing Early Voting	\$7,779.00	\$21,421.00

Implementation Cost- 1st Election	Allendale Estimate if Allendale Goes Solo	Annual Costs Per Election after Year One	Allendale Estimate if Allendale Goes Solo	Allendale Total for 2 years
Poll Workers	\$6,000.00	Poll Workers	\$0.00	\$6,000.00
Receiving Board	\$250.00	Receiving Board	\$0.00	\$250.00
Training of Poll Workers	\$0.00	Training of Poll Workers	\$0.00	\$0.00
Meals for Poll Workers	\$0.00	Meals for Poll Workers	\$0.00	\$0.00
Mileage for Poll Workers	\$0.00	Mileage for Poll Workers	\$0.00	\$0.00
Administration/Coordination of Staff		Administration/Coordination of Staff		
Overtime pay for existing staff	\$0.00	Overtime pay for existing staff	\$0.00	\$0.00
Temporary Staff Person	\$0.00	Temporary Staff Person	\$0.00	\$0.00
Polling Places		Polling Places		
Polling place rental/cleaning	\$0.00	Polling place rental/cleaning	\$0.00	\$0.00
Network Connectivity	\$0.00	Network Connectivity	\$0.00	\$0.00
Equipment		Equipment		
Ballot Tabulator and ADA devices	\$10,000.00	Ballot Tabulator and ADA devices	\$0.00	\$10,000.00
Print on Demand Devices	\$0.00	Print on Demand Devices	\$0.00	\$0.00
Voter Registration Laptops	\$0.00	Voter Registration Laptops	\$0.00	\$0.00
Electronic Poll Books	\$0.00	Electronic Poll Books	\$0.00	\$0.00
Scanners	\$0.00	Scanners	\$0.00	\$0.00
Precinct Kits	\$250.00	Precinct Kits	\$0.00	\$250.00
Ballots	\$0.00	Ballots	\$0.00	\$0.00
Ballot instructions/Secrecy Sleeves	\$0.00	Ballot instructions/Secrecy Sleeves	\$0.00	\$0.00
Voting Booths and Signs	\$0.00	Voting Booths and Signs	\$0.00	\$0.00
Security cage for equipment	\$0.00	Security cage for equipment	\$0.00	\$0.00
Ballot Container and Bags	\$330.00	Ballot Container and Bags	\$0.00	\$330.00
Delivery Trailer for equipment	\$0.00	Delivery Trailer for equipment	\$0.00	\$0.00
I voted stickers	\$0.00	I voted stickers	\$0.00	\$0.00
Miscellaneous	\$500.00	Miscellaneous	\$500.00	\$1,000.00
Storage Space for new equipment	\$0.00	Storage Space for new equipment	\$0.00	\$0.00
Total Cost for implementing Early Voting	\$17,330.00	Total Cost for implementing Early Voting	\$500.00	\$17,830.00