

## March 2, 2017 Parks and Rec Advisory Board Minutes

Call to Order

Visitors Present- Jaime Tenny (Little League)

Members Present- JD Hogan, Chuck Rapson, Scott Daling, Ken Knoper, Larry Haveman, Marcia Hoekstra

Members Absent- Nicole Jones, Val Sikma, Jeff Blum, Tom Zuniga

Agenda approved with addition of sidewalks update under old business and Park budget and park improvements under- motion by Knoper, second by Haveman- passed

Approval of December 1, 2016 Minutes- motion by Haveman, second by Rapson- passed

Old Business

- Band Shell update by Haveman, band shell is complete except final electrical. It was brought up that a rental agreement needs to be drafted for the band shell.
- Request for updated township sidewalk map, and discussion regarding a guideline and budget for the amount of funds available for sidewalk updates. Larry Haveman will update maps.

New Business

- The following dates were approved for the remainder of 2017:
  - o June 1
  - o September 7
  - o December 7
- July 4<sup>th</sup> celebration update was provided by Hoekstra. Suggestion to request law enforcement presence in the park in evening of the 4<sup>th</sup> to prevent injuries from fireworks being ignited by young adults.
- Request for further discussion at the board level for a Parks and Recreation budget in an effort to plan for improvements and purchases. Additional park improvement suggestions include connection of sidewalks in the park and additional picnic tables placed throughout the park. Suggestion for placing information in the Announcer regarding option to make donations toward benches and tables in the park.

Public Comments- none

Advisory Board comments- none

Motion to adjourn by Hoekstra, 2<sup>nd</sup> by Rapson- passed

Parks and Rec Advisory Board Minutes  
Thursday, June 1, 2017, 7:00 am

Meeting called to order at 7AM

Recognize Visitors: James Tenny

Members present: Chuck Rapson, Larry Haveman, Tom Zuniga, Val Sikma, Nicole Jones, Scott Daling, Ken Knoper, Marcia Hoekstra

Members absent: Jeff Blum, JT Hogan

June 1, 2017 Agenda approved.

Approval of Minutes from March 2, 2017 meeting

Old Business

- Band Shell Update

- Concerts and Movies-1<sup>st</sup> concert will be July 4<sup>th</sup>, 1<sup>st</sup> movie Friday after July 4<sup>th</sup>
- Fee and Agreement for Rental- will be drawn up the same as the pavilion rental agreement
- Electrical- Larry is working on it, he's very close to being done

Updated Sidewalk Maps- DDA is determining what they have for funds- they usually allot \$180,000/year (this year is already spent). The small patch on 52<sup>nd</sup> that has been under discussion for a while may be paid for by the Township. 48<sup>th</sup> to 42<sup>nd</sup> on Pierce is getting sidewalks. We would need a millage for sidewalks if we want more, and we would like to put sidewalks in the budget for next year.

- Park- have a map of where we could potentially put sidewalks in to make a walking path around the whole park.
- Township roads-68<sup>th</sup> will be getting paved and some more turn lanes put in this year.

New Business

- Eagle Scout Project- the Eagle Scout finds the project to do and the funding - Dog Park possibly, or picnic tables, benches, and trash cans put in throughout the park and around the walking path
- Fourth of July- Rides will be free this year, Fire Department will be selling concessions, and we need to crack down on people letting off fireworks in the park
- M45 crosswalk for those who can't drive. There needs to be enough cross-traffic to make another traffic light with crosswalk, and the over-the-road and under-the-road options don't work well either.

Future park needs -

- Additional pathways in park- map drawn up to see where to put sidewalks when we get

funding

- Picnic tables and benches will be put in as they are donated
- Additional picnic shelter and bathroom with heat will hopefully be coming in the future

Public Comments- There is a request for more tennis courts- there needs to be 8 for Allendale Public to have a school tennis team.

Advisory Board comments

- We need to make a Master Plan with professional drawings for what we want the park to be when the Fire Department needs a new building
- Possible asphalt for around the maintenance building
- The Historical Society would like to meet with the Parks and Rec committee to discuss plans for the park properties and buildings
- We need to be looking at properties throughout the township to purchase or be donated for “pocket parks.” We need to decide if we want to get more land for the current park or get new properties in other areas

Meeting adjourned at 8:10

Marcia Hoekstra

Parks and Rec Advisory Board Minutes  
Thursday, December 7, 2017, 7:00 am

Call to Order at 7AM

Members Present: Scott Daling, Ken Knoper, Nicole Jones, James Hogan, Val Sikma, Marcia Hoekstra, Larry Haveman

Members Absent: Tom Zuniga, Chuck Rapson

Recognize Visitors

Approval of December 7, 2017 Agenda- approved

Old Business

- Sidewalks- DDA annual support- Tom Zuniga/Marcia
  - o 5k for a park layout, 5k for benches/ tables, 30k-40k for sidewalks or walk ways in Township Park
- Update on County pathways- Ottawa County Parks and Rec was at the Board meeting and they want to put the pathway along the Grand River up to 61<sup>st</sup> Ave- they have the right to do it and there is really nothing we can say to change their plans. They originally wanted to put it along 68<sup>th</sup> from Eastmanville Park, but it would be too expensive.

New Business

- Resignation of Jeff Blum- we will need to be searching for a person from other township groups or a resident from Allendale to fill his spot.
- Update of Parks Master Plan- Larry- We need to get a new Master Plan for the Township Park and decide if the current Fire Department plan will work for the park, looks like it most likely won't work for curb-cuts and entrances into the park.
- Fitness Court- courts to do work-outs in the park, in a small space. Tabled for now- might be a good thing to put in by the new fire station, but will cost a bit to put in.

Future park needs -

- Pathways in park- Finish walkways to band shell and from concession stand to ball fields
- Picnic tables and benches- would like to put them in with the sidewalk in different areas
- Additional picnic shelter and bathroom with heat- tabled for now until we have more space and money to put something like this in
- Additional parks- we need to be looking into different properties around Allendale to purchase or acquire to put in "pocket-parks" to have different areas around the township for people to either play soccer on just a grassy field or a play area- the township would maintain the property. We need to get the go-ahead from the township Board before moving ahead with finding suitable property. We could also find property for a new fire station and use it as a park until a new building needs to be built. Marcia will present information to the Board to obtain support for secondary parks and to discuss parks in developments.

Public Comments

Advisory Board comments

Adjournment 8:05AM