

Agenda for the  
Allendale Charter Township Board Meeting  
Monday, December 12, 2022, 6:00pm

Members Present:

Members Absent:

Guests Present:

Meeting called to order

- Invocation given by Barb Vander Veen
- Pledge of Allegiance
- Approve Agenda
- Consent Agenda
  - Approval of the November 28, 2022 Regular Board Meeting Minutes
  - Bills
  - Interim Bills
  - Resolution 2022-23: 2023 Supervisor Salary
  - Resolution 2022-24: 2023 Clerk Salary
  - Resolution 2022-25: 2023 Treasurer Salary
  - Resolution 2022-26: 2023 Trustee Salary
  - Resolution 2022-27: 2023 Board of Trustee Meeting Dates
  - Resolution 2022-28: 2023 Legal Ads
  - Resolution 2022-29: 2023 Poverty Guidelines
  - Resolution 2022-30: Board of Review – Authorizing Filing of Protest by Letter
  - Resolution 2022-31: Property Tax Payment Designee Appointments
- For information
  - Minutes of the November 21, 2022 Planning Commission Meeting
  - Sheriff's Department November Report
  - Fire Department Correspondence
- Public Hearings
- Public Comments
- Guest Speakers
  - Undersheriff Valerie Weiss
  - County Commissioner Greg DeJong
- Action Items
  - Resolution 2022-32: Committee Appointments
- Discussion Items
- Public Comments
- Board Comments

- Future Agenda Items
- Adjournment

**Our Wi-Fi connection may be used to access the Board Information Packet:**

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**PROPOSED  
PROCEEDINGS OF THE ALLENDALE  
TOWNSHIP BOARD OF TRUSTEES  
NOVEMBER SESSION 2<sup>nd</sup> DAY**

The Allendale Township Board of Trustees met at the Allendale Township Auditorium, located at 6676 Lake Michigan Drive, on Monday, November 28, 2022, at 6:00 p.m. and was called to order at 6:00 p.m. by Mr. Elenbaas.

Present at Roll Call: Mr. Zeinstra; Ms. Vander Veen; Mr. Vander Wall; Ms. Hansen; Ms. Kraker; and Mr. Elenbaas. (6)

Absent at Roll Call: Mr. Murillo (1)

Staff and Guest Present: Bob Sullivan, Legal Counsel; Sergeant Cal Keuning, Ottawa County Sheriff's Department; Tim Van Bennekom, Finance Director; Chad Doornbos, Public Utilities Superintendent; Todd Stuive, Exxel Engineering; Mitch Johnson, and Rodney Rotman.

Ms. Vander Veen pronounced the invocation.

Mr. Elenbaas led in the Pledge of Allegiance to the Flag of the United States of America.

BOT 22-198     Mr. Vander Wall moved to approve the agenda of today as presented. The motion passed.

BOT 22-199     Ms. Vander Veen moved to approve the following Consent Resolutions:

1. To approve the Minutes of the November 14, 2022, Board of Trustees meeting.
2. To approve the general claims in the amount of \$369,227.40 and interim payments of \$986,456.92, as presented by the summary report for November 29, 2022.

The motion passed.

Items Received for Information

1. October Finance Report

2. Minutes of the November 7, 2022, Planning Commission Meeting
3. Liquor License Transfer Notice
4. October Sheriff's Department Report

Public Hearings- None

Public Comments

Comments were received from:

1. Rodney Rotman, West Olive

BOT 22-200 Mr. Elenbaas moved to close public comment. The motion passed.

Guest Speakers

1. Tim Van Bennekom, Finance Director, provided a revised copy of proposed Resolution 2022-19. He indicated the copy provided in the board packet had a typo in the general fund balance.

Several board members had questions and comments.

Action Items

BOT 22-201 Mr. Vander Wall moved to approve and authorize the Clerk and/or Supervisor to sign revised Resolution 2022-19: 2023 Fiscal Year Budget; a resolution to establish the General Appropriations Act of the Charter Township of Allendale for the Fiscal Year 2023; to make appropriations; to provide for the expenditure of appropriations; to provide for the disposition of income received by the Township; to define the powers and duties of the Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution. The motion passed as shown by the following votes:

YEAS: Ms. Hansen; Ms. Kraker; Ms. Vander Veen; Mr. Zeinstra; Mr. Vander Wall; and Mr. Elenbaas (6)

NAYS: None (0)

Absent: Mr. Murillo (1)

BOT 22-202 Ms. Kraker moved to approve and authorize the Clerk and/or Supervisor to sign Resolution 2022-20: Allendale and Blendon Townships Public Water Supply Contract; a resolution approving said contract; to authorize the Clerk and/or Supervisor to sign the Allendale and Blendon Townships Public Water Supply Contract; and to revoke any resolutions in conflict. The motion passed.

BOT 22-203 Ms. Vander Veen moved to approve and authorize the Clerk and/or Supervisor to sign Resolution 2022-21: Water System Rate Schedule; a resolution establishing a schedule of rates and charges effective January 1, 2023; and to repeal any

resolutions in conflict. The motion passed.

BOT 22-204 Mr. Vander Wall moved to approve and authorize the Clerk and/or Supervisor to sign Resolution 2022-22: Sewer System Rate Schedule; a resolution establishing a schedule of rates and charges effective January 1, 2023; and to repeal any resolutions in conflict. The motion passed.

BOT 22-205 Ms. Vander Veen moved to approve Pearline Estates Tentative Preliminary Plat. The motion passed.

#### Discussion Items

Mr. Elenbaas provided an overview of the cemetery burial fee adjustment request from Mr. Rodney Rotman for his father Mr. Ronald Rotman, who was a lifelong Allendale resident.

BOT 22-206 Mr. Vander Wall moved to amend the agenda to include "Burial Fee Adjustment Request" to Action Items. The motion passed.

#### Action Items

BOT 22-207 Ms. Kraker moved to permit the waiver of non-resident cemetery fees for Ronald Rotman on the basis that he was a lifelong resident of Allendale and had to move from the Township solely for health care purposes. The motion passed.

#### Discussion Items

The board requested Mr. Elenbaas and Ms. Hansen draft a new cemetery fee schedule resolution to include non-resident fee exemption for lifelong residents of Allendale that must move from the Township solely for health care purposes.

Tim VanBennekomp, Finance Director, provided investment opportunities and requested directive from the board on which options to take.

Mr. Elenbaas requested the board send him items for strategic planning purposes that they would like to see elevated to a deeper discussion. He sought feedback on how best to proceed and take action. Mr. Elenbaas indicated that strategic planning initiatives will be coming to a future meeting.

Several board members had questions and comments.

#### Public Comments -None

BOT 22-208 Mr. Elenbaas moved to close public comment. The motion passed.

Board Comments

Mr. Vander Wall complimented Shine on the fantastic light display on M-45.

Mr. Elenbaas informed the board that he has received additional requests surrounding tree preservation efforts. He reminded the board that tree preservation language was considered by this body at a recent meeting, and no action was requested by the board. Mr. Elenbaas will not pursue further action on tree preservation. He indicated that if any other board members would like to pursue action, they will need to initiate it.

Ms. Vander Veen thanked Tim Van Bennekom, Finance Director for presenting a budget that is well explained. Ms. Vander Veen informed the board that she has submitted her resignation as Allendale Township Trustee to Mr. Elenbaas. Her resignation is effective January 10, 2023. She indicated that the new legislation, which does not allow for remote participation unless a trustee is ill, hinders her ability to be available for township meetings in the winter months. Ms. Vander Veen thanked the board for the years of service together.

Mr. Elenbaas provided a brief overview of the steps, process, and timeline to fill a board vacancy.

BOT 22-209 Mr. Vander Wall moved to adjourn the meeting at 7:13 p.m. The motion passed.

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Jody L. Hansen, Clerk  
Of the Township of Allendale

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Adam Elenbaas, Supervisor  
Of the Township of Allendale

INVOICE GL DISTRIBUTION REPORT FOR ALLENDALE CHARTER TOWNSHIP  
 EXP CHECK RUN DATES 11/30/2022 - 12/13/2022  
 UNJOURNALIZED  
 OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
<b>Fund 101 General Fund</b>					
<b>Dept 000.000 REVENUE</b>					
101-000.000-123.000	Prepaid Expense	CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	589.68	
101-000.000-123.000	Prepaid Expense	MICHIGAN ASSESSORS ASSOC	MEMBERSHIP RENEWAL - GALLIGAN	95.00	
101-000.000-123.000	Prepaid Expense	MICHIGAN ASSESSORS ASSOC	MEMBERSHIP RENEWAL - GORNEY	95.00	
101-000.000-123.000	Prepaid Expense	MID MI ASSN OF ASSESSING	ANNUAL MEMBERSHIP DUES - GALLIGAN	20.00	
101-000.000-123.000	Prepaid Expense	MID MI ASSN OF ASSESSING	ANNUAL MEMBERSHIP DUES - GORNEY	20.00	
101-000.000-123.000	Prepaid Expense	THE GRAND RAPIDS PRESS	ANNUAL SUBSCRIPTION RENEWAL	479.47	
101-000.000-123.000	Prepaid Expense	TYLER TECHNOLOGIES INC	ANNUAL MOBILE EYES MAINTENANCE	4,235.00	
101-000.000-222.000	Due To County	OTTAWA COUNTY TREASURER	DOG LICENSES - NOVEMBER	99.00	
101-000.000-222.000	Due To County	OTTAWA COUNTY TREASURER	MOBILE HOMES TAX - NOVEMBER	255.00	
101-000.000-225.000	Due To Schools	OTTAWA COUNTY TREASURER	MOBILE HOMES TAX - NOVEMBER	1,020.00	
101-000.000-231.000	DEFERRED COMP PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - NOVEMBER	1,040.74	
101-000.000-231.010	401a PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - NOVEMBER	9,464.30	
101-000.000-231.030	Misc Ins - Aflac	AFLAC	MISCELLANEOUS INSURANCE - NOVEMBER	285.50	
101-000.000-284.210	EMERALD SPRINGS-PUD-SIGNATURE L	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	26.00	
101-000.000-284.228	ALDI	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	348.00	
101-000.000-284.231	GRIFFIOEN SLU-10259 52ND AVE	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	96.00	
101-000.000-284.232	TOMMY'S EXPRESS-QCW ENTERPRISES	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	36.00	
101-000.000-284.233	MARCUSSE OFFICE BLDG	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	90.00	
101-000.000-284.234	11126 52ND-EAGLE ROCK VENTURES	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	156.00	
101-000.000-284.235	PEARLINE ESTATES	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	216.00	
101-000.000-284.236	BIGGBY (5195 LMD)	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	300.00	
101-000.000-284.238	11500 56TH REZONE	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	384.00	
101-000.000-284.239	BAKALE SLU-MINING	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	360.00	
101-000.000-284.240	52ND AVE REZONE-SUCHOWIAN	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	420.00	
101-000.000-284.241	HIDDEN SHORES WEST 4	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	403.00	
101-000.000-284.242	CENTENNIAL FARMS TOWNHOMES	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	13.00	
101-000.000-675.006	VETERAN'S MEMORIAL BRICKS	JUDY REYENGA	VETERAN MEMORIAL BRICK REFUND	75.00	
Total For Dept 000.000 REVENUE				20,621.69	
<b>Dept 171.000 Supervisor</b>					
101-171.000-802.000-CELLPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - NOVEMBER	48.69	
Total For Dept 171.000 Supervisor				48.69	
<b>Dept 209.000 EMPLOYEE INSURANCES</b>					
101-209.000-717.000	LIFE INS	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	159.65	
101-209.000-718.000	DISABILITY INS	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	503.03	
101-209.000-720.000-DENTAL	EMPLOYERS HEALTH INSURANCE	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	1,688.16	
101-209.000-720.000-VISION	EMPLOYERS HEALTH INSURANCE	VISION SERVICE PLAN	HEALTH INSURANCE - DECEMBER	309.16	
Total For Dept 209.000 EMPLOYEE INSURANCES				2,660.00	
<b>Dept 215.000 CLERK</b>					
101-215.000-802.000-CELLPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - NOVEMBER	97.38	
Total For Dept 215.000 CLERK				97.38	
<b>Dept 248.000 ADMINISTRATION</b>					
101-248.000-732.000	SUPPLIES	STAPLES	TAPE; PRINTER CARTRIDGE; INDEX CARDS	21.61	
101-248.000-802.000	Contracted Services	WEST MICHIGAN DOCUMENT S	SECURE SHREDDING SERVICE @ 11/23/22	45.00	
101-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	WEBROOT ANTIVIRUS	33.60	
101-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	NEW PRINTER SET-UP - SZYMANSKI	210.25	
101-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	COMPUTER SET-UP TO SCANNER - FIELDS	73.50	
101-248.000-802.000-ITPROJ	Contracted Services	REHMANN TECHNOLOGY SOLUT	WIRELESS ACCESS POINT NEAR FIRE OFFIC	400.00	
101-248.000-813.000	POSTAGE	PITNEY BOWES BANK INC PU	POSTAGE	27.56	
101-248.000-955.000	Miscellaneous	VERIZON WIRELESS	CELL PHONE CHARGES - NOVEMBER	5.78	

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OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 248.000 ADMINISTRATION					
Total For Dept 248.000 ADMINISTRATION				817.30	
Dept 253.000 TREASURER					
101-253.000-900.000	PRINTING, PUBLISHING, & POSTAGE	KCI (KENT COMMUNICATIONS	WINTER 2022 TAX BILLS - PROCESS; MAIL	3,219.04	
Total For Dept 253.000 TREASURER				3,219.04	
Dept 257.000 ASSESSOR					
101-257.000-802.000	Contracted Services	ADAMS & ASSOCIATES APPRA	ANNUAL GVSU OFF-CAMPUS STUDENT HOUSIN	2,000.00	
101-257.000-860.000	MILEAGE	HEATH GORNEY	MILEAGE REIMBURSEMENT	67.50	
Total For Dept 257.000 ASSESSOR				2,067.50	
Dept 262.000 ELECTIONS					
101-262.000-732.000	SUPPLIES	STAPLES	TAPE; PRINTER CARTRIDGE; INDEX CARDS	39.96	
101-262.000-802.000	Contracted Services	SPECTRUM PRINTERS INC	TEST DECKS - NOV 2022 ELECTION	588.58	
Total For Dept 262.000 ELECTIONS				628.54	
Dept 265.000 BUILDING & GROUNDS					
101-265.000-802.000-CELLPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - NOVEMBER	48.69	
101-265.000-802.000-CELLPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - NOVEMBER	11.56	
101-265.000-802.000-TELEPH	Contracted Services	ACENTEK	TELEPHONE CHARGES - NOVEMBER	843.52	
101-265.000-863.000	FUEL	WEX BANK	FUEL CHARGES	150.98	
101-265.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - DECEMBER	1,051.17	
101-265.000-930.000	Maintenance	ALLENDALE TRUE VALUE HDW	MAINTENANCE SUPPLIES - TWP BLDG	379.34	
101-265.000-930.000	Maintenance	FAMILY FARM & HOME INC	MAINTENANCE SUPPLIES	287.28	
101-265.000-971.000	CAPITAL OUTLAY	MENARDS-HOLLAND INC	MAINTENANCE SUPPLIES	2,899.78	
Total For Dept 265.000 BUILDING & GROUNDS				5,672.32	
Dept 336.000 FIRE DEPT					
101-336.000-732.000	SUPPLIES	ALLENDALE TRUE VALUE HDW	SUPPLIES - FIRE DEPT	97.49	
101-336.000-732.000	SUPPLIES	FAMILY FARM & HOME INC	MAINTENANCE SUPPLIES	96.97	
101-336.000-732.010	MEDICAL SUPPLIES	J&B MEDICAL SUPPLY INC	MEDICAL SUPPLIES	233.96	
101-336.000-732.010	MEDICAL SUPPLIES	J&B MEDICAL SUPPLY INC	MEDICAL SUPPLIES	323.06	
101-336.000-802.000	Contracted Services	SPECTRUM HEALTH HOSPITAL	DRUG SCREENING/TESTING	53.00	
101-336.000-802.000	Contracted Services	SPECTRUM HEALTH HOSPITAL	FIRE FIGHTER PHYSICAL	527.00	
101-336.000-802.000-CELLPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - NOVEMBER	58.46	
101-336.000-863.000-FUEL12	FUEL	WEX BANK	FUEL CHARGES - FIRE DEPT	84.07	
101-336.000-863.000-FUEL12	FUEL	WEX BANK	FUEL CHARGES - FIRE DEPT	337.14	
101-336.000-863.000-FUEL14	FUEL	WEX BANK	FUEL CHARGES - FIRE DEPT	104.67	
101-336.000-863.000-FUEL16	FUEL	WEX BANK	FUEL CHARGES - FIRE DEPT	72.70	
101-336.000-863.000-FUEL17	FUEL	WEX BANK	FUEL CHARGES - FIRE DEPT	272.98	
101-336.000-863.000-FUEL17	FUEL	WEX BANK	FUEL CHARGES - FIRE DEPT	200.81	
101-336.000-863.000-FUEL18	FUEL	WEX BANK	FUEL CHARGES - FIRE DEPT	60.11	
101-336.000-863.000-FUEL19	FUEL	WEX BANK	FUEL CHARGES - FIRE DEPT	210.72	
101-336.000-971.000	CAPITAL OUTLAY	MACQUEEN EMERGENCY	CAPITAL OUTLAY	16,266.95	
101-336.000-973.000	TURNOUT REPLACEMENT	WEST SHORE FIRE INC	LEATHER STRUCTURAL BOOT	395.00	
Total For Dept 336.000 FIRE DEPT				19,395.09	
Dept 448.000 STREET LIGHTS					
101-448.000-920.000	Electricity	CONSUMERS ENERGY	ELECTRIC USAGE - DECEMBER	(150.30)	
Total For Dept 448.000 STREET LIGHTS				(150.30)	
Dept 449.000 HIGHWAY-M45					
101-449.000-863.000	FUEL	WEX BANK	FUEL CHARGES	125.00	

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OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 449.000 HIGHWAY-M45					
101-449.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - DECEMBER	703.79	
101-449.000-930.000-LIGHTS	Maintenance	ALLENDALE TRUE VALUE HDW	MAINTENANCE SUPPLIES - TWP BLDG	37.22	
101-449.000-930.000-LIGHTS	Maintenance	FAMILY FARM & HOME INC	MAINTENANCE SUPPLIES	18.98	
101-449.000-930.000-LIGHTS	Maintenance	MENARDS-HOLLAND INC	MAINTENANCE SUPPLIES	152.91	
Total For Dept 449.000 HIGHWAY-M45				1,037.90	
Dept 567.000 CEMETERY					
101-567.000-863.000	FUEL	WEX BANK	FUEL CHARGES	100.00	
Total For Dept 567.000 CEMETERY				100.00	
Dept 672.000 LIFELONG LEARNERS					
101-672.000-802.000	Contracted Services	HOLIDAY COACH COMPANY	LIFELONG LEARNERS LADIES DAY TRANSPOR	750.00	
Total For Dept 672.000 LIFELONG LEARNERS				750.00	
Dept 701.000 PLANNING & ZONING					
101-701.000-802.000	Contracted Services	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	1,337.00	
101-701.000-802.000	Contracted Services	FRESH COAST PLANNING LLC	PLANNING SERVICES - NOVEMBER	520.00	
101-701.000-900.000	PRINTING, PUBLISHING, & POSTAGE	MLIVE MEDIA GROUP	GR PRESS DISPLAY ADS - NOVEMBER	437.30	
Total For Dept 701.000 PLANNING & ZONING				2,294.30	
Dept 751.000 RECREATION AND PARKS					
101-751.000-863.000	FUEL	WEX BANK	FUEL CHARGES	150.00	
101-751.000-930.000	Maintenance	ALLENDALE TRUE VALUE HDW	MAINTENANCE SUPPLIES - TWP BLDG	53.30	
101-751.000-930.000	Maintenance	MENARDS-HOLLAND INC	MAINTENANCE SUPPLIES	79.90	
Total For Dept 751.000 RECREATION AND PARKS				283.20	
Dept 790.000 LIBRARY					
101-790.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	CHRISTMAS DECORATIONS	29.96	
101-790.000-732.000	SUPPLIES	AMAZON CAPITAL SERVICES	ADDRESS LABELS & OTHER SUPPLIES	69.79	
101-790.000-732.000	SUPPLIES	AVENTRIC TECHNOLOGIES LL	AED PADS	64.00	
101-790.000-732.000-AVMATE	SUPPLIES	AMAZON	YOUTH A/V	59.88	
101-790.000-732.000-AVMATE	SUPPLIES	AMAZON	YOUTH A/V	(0.08)	
101-790.000-732.000-AVMATE	SUPPLIES	AMAZON	YOUTH A/V	59.70	
101-790.000-732.000-AVMATE	SUPPLIES	MICROMARKETING LLC	ADULT A/V	46.99	
101-790.000-732.000-AVMATE	SUPPLIES	MIDWEST TAPE LLC	ADULT A/V	31.47	
101-790.000-732.000-AVMATE	SUPPLIES	MIDWEST TAPE LLC	YOUTH A/V	17.97	
101-790.000-732.000-BOOKSX	SUPPLIES	AMAZON	ADULT BOOK	12.99	
101-790.000-732.000-BOOKSX	SUPPLIES	AMAZON CAPITAL SERVICES	REPLACEMENT BOOKS	21.15	
101-790.000-732.000-CHILDB	SUPPLIES	BAKER & TAYLOR BOOKS LLC	CHILDREN'S BOOKS	519.99	
101-790.000-802.000	Contracted Services	REBECCA BENJAMIN	LIBRARY CLEANING SERVICES - NOVEMBER	800.00	
101-790.000-802.000-AQUARI	Contracted Services	AQUA BLUE AQUARIUM SOLUT	AQUARIUM MAINTENANCE - NOVEMBER	75.00	
101-790.000-802.000-DIGITA	Contracted Services	MIDWEST TAPE LLC	DIGITAL COLLECTION	1,049.71	
101-790.000-802.000-EPSSEC	Contracted Services	ENGINEERED PROTECTION SY	SOFTWARE INSTALL ON COMPUTER	110.00	
101-790.000-802.000-TECHNO	Contracted Services	ACENTEK	TELEPHONE CHARGES - NOVEMBER	218.95	
101-790.000-802.000-TELEPH	Contracted Services	ACENTEK	TELEPHONE CHARGES - NOVEMBER	45.43	
101-790.000-807.000-ADULTP	COMMUNITY PROGRAMS	AMAZON	PROGRAM SUPPLIES	12.99	
101-790.000-807.000-YOUTHHP	COMMUNITY PROGRAMS	AMAZON CAPITAL SERVICES	PROGRAM SUPPLIES	84.94	
101-790.000-807.000-YOUTHHP	COMMUNITY PROGRAMS	AMAZON CAPITAL SERVICES	PROGRAM SUPPLIES	9.98	
101-790.000-860.000	MILEAGE	MARY COOK	MILEAGE REIMBURSEMENT	70.63	
101-790.000-930.000	Maintenance	FAMILY FARM & HOME INC	MAINTENANCE SUPPLIES	39.96	
Total For Dept 790.000 LIBRARY				3,451.40	

UNJOURNALIZED

OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund 101 General Fund		Total For Fund 101 General Fund		62,994.05	
Fund 249 Building Department Fund					
Dept 000.000 REVENUE					
249-000.000-231.010	401A PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - NOVEMBER	128.80	
		Total For Dept 000.000 REVENUE		128.80	
Dept 371.000 INSPECTION DEPARTMENT					
249-371.000-717.000	LIFE INS	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	3.09	
249-371.000-718.000	DISABILITY INS	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	8.17	
		Total For Dept 371.000 INSPECTION DEPARTMENT		11.26	
		Total For Fund 249 Building Department Fund		140.06	
Fund 252 RENTAL ADMINISTRATION					
Dept 000.000 REVENUE					
252-000.000-231.000	DEFERRED COMP PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - NOVEMBER	100.02	
252-000.000-231.010	401A PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - NOVEMBER	440.90	
		Total For Dept 000.000 REVENUE		540.92	
Dept 371.000 INSPECTION DEPARTMENT					
252-371.000-717.000	LIFE INS	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	6.18	
252-371.000-718.000	DISABILITY INS	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	21.74	
252-371.000-720.000-DENTAL	EMPLOYERS HEALTH INSURANCE	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	174.12	
252-371.000-720.000-VISION	EMPLOYERS HEALTH INSURANCE	VISION SERVICE PLAN	HEALTH INSURANCE - DECEMBER	14.37	
		Total For Dept 371.000 INSPECTION DEPARTMENT		216.41	
		Total For Fund 252 RENTAL ADMINISTRATION		757.33	
Fund 592 Water & Sewer					
Dept 000.000 REVENUE					
592-000.000-123.000	Prepaid Expense	SECURALARM LLC	VIDEO CLOUD SERVICE @ JAN-MAR 2023	52.50	
592-000.000-123.000	Prepaid Expense	SECURALARM LLC	VIDEO CLOUD SERVICE @ JAN-MAR 2023	52.50	
592-000.000-231.000	DEFERRED COMP PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - NOVEMBER	1,063.34	
592-000.000-231.010	401A PAYABLE	ALERUS RETIREMENT SOLUTI	MERS DC & 457 PLANS - NOVEMBER	5,664.66	
592-000.000-231.030	Misc Ins - Aflac	AFLAC	MISCELLANEOUS INSURANCE - NOVEMBER	366.78	
592-000.000-266.000	COURT ORDER PAYABLE	ILLINOIS STATE DISBURSEM	CHILD SUPPORT DISBURSEMENT	230.77	
592-000.000-284.223	SPRINGFIELD NORTH-BILTMORE-CHUR	PACK ROOM LLC	SUBMIT PLANS TO EGLE	16.63	
		Total For Dept 000.000 REVENUE		7,447.18	
Dept 248.000 ADMINISTRATION					
592-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	ADMIN CREDENTIALS - BROW	100.00	
592-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	ISSUE SAVING DOCUMENTS - CURRIER	50.00	
592-248.000-802.000-ITMONT	Contracted Services	REHMANN TECHNOLOGY SOLUT	WEBROOT ANTIVIRUS	22.40	
592-248.000-808.030	COUNTY CONN. REGIS. FEE	OTTAWA CTY REGISTER OF D	RECORDING FEE - SEWER CONNECTION @ 11	30.00	
		Total For Dept 248.000 ADMINISTRATION		202.40	
Dept 536.000 WATER					
592-536.000-717.000	LIFE INS	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	35.14	
592-536.000-718.000	DISABILITY INS	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	127.07	
592-536.000-720.000-DENTAL	EMPLOYERS HEALTH INSURANCE	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	661.61	
592-536.000-720.000-VISION	EMPLOYERS HEALTH INSURANCE	VISION SERVICE PLAN	HEALTH INSURANCE - DECEMBER	106.64	
592-536.000-732.000	SUPPLIES	ALLENDALE TRUE VALUE HDW	SUPPLIES - WATER DEPT	126.73	
592-536.000-732.000	SUPPLIES	POWER LINE SUPPLY	TESTING & REPLACE ONE PAIR GLOVES	75.74	
592-536.000-732.000	SUPPLIES	RALPH MEYERS EXCAVATING	FILL SAND FOR POT HOLES	55.00	

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OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 Water & Sewer					
Dept 536.000 WATER					
592-536.000-732.000	SUPPLIES	STAPLES	TAPE; PRINTER CARTRIDGE; INDEX CARDS	98.67	
592-536.000-732.000-METERS	SUPPLIES	ETNA SUPPLY COMPANY	1.5 INCH WATER METERS & FLANGES	9,720.00	
592-536.000-802.000	Contracted Services	AMBS CALL CENTER	EMERGENCY CALL NUMBER	60.00	
592-536.000-802.000	Contracted Services	H2O COMPLIANCE SERVICES	CROSS CONNECTION CONTROL MGMT - NOVEM	877.50	
592-536.000-802.000	Contracted Services	PREIN & NEWHOF PC INC	MONTHLY SAMPLING & DBP	350.00	
592-536.000-802.000-TELEPH	Contracted Services	ACENTEK	TELEPHONE CHARGES - NOVEMBER	39.95	
592-536.000-802.000-TELEPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - NOVEMBER	254.56	
592-536.000-863.000	FUEL	WEX BANK	FUEL CHARGES - PUBLIC UTILITIES	713.88	
592-536.000-926.000-ELECTR	UTILITIES	CONSUMERS ENERGY	ELECTRIC USAGE - DECEMBER	3,762.26	
Total For Dept 536.000 WATER				17,064.75	
Dept 537.000 SEWER					
592-537.000-717.000	LIFE INS	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	35.14	
592-537.000-718.000	DISABILITY INS	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	127.07	
592-537.000-720.000-DENTAL	EMPLOYERS HEALTH INSURANCE	MUTUAL OF OMAHA INSURANC	INSURANCES - DECEMBER	661.61	
592-537.000-720.000-VISION	EMPLOYERS HEALTH INSURANCE	VISION SERVICE PLAN	HEALTH INSURANCE - DECEMBER	106.64	
592-537.000-732.000	SUPPLIES	ALLENDALE TRUE VALUE HDW	SUPPLIES - WASTE DEPT	232.14	
592-537.000-732.000	SUPPLIES	KENT RUBBER SUPPLY	SAMPLE TUBING	162.00	
592-537.000-732.000	SUPPLIES	POWER LINE SUPPLY	TESTING & REPLACE ONE PAIR GLOVES	75.75	
592-537.000-732.000	SUPPLIES	RALPH MEYERS EXCAVATING	FILL SAND FOR POT HOLES	55.00	
592-537.000-732.000	SUPPLIES	STAPLES	TAPE; PRINTER CARTRIDGE; INDEX CARDS	98.68	
592-537.000-732.000-CHEMIC	SUPPLIES	HAVILAND PRODUCTS COMPAN	CREDIT MEMO	(280.00)	
592-537.000-732.000-CHEMIC	SUPPLIES	HAVILAND PRODUCTS COMPAN	CREDIT MEMO	(245.00)	
592-537.000-732.000-CHEMIC	SUPPLIES	HAVILAND PRODUCTS COMPAN	CHEMICALS	1,004.75	
592-537.000-732.000-LABSUP	SUPPLIES	THOMAS SCIENTIFIC LOCKBO	GRADUATED CYLINDER	83.55	
592-537.000-802.000	Contracted Services	AMBS CALL CENTER	EMERGENCY CALL NUMBER	60.00	
592-537.000-802.000	Contracted Services	PREIN & NEWHOF PC INC	MONTHLY SAMPLING & DBP	60.00	
592-537.000-802.000-TELEPH	Contracted Services	ACENTEK	TELEPHONE CHARGES - NOVEMBER	398.77	
592-537.000-802.000-TELEPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - NOVEMBER	254.55	
592-537.000-802.000-TELEPH	Contracted Services	VERIZON WIRELESS	CELL PHONE CHARGES - NOVEMBER	30.01	
592-537.000-802.000-TELEPH	Contracted Services	VERIZON WIRELESS	MACHINE TO MACHINE ACTIVITY - NOVEMBE	1,508.36	
592-537.000-863.000	FUEL	WEX BANK	FUEL CHARGES - PUBLIC UTILITIES	713.88	
592-537.000-930.000-COLLEC	MAINTENANCE	PLUMMER'S ENVIRONMENTAL	LIFT STATION CLEANING	2,420.50	
592-537.000-930.000-COLLEC	MAINTENANCE	PLUMMER'S ENVIRONMENTAL	MANHOLE REHABILITATION	7,619.00	
592-537.000-930.000-SANITA	MAINTENANCE	PLUMMER'S ENVIRONMENTAL	CLEANING & INSPECTION SANITARY SEWER	7,911.38	
592-537.000-971.030	WWTP EXPANSION PHASE 2	MOORE & BRUGGINK INC	WWTP PHASE 2 ENGINEERING - NOVEMBER	29,642.26	
Total For Dept 537.000 SEWER				52,736.04	
Total For Fund 592 Water & Sewer				77,450.37	

12/06/2022 03:11 PM

User: DENISE

DB: ALLENDALE

INVOICE GL DISTRIBUTION REPORT FOR ALLENDALE CHARTER TOWNSHIP

EXP CHECK RUN DATES 11/30/2022 - 12/13/2022

UNJOURNALIZED

OPEN

Page: 6/6

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 General Fund	62,994.05
Fund 249 Building Depa	140.06
Fund 252 RENTAL ADMINI	757.33
Fund 592 Water & Sewer	77,450.37

Total For All Funds:	<hr/> 141,341.81
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**INTERIM PAYMENTS**  
**Board Meeting: 12/12/22**

DATE	CHECK #	AMOUNT	VENDOR	DESCRIPTION
11/30/2022	102720	\$ 50.00	WILLIAM L EVERETT	Santa Performance @ 12/03/22
11/30/2022	102721	\$ 1,800.00	DAN ANDERSON	Hug-A-Husky Program @ 12/03/22
12/2/2022	EFT	\$ 31,816.71	Fire Fighters	Paid-on-Call Payroll
12/2/2022	EFT	\$ 8,169.20	Federal Gov't	Paid-on-Call Payroll Taxes
12/6/2022	EFT	\$ 69,641.90	Employees	Payroll
12/6/2022	EFT	\$ 20,878.57	Federal Gov't	Payroll Taxes
12/9/2022	EFT	\$ 250.56	Priority Health	HRA Payment

\$ 132,606.94 TOTAL

Resolution 2022-23  
Supervisor's Salary

At a regular meeting of the Township Board of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on December 12, 2022

Present:

Absent:

The following resolution was offered:

Motioned by \_\_\_\_\_, supported by \_\_\_\_\_ that the Allendale Charter Township Board, Ottawa County, Michigan, sets the 2023 salary for the township Supervisor at \$86,994.00, which represents a 3% cost of living increase. Effective date January 1, 2023.

YEAS:

NAYS:

ABSENT:

Resolution declared adopted on December 12, 2022.

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Jody L. Hansen  
Allendale Charter Township Clerk

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Adam Elenbaas  
Allendale Charter Township Supervisor

Resolution 2022-24  
Clerk's Salary

At a regular meeting of the Township Board of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on December 12, 2022

Present:

Absent:

The following resolution was offered:

Motioned by \_\_\_\_\_, supported by \_\_\_\_\_ that the Allendale Charter Township Board, Ottawa County, Michigan, sets the 2022 salary for the township Clerk at \$76,120.00, which represents a 3% cost of living increase. Effective date January 1, 2023.

YEAS:

NAYS:

ABSENT:

Resolution declared adopted on December 12, 2022.

---

Jody L. Hansen  
Allendale Charter Township Clerk

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Adam Elenbaas  
Allendale Charter Township Supervisor

Resolution 2022-25  
Treasurer's Salary

At a regular meeting of the Township Board of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on December 12, 2022

Present:

Absent:

The following resolution was offered:

Motioned by \_\_\_\_\_, supported by \_\_\_\_\_ that the Allendale Charter Township Board, Ottawa County, Michigan, sets the 2023 salary for the township Treasurer at \$6,013.00, which represents a 3% cost of living increase. Effective date January 1, 2023.

YEAS:

NAYS:

ABSENT:

Resolution declared adopted on December 12, 2022.

---

Jody L. Hansen  
Allendale Charter Township Clerk

---

Adam Elenbaas  
Allendale Charter Township Supervisor

Resolution 2022-26  
Trustee's Salary

At a regular meeting of the Township Board of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on December 12, 2022

Present:

Absent:

The following resolution was offered:

Motioned by \_\_\_\_\_, supported by \_\_\_\_\_ that the Allendale Charter Township Board, Ottawa County, Michigan, sets the 2023 salary for the township Trustees at \$4,425.00, which represents a 3% cost of living increase and will continue to receive an extra meeting per diem rate of \$42.44 per additional meeting. Effective date January 1, 2023.

YEAS:

NAYS:

ABSENT:

Resolution declared adopted on December 12, 2022.

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Jody L. Hansen  
Allendale Charter Township Clerk

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Adam Elenbaas  
Allendale Charter Township Supervisor

Resolution 2022-27  
2023 Board Meeting Dates

At a regular meeting of the Township Board of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on December 12, 2022

Present:

Absent:

The following resolution was offered:

Motioned by \_\_\_\_\_, supported by \_\_\_\_\_ that the Allendale Charter Township Board, Ottawa County, Michigan set the following dates for the 2023 Township Board meetings for Mondays at 6:00 pm (unless otherwise noted), at the Township office located at 6676 Lake Michigan Drive, Allendale, Michigan:

January 9	July 10
January 23	July 24
February 13	August 14
February 27	August 28
March 13	September 11
March 27	September 25
April 10	October 9
April 24	October 23
May 8	November 13
May 22	November 27
June 12	December 11
June 26	December 27 [8:00 a.m.] *

YEAS:

NAYS:

ABSENT:

Resolution declared adopted on December 12, 2022.

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Jody L. Hansen  
Allendale Charter Township Clerk

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Adam Elenbaas  
Allendale Charter Township Supervisor

Resolution 2022-28  
Legal Ads

At a regular meeting of the Township Board of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on December 12, 2022

Present:

Absent:

The following resolution was offered:

Motioned by \_\_\_\_\_, supported by \_\_\_\_\_ that the Allendale Charter Township Board, Ottawa County, Michigan, will utilize the Sunday Edition of the Grand Rapids Press for legal ads for the year 2023.

YEAS:

NAYS:

ABSENT:

Resolution declared adopted on December 12, 2022.

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Jody L. Hansen  
Allendale Charter Township Clerk

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Adam Elenbaas  
Allendale Charter Township Supervisor

Resolution 2022-29  
Poverty Guidelines

At a regular meeting of the Township Board of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall at 6676 Lake Michigan Drive, Allendale Charter Township, Ottawa County, Michigan, on December 12, 2022, at 6:00 p.m., local time.

Present:

Absent:

The following resolution was motioned by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the Township; and

WHEREAS, the homestead of persons who, in the judgement of the Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or in part from property taxation under PA 390, 1994 (MCL211.7u); and

WHEREAS, pursuant to PA 390 of 1994, on January 28, 2008, the Township adopted the following guidelines for the Assessor and Board of Review to implement in 2009. The guidelines include, but are not limited to, the specific income and asset levels of claimant and all persons residing in the household, including any property credit returns, filed in the current or immediately preceding year; and

WHEREAS, changes to those guidelines may be made by the Township Board; and

WHEREAS, the U.S. Department of Health and Human Services requires local governing bodies to adopt these guidelines annually.

NOW, THEREFORE BE IT RESOLVED, that in 2023 the Assessor and Board of Review shall follow the attached [Exhibit A] stated guidelines and Federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and Federal guidelines, and these are communicated in writing to the claimant.

YEAS:

NAYS:

Resolution declared adopted on December 12, 2022.

---

Jody L. Hansen  
Allendale Charter Township Clerk

---

Adam Elenbaas  
Allendale Charter Township Supervisor

## Exhibit A

In addition to meeting the federal poverty guidelines: the applicant must meet the Asset Level test. Household assets cannot exceed Seven Thousand, Five Hundred Dollars (\$7,500). Household assets include but are not limited to automobiles, furniture, appliances, stocks, bonds, mutual funds, bank accounts, pensions, and inheritance.

Size of Family Unit	Poverty Guidelines
1	\$13,590
2	\$18,310
3	\$23,030
4	\$27,750
5	\$32,470
6	\$37,190
7	\$41,910
8	\$46,630
For each additional person	\$4,720

Resolution 2022-30  
Board of Review-Authorizing Filing of Protest by Letter

At a regular meeting of the Township Board of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on December 12, 2022

Present:

Absent:

The following resolution was offered:

Motioned by \_\_\_\_\_ and supported by \_\_\_\_\_.

BE IT RESOLVED that in order to ease the burden on taxpayers, the Assessor and the Board of Review, and to ensure that all taxpayers have an equal opportunity to be heard by the Board of Review, Allendale Charter Township hereby resolves, according to provisions of MCL 211.30 (8) of the General Property Tax Act, that the Board of Review shall receive letters of protest regarding assessments from resident taxpayers from the first day in February until it adjourns from the public hearings for which it meets to hear such protests.

All notices of assessment change and all advertisements of the Board of Review meets are to include a statement that the resident taxpayers may protest by letter to the Board of Review.

YEAS:

NAYS:

ABSENT:

Resolution declared adopted on December 12, 2022.

---

Jody L. Hansen  
Allendale Charter Township Clerk

---

Adam Elenbaas  
Allendale Charter Township Supervisor

Resolution 2022-31

Property Tax Payment Designee Appointments

At a regular meeting of the Township Board of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on December 12, 2022.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

BE IT RESOLVED that the following Elected Officials (other than the Treasurer) and employees be authorized Designees of the Treasurer in order to collect/receive property tax payments per Public Act 129 of 2019:

Adam Elenbaas

Jody Hansen

Candy Kraker

Ken Murillo

Barb VanderVeen

Bruce Zeinstra

David Vander Wall

Elizabeth Szymanski

Michelle Kowalczyk

Natasha Shepard

Kelli McGovern

Tammy Walker

Denise Wiersma

Kathy Hanes

Heath Gorney

Connor Galligan

Lydale Weaver

Larry Haveman

Zachary Fields

Tim VanBennekorn

This Authorization shall only be for tax payments that are received at the township office during scheduled office hours.

Yes:

No:

Resolution adopted on December 12, 2022.

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Jody L. Hansen

Allendale Charter Township Clerk

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Adam Elenbaas

Allendale Charter Township Supervisor

The undersigned Clerk of Allendale Charter Township hereby certifies that this Resolution was duly adopted by the Allendale Charter Township Board of Trustees at a meeting held on the 12th day of December, 2022 pursuant to proper notice and compliance with Act No. 267 of the Public Acts of 1976.

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Jody L. Hansen  
Clerk, Allendale Charter Township

**ALLENDALE CHARTER TOWNSHIP  
PLANNING COMMISSION MEETING**

*November 21, 2022*

*7:00 p.m.*

*Allendale Township Public Meeting Room*

1. Call the Meeting to Order
2. Roll Call:  
Present: Longcore, Adams, Zuniga, Chapla, Nadda, Zeinstra  
Absent: Westerling  
Staff and Guests Present: Planner Greg Ransford, Chris Grzenkowicz, Andrew Shaw, Dan Nyenhuis, Eric DeYoung, Kelly Kuiper, Chad Koster, Michael Bosgraaf
3. Communications and Correspondence: None
4. Motion by Adams to approve the November 7, 2022, Planning Commission minutes as presented. Seconded by Zeinstra. **Approved 6-0**
5. Motion by Longcore to approve the November 21, 2022, Planning Commission agenda as presented. Seconded by Zuniga. **Approved 6-0**
6. Public Comments for *non-public hearing item*:  
*Chairperson Longcore opened the public comment section for non-public hearing items.*  
*Seeing no comments, he closed the public hearing section.*
7. Public Hearings: None
8. Site Plan Review:
  - A. ALDI Site Plan Application – 5316 Lake Michigan Dr.
    - Seeking 20,161 square foot assortment grocery store

Chris Grzenkowicz, representing the applicant, presented the project and noted that ALDI is requesting a waiver for a sidewalk on the south side of the property running from the building to Farmway Dr. that it could be 5 feet wide instead of the required 8 feet.

Planner Ransford reviewed his memo and reviewed the history of this project.

Mr. Zeinstra asked if a notation on the plan stating “future cross access” would be acceptable to show, then the easement could be created in the future. Commissioners opined that it would be acceptable but discussed how would this be followed through on in the future. Whether it would be in the title or a development agreement.

Mr. Zeinstra suggested the type of tree on the east side of the building be revised and that the number of trees on the north side be reduced.

A representative from ALDI will provide the Township with a sample access document they have used elsewhere.

Commissioners discussed the relief of the 8-foot sidewalk requirement. Consensus among Commissioners was that the 5-foot sidewalk would be sufficient.

Motion by Adams to approve the ALDI site plan with the following conditions:

    - Landscaping along the east side of the building will be revised by moving the White Pines to the east corner of the property and reduce the number of trees on the north side of the building.
    - Adding a notation on the plans for an easement for future cross access and confirmation with the Township Attorney on how to record this access.

- Correct the grading plans.
- Correct the note for painting the bollards.

Seconded by Zeinstra. **Approved 6-0**

9. New Business:

A. Map Amendment Applications

- Stillwater Capital – 11500 56<sup>th</sup> Ave.
- Seeking rezoning from Industrial to R-1

Kelly Kuiper, representing the applicant, presented the request for rezoning.

Planner Ransford reviewed his memo.

Commissioners discussed the highest and best use of the property, the wetlands on the remaining property and the roads.

Commissioners directed Planner Ransford to set the public hearing for this project.

- IMD Capital, LLC – 10222 52<sup>nd</sup> Ave., 10274 52<sup>nd</sup> Ave., 10320 52<sup>nd</sup> Ave.
- Seeking rezoning from RE to R-4

Chad Koster and Mike Bosgraaf introduced themselves as the applicants and Eric DeYoung, from Nederveld, presented the rezoning project. They would like to rezone to properties to construct upscale multi-family housing community.

Planner Ransford reviewed the memorandum he prepared.

Commissioners discussed potential density for the suggested use.

Commissioners opined that this would be a good fit for this area and directed Planner Ransford to schedule the public hearing.

10. Old Business: None

11. Public Comments:

*Chairperson Longcore opened the public comment section and seeing no comments he closed the public comment section.*

12. Township Board Reports:

Mr. Zeinstra reported that the Board had the budget public hearing. The Board discussed street light assessments, health insurance and a discussion with Chad Doornbos about a possible water and sewer agreement with a developer in Blendon Township.

13. Commissioner and Staff Comments:

Mr. Nadda questioned how many more student apartments Allendale can handle?

14. Chairperson Longcore adjourned the meeting at 8:13 p.m.

**Next meeting December 5, 2022, at 7:00 p.m.**

Minutes respectfully submitted by Kelli McGovern





# County of Ottawa

## *Sheriff's Office*

Steve A. Kempker  
*Sheriff*

Valerie L. Weiss  
*Undersheriff*



*Headquarters/Administration*

12220 Fillmore Street  
West Olive, Michigan 49460  
(616) 738-4000 or (888) 731-1001  
Fax: (616) 738-4062

*Correctional Facility*

12130 Fillmore Street  
West Olive, Michigan 49460  
(616) 786-4140 or (888) 731-1001  
Fax: (616) 738-4099

Date: 12-05-2022

To: Allendale Township Supervisor Adam Elenbaas

From: Sgt. Cal Keuning

RE: Monthly Report (November 2022)

The Sheriff's Office during the month of November responded to 463 calls for service.

Allendale Township Basic EMT and MFR units, with assistance of general road patrol responded to 51 medicals and 4 personal injury accidents.

Traffic contacts during the month of November, deputies issued 71 total tickets.

### **School News:**

Deputy Ortman had a busy month in teaching numerous classes in health. Topics discussed included drugs, alcohol, vapes, and the consequences that go along with it. Other topics taught were threatening and harassing communications and how technology can get you into trouble.

The Ottawa County Sheriff's Honor Guard assisted with the Veterans Day assembly at the Allendale High School.



### Life Long Learner Presentation:


A presentation was given to the Life Long Learner group during their Thanksgiving luncheon at Main St. Pub. The presentation highlighted internet crimes, frauds, and phone scams. There was time after the presentation for questions and answers.



The Ottawa County Sheriff's Office continues to work with Allendale Township, off-campus housing personnel, and GVSU to address issues and find solutions to the issues that have been occurring "after-hours" in several of the off-campus student housing communities.

Thank you

Sgt. Cal Keuning



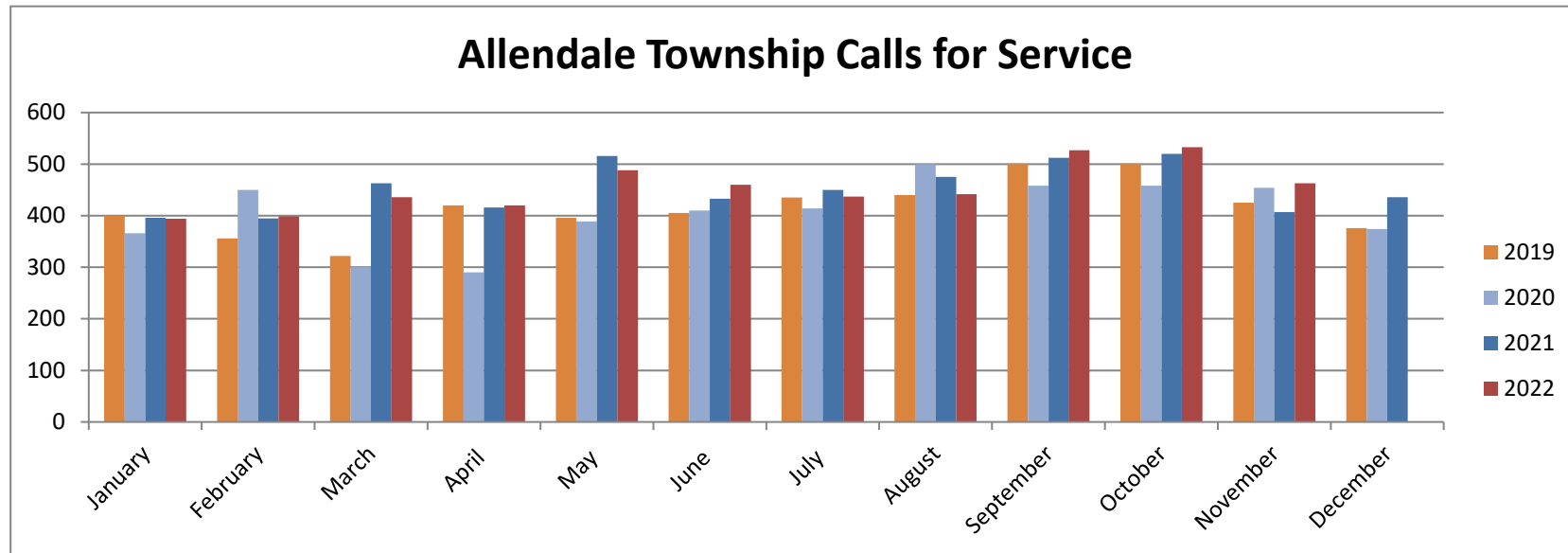
## Allendale Township Community Policing

Sergeant Cal Keuning ckeuning@miOttawa.org	Deputy John Ortman jortman@miOttawa.org	Deputy Zachary Martinie zmartinie@miOttawa.org	Deputy Joseph Apolo japolo@miottawa.org
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For emergencies, dial 911. For non-emergencies, dial 1-800-249-0911.

## Total Number of Calls

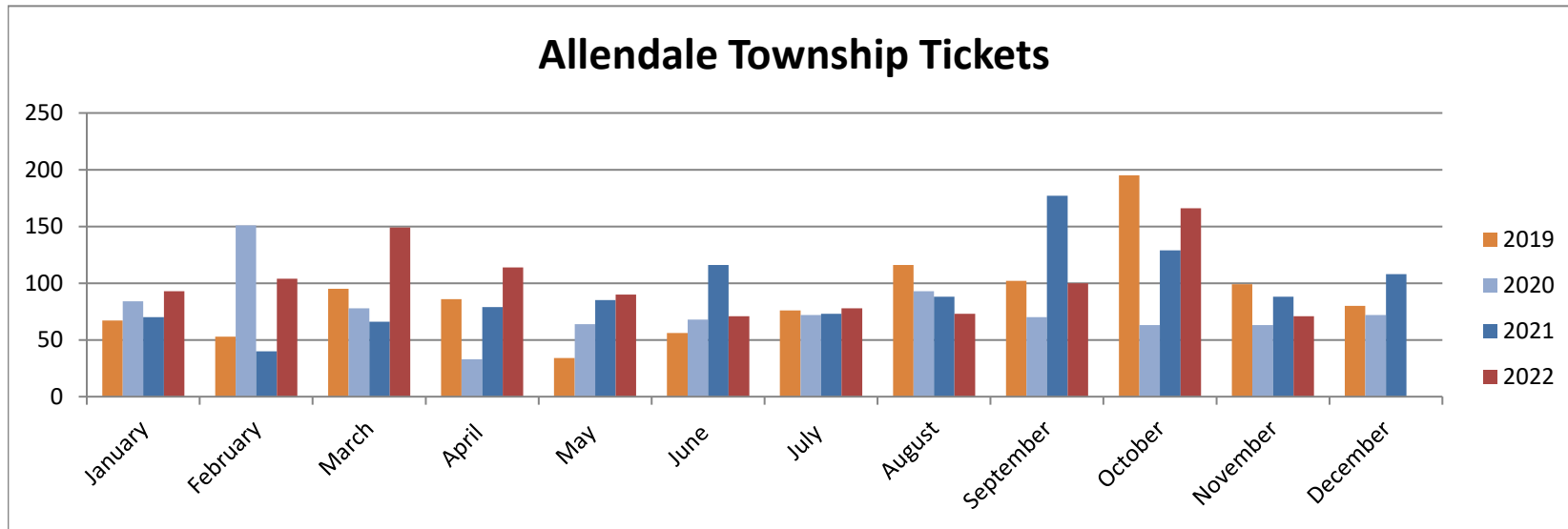
	January	February	March	April	May	June	July	August	September	October	November	December
2019	400	356	322	420	396	405	435	440	501	501	425	376
2020	366	450	300	290	389	410	414	500	458	458	454	374
2021	396	395	463	416	516	433	450	475	512	520	407	436
2022	394	399	436	420	488	460	437	442	527	533	463	



## Total Tickets by Month

	January	February	March	April	May	June	July	August	September	October	November	December
2019	67	53	95	86	34	56	76	116	102	195	99	80

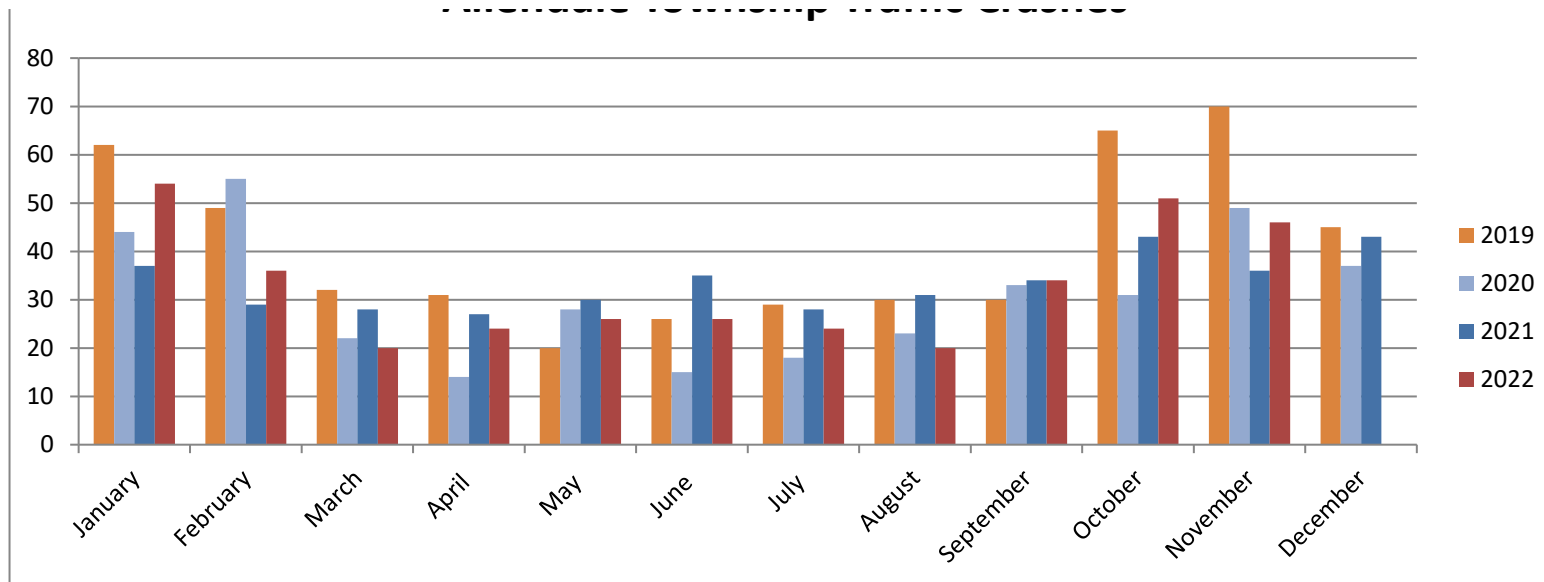
2020	84	151	78	33	64	68	72	93	70	63	63	72
2021	70	40	66	79	85	116	73	88	177	129	88	108
2022	93	104	149	114	90	71	78	73	100	166	71	



## Traffic Crashes

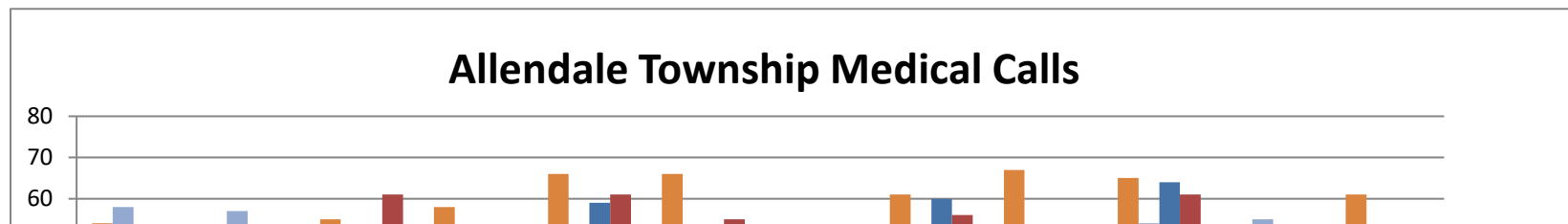
	January	February	March	April	May	June	July	August	September	October	November	December
2019	62	49	32	31	20	26	29	30	30	65	70	45
2020	44	55	22	14	28	15	18	23	33	31	49	37
2021	37	29	28	27	30	35	28	31	34	43	36	43
2022	54	36	20	24	26	26	24	20	34	51	46	

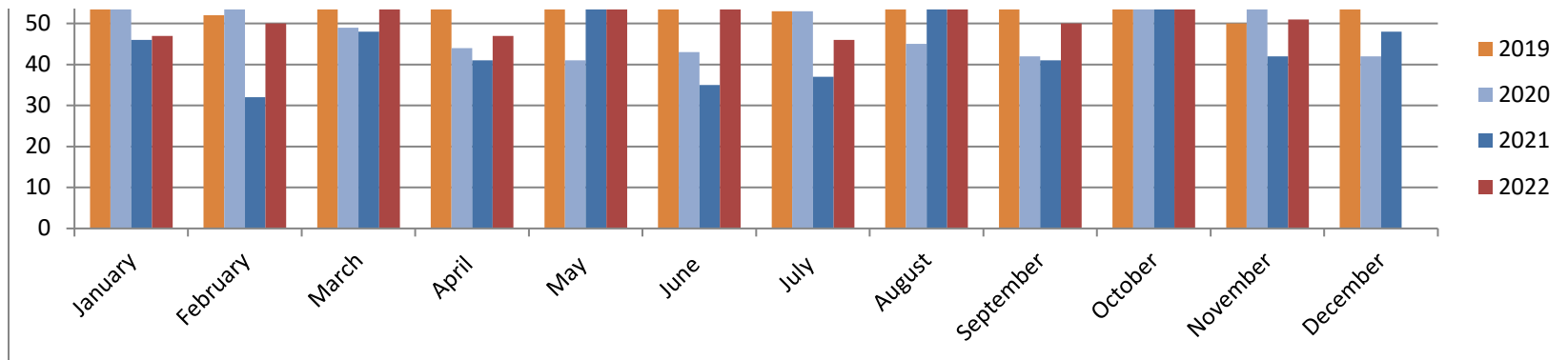
## Allendale Township Traffic Crashes



## Medical Calls

	January	February	March	April	May	June	July	August	September	October	November	December
2019	54	52	55	58	66	66	53	61	67	65	50	61
2020	58	57	49	44	41	43	53	45	42	54	55	42
2021	46	32	48	41	59	35	37	60	41	64	42	48
2022	47	50	61	47	61	55	46	56	50	61	51	





## Calls of Interest 2022

	January	February	March	April	May	June	July	August	September	October	November	December
B & E's	1	3	3	2	4	1	6	3	3	3	2	
Larcenies	7	19	15	6	7	18	11	15	12	6	8	
Shoplifting	0	1	0	0	4	1	1	1	2	0	0	
Mental	7	6	5	15	10	15	9	6	11	15	14	
Civil	11	11	8	12	5	8	11	14	10	11	11	
Assaults	5	5	3	5	3	4	4	2	7	9	3	
Domestic	26	13	17	20	21	25	25	18	27	37	22	
Animal	8	16	14	18	30	28	24	15	24	15	14	
Alarms	9	6	7	5	7	8	12	3	8	5	7	
Traffic	19	33	35	34	40	39	31	31	41	37	30	
Narcotics	2	0	3	1	0	1	2	3	2	2	4	
Weapons	0	1	4	7	3	4	2	2	1	3	2	

## Calls of Interest 2021

	January	February	March	April	May	June	July	August	September	October	November	December
B & E's	7	4	1	9	4	1	5	6	5	9	5	2

<b>Larcenies</b>	8	6	6	9	12	8	7	12	18	13	10	12
<b>Shoplifting</b>	0	1	1	1	0	2	0	1	1	0	1	0
<b>Mental</b>	6	2	11	5	9	11	13	12	7	13	11	12
<b>Civil</b>	6	11	8	8	6	12	10	9	9	11	2	8
<b>Assaults</b>	4	6	3	1	3	4	6	2	4	5	2	4
<b>Domestic</b>	28	22	26	15	27	31	23	14	29	23	17	26
<b>Animal</b>	18	18	15	14	10	18	17	19	16	13	9	18
<b>Alarms</b>	4	7	9	8	6	7	10	8	5	13	9	15
<b>Traffic</b>	26	34	38	41	48	37	32	37	35	41	32	45
<b>Narcotics</b>	3	2	3	1	2	8	2	3	6	3	5	1

# Allendale

CHARTER TOWNSHIP

*"Where community is more than just a concept!"*

December 6, 2022

Allendale Charter Township Fire Department

RE: Thank You

Dear Mike, Tony, and Crew,

I cannot thank you enough for giving me the opportunity to discover a little more about the day in the life of a firefighter. I've always had a deep respect for our fire and police members, but this opportunity brought that respect to a whole new level. The dedication and selfless service you and your team provide our community is priceless. Allendale Township is truly blessed to have such an amazing fire department that is passionate about helping their community.

I am so thankful for the patience of you and your team members as I know I completely bombarded everyone with a lot of questions. The awe of what I witnessed this past weekend is indescribable. What I do know is this: the culture, support, and camaraderie of your team is inspirational. Your crew is genuine, caring, and sincere. Allendale can rest easy knowing we will be well cared for in the event of an emergency.

Thank you for the opportunity to be a part of your world for a weekend. You have given me an insight many people will never know, but I wish all could experience so they would understand the true meaning of selfless service.

Thank you for all that you do!

Sincerely,



Jody Hansen  
Allendale Charter Township Clerk

Resolution 2022-32  
Committee Appointments

At a regular meeting of the Township Board of the Charter Township of Allendale, Ottawa County, Michigan, held at the Township Hall located at 6676 Lake Michigan Drive, Allendale, Ottawa County, Michigan on December 12, 2022

Present:

Absent:

The following resolution was offered:

Motioned by \_\_\_\_\_, supported by \_\_\_\_\_ .

BE IT RESOLVED that the following residents be appointed to the following committees/boards:

**Planning Commission - 3 year Term**

Mark Adams, Term Ending 12/31/2025

Rick Chapla, Term Ending 12/31/2025

**Zoning Board of Appeals - 3 year Term**

Eric Westerling, Term Ending 12/31/2024

**Library Advisory Board - 3 year Term**

Margaret Wheeler, Term Ending 12/31/2025

**Downtown Development Authority - 4 year Term**

Tom Zuniga, Term Ending 12/31/2026

Lawrence Meredith, Term Ending 12/31/2026

Steven Spriensma, Partial Term Ending 12/31/2026

**Election Commission - 1 year Term**

Candy Kraker, Term Ending 12/31/2023

VACANT- Term Ending 12/31/2023

**Board of Review - 3 year Term**

TaMara Walker, Term Ending 12/31/2024

Phyllis Klinge, Term Ending 12/31/2024

Steven Spriensma, Term Ending 12/31/2024

Richard Joslyn – Alternate, Term Ending 12/31/2024

YEAS:

NAYS:

ABSENT:

Resolution declared adopted on December 12, 2022.

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Jody L. Hansen  
Allendale Charter Township Clerk

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Adam Elenbaas  
Allendale Charter Township Supervisor