

Library Board Meeting  
January 17, 2019

Members Present: Elaine Ebeling (Chair), Carol Scholten, Margaret Wheeler, Patti Walcott, Barb VanderVeen, Kristen Borgman, , Leigh Rupinski (Secretary)

Members Absent: Lenore Cook

Also Present: Lizzie Schaab (Director)

Elaine Ebeling, Chair  
Leigh Rupinski, Secretary  
Lenore Cook, Tallmadge Township Liaison  
Barb VanderVeen, Allendale Township Board Liaison  
Carol Scholten  
Patti Walcott  
Margaret Wheeler  
Kristen Borgman

## MINUTES

- I. Call to order
- II. Approval of previous meeting minutes
- III. Director's report
  - A. Winter Reading Program
  - B. 2019 Movies in the Park Schedule
  - C. Allendale Community Early Literacy Project (axcess ideas)
    1. Pantry partnership: Ripple Effect
      - a) pop up story time
      - b) book give away
      - c) how to get a library card
    2. Grocery store scavenger hunt
      - a) include sight [words](#)
      - b) Family Fare shopper in training carts
- IV. Old Business

- A. Friends of the Library
  - 1. February 21 for 7:00 pm (weather permitting Shirley Bursma will attend)
  - 2. Priorities: fund raising, promote library in community, write own mission statement, possible bylaws, liaison to communicate with board, flyers
- B. Circulation
  - 1. Up for books
  - 2. Down for patrons
- C. New Business
  - 1. Officially elected vice president, Margaret Wheeler
  - 2. 2019 Meeting Dates
    - a) February 21 at 7:00 pm
    - b) Then third Thursday of the following months at 7:00 pm generally. These may need to be adjusted to achieve quorum.
    - c) March
    - d) June
    - e) September
    - f) December
  - 3. Lighting in parking lot: some are currently with burned bulbs, but needs improvement
- D. Public Comment

V. Adjournment

- A. Elaine moved the meeting be adjourned.

Next meeting will be February 21 at 7 pm in the Roon Room at the library.

## Library Advisory Board Meeting

September 19, 2019

### Minutes

Members Present: Elaine Ebeling (Chair), Leigh Rupinski (secretary), Patti Walcott, Margaret Wheeler, Barb VanderVeen (Township Board representative), Kristen Borgman

Others Present: Lizzie Schab (Director), Dawn

- I. Call to Order
- II. Approval of the agenda
- III. Approval of the previous meeting minutes
- IV. Director's Report
  - a. Wifi Hotspot Grant
    - i. Ottawa County-wide library directors awarded approx. \$81,000 grant (split between all libraries) from LSTA
    - ii. 10 Hotspots available at each library
  - b. 2019 Summer Reading Program
    - i. 1,560 sign-ups, 647 people finished
    - ii. 85 events
  - c. Big Read Lakeshore
    - i. Community Read for Ottawa County
    - ii. Month-long reading program where all area libraries do events that go along with the readings
    - iii. Thursday Nov. 7<sup>th</sup> 7pm for book discussion of "In the Time of the Butterflies" by Julia Alvarez
    - iv. Oct. 5<sup>th</sup> giveaway for the Big Read books
  - d. Staff Changes
    - i. 3 new hires
    - ii. Currently hiring a page, 2 evenings a week and every other Saturday
- V. Old business
  - a. Friends of the Library group
    - i. Purpose: Support Library through fundraising and advocacy (ex: book sale), attending related workshops/conferences
    - ii. Time Commitment: Once every 2-3 months to meet, possibly more frequent in early stages/around an event
    - iii. Yearly dues: approx. \$10 a year
    - iv. Advertise in Allendale Announcer, small posters
    - v. October 24-1<sup>st</sup> Meeting for Friends (tentative time 6:30?)
  - b. Update on Grocery Store Literacy Project
    - i. Rotary meeting for support on acquiring books
    - ii. Possibility to expand to other locations
- VI. New business
  - a. Fines Free on Children's and Young Adult Materials
    - i. Empower lower-income families to use the library

- ii. Children not reading at grade level (MSTEP) will be held back – want to encourage reading
    - iii. Studies show no significant differences in return rates
    - iv. Many other area libraries have dropped these fines
    - v. Unanimous vote in favor of waiving fines on print materials for all age levels
  - b. Santa’s visit will be 11am on Dec. 7<sup>th</sup>
  - c. Social media posts to highlight collection items to check out (i.e. sewing machine, Cricut, Xbox, Pass to Children’s Museum, etc.)
- VII. Public Comments
  - a. Barb would like Lizzie to come to the Township Board and do a report about the library
  - b. Adult literacy discussion – Love Inc., connect with Grand Valley State Univ.
- VIII. Adjournment