

## Downtown Development Authority Meeting Minutes November 17, 2020 – 7:30am

Present: Adam Elenbaas, Bob Chapin, Steve Spriensma, Kristin Corner, Rence Meredith, Tom Zuniga, Mark Alderink, Pierce Roon, David VanderWall, Ross Stevens, Jeremy Borgman

Absent: Josh Thurkettle

### Agenda

1. Opportunity for public comment: None present.
2. Approval of the October 20, 2020 meeting minutes, Motion for approval, Meredith, support Roon. Motion approved.
3. Winter Ready Program update: Have support from planning commission. Corners: program states (twice) that the DDA will own the items, is there liability for DDA? Is there a plan for storage of the items? Page numbers are off, will the application be online? An electronic version will be made to put out to the community. Alderink: may be able to help with storage. Scheduled meetings to review applications are: Thurs. 19<sup>th</sup> at 1pm, Mon 30<sup>th</sup>.
4. Approval of Winter Ready guidelines and application: Meredith: motion: approve winter readiness as proposed, support Corners. Motion approved.
5. Approval of 2021 meeting schedule, motion Alderink, support Meredith. Motion approved.
6. Public comment: None present.  
  
Elenbaas: citizen of Allendale sent in a sidewalk concern - Sidewalk is in road right-of-way. Connection between M-45 and other sidewalks. Borgman: Comments – Home is 50' away from ROA, trees may need to be addressed. Maintenance of the sidewalk is presently taken care of by Allendale Township. Sidewalk has been brought to the DDA Board's attention.
7. Next meeting: January 19, 2021 at 7:30am
8. Meeting adjourned at 7:51AM.