

Downtown Development Authority Meeting - Minutes
May 16, 2023 – 7:00am

Members Present: Kellen Brusveen, Brent Clark, Ross Stevens, Rence Meredith, Jeremy Borgman, David Vander Wall, Adam Elenbaas, Tom Zuniga, Kristin Corner, Steve Spriensma

Not Present: Bob Chapin, Angela Hatto

Agenda

1. Opportunity for public comment – None Present
2. Approval of the March 21, 2023 meeting minutes: Motion to approve – Meredith, Support – Brusveen. Motion Passes
3. Budget Amendment: Road Resurfacing – Group discussed proposed plans by Ottawa County Road Commission for re-surfacing roads including: Aspen St., Black Cherry Dr., North Ct., Sunset Dr. Additionally, Budget includes the existing items of Library Lane as well as a turn lane for Leprino Foods. Motion by Vander Wall: Amend budget from \$175,000 to \$225,000 to cover the expense. Support by Meredith. Roll call vote: Motion passes.
4. Sidewalks – Joel St: This is one of very few roads left in close proximity to Allendale Public Schools that do not have sidewalk installed. This road has a fairly high traffic volume and is potentially a risk for pedestrian safety. Additional concerns have been raised about the lack of street lighting on the street as well. Group will continue to discuss process and take steps to initiate lighting and install sidewalks at the same time, projected timing would likely be 2024.
5. Chamber Updates – No new updates at this time.
6. Township Updates: TIF Amendment Timing Update – Amendment is in legal process for upcoming TIF. Board anticipates having more information at the July meeting.
7. Public comment – None present.
8. Closed Session – Motion to enter closed session by Borgman, support by Zuniga. Motion passes to enter in to closed session.

Motion to exit closed session by Vander Wall, support by Meredith. Motion passes to exit closed session.

9. Next meeting: June 20 (possible additional meeting) or July 18 (as scheduled)

10. Adjourn – Motion to adjourn by Borgman, support by Brusveen. Motion passes, meeting adjourned.