

ALLENDALE CHARTER TOWNSHIP

6676 Lake Michigan Drive, PO Box 539, Allendale, MI 49401

616-895-6295 / fax 616-895-6330 / www.allendale-twp.org

Temporary Sign Permit Application

Property Address: _____
Parcel Number: _____
Owners Name: _____
Zoning District: _____

Applicant Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Fax: _____ Email: _____	Business Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Fax: _____ Email: _____
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Type of Sign Requested

Banner Flutter Flag Sign Flag Sign Inflatable Sign
 Other: _____

Requested Time Period for Sign (not to exceed 10 consecutive days within a calendar month)

From: _____ To: _____
Month/Day/Year Month/Day/Year

Sign Dimensions

Sign Width: _____
Sign Height: _____

Sign Setbacks

Must be a minimum of 5 feet from
the road right of way.

Applicant Signature (required):

I have read and understand the Allendale Charter Township Temporary Sign Ordinance Section 22.16 & I agree to comply with its regulations.

Applicant Signature

Date

Applicant Printed Name

Below is for office use only

Application Accepted Date: _____	Date Sign is to be Erected: -----
Fee Received on: -----	Date Sign is to be Removed: -----
Approved By: _____	Approval Date: _____

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SUMMARY OF PORTABLE SIGN AMENDMENTS

Adopted by the Allendale Charter Township Board March 13, 2012

**This is not the actual ordinance language- only a summary of the regulations
Please contact the Planning & Community Development Department.**

1. The regulations for portable signs are now contained in new Section 22.16.
2. The new rules allow a portable sign to be displayed 10 days per month (owner picks the days) in all zoning districts. The days must be consecutive.
3. Number of signs allowed: One per parcel or two per parcel if there is more than one use on the parcel. For corner lots one sign (or two signs if more than one use) may be displayed along each street
4. New rule limits size to 24 sq. ft. & maximum of 8 ft. in height for all zones
5. New rules allow two permits to be issued per year for signs larger than 24 sq. ft. Maximum of 15 days display. More than one sign allowed. Maximum size of all signs is 100 sq. ft. Inflatable signs now allowed as part of this regulation.
6. Sandwich board /sidewalk signs now allowed without a permit. 8 sq. ft. maximum size. One per each public entrance, must be within 5 ft. of the business, cannot block sidewalk, displayed only during business hours.
7. New rules specify types of signs allowed and prohibited. Permitted signs include flag & flutter signs and banner signs. Prohibited signs include spray painted signs, search lights, and signs on unpainted plywood or particle board.
8. Wire frame signs limited to 4 sq. ft. in size and 3 ft. in height and cannot be displayed from dusk to dawn. See Item 3 above for the number allowed.
9. Standard rules for all portable signs:
 - Permit required for all portable signs.
 - Portable signs, including signs held by a person, shall be located outside of the public right-of-way.
 - Portable signs shall not be illuminated in any fashion.
 - Portable signs shall be anchored in a safe and secure manner.
 - A portable sign shall not be displayed if it is torn, bent, faded, not upright, unreadable or otherwise unsightly.
10. A parcel with a changeable message sign can now also have a portable sign.
11. An electronic message board sign may now change its message every six seconds instead of every 5 minutes.
12. New portable sign rules apply to farm markets operated in a permanent building.
13. Definitions have been added or amended for the terms "Portable Signs, Changeable Message Sign, and Commercial Establishment."

FIGURES FOR SIGN EXAMPLES

FIGURE 22-01

Banner signs / Flutter flag signs / Flag signs.

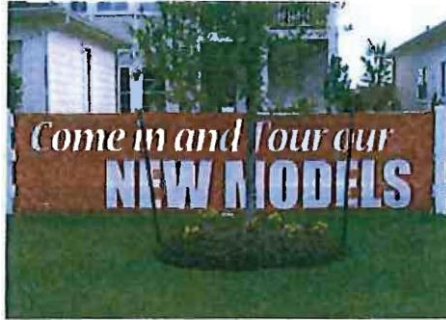


FIGURE 22-02

Wire Frame Signs

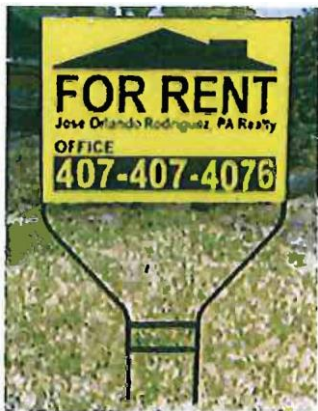


FIGURE 22-03

Sandwich Board / Sidewalk Signs

