

**Downtown Development Authority,
Tuesday, July 20, 2010, 8 am,
Allendale Charter Township Hall**

Members Present: Phil Alderink, Jerry Alkema, Jeremy Borgman, Roger Modderman, Pierce Roon, Roger Rycenga (left at 9:04 am), Bern Scholma, Travis Underhill, Tammy Walker, Tom Zuniga

Members absent: Carol Reyes

Others present: Angie Barksdale, Russ Brown, Bob Chapin, Mike Joslyn, Mike Keefe, Candy Kraker, Dan Martin, Amy Millard, Dave Morren, Aaron Ogg, Ken Rizzio

1. Alkema called the meeting to order at 8:00 am.
2. Public comments where given by:
 - Russ Brown
 - Mike Joslin
3. Motion made by Rycenga, seconded, to approve of the minutes of the March 16, 2010, meeting. Approved.
4. Alkema introduced Roger Modderman as a new member of the Downtown Development Authority.
5. Motion made by Rycenga, seconded, to pursue the APS Middle School property contingent upon receiving and approving the following information:
 - DNRE grant requirements
 - established property line
 - public access/easements
 - development design details (condominium, PUD, etc)
 - fee title
 - Parks and Recreation recommendation and deferment of projects
 - appraisal
 - attorney's opinionRoll call vote, yes—Zuniga, Underhill, Modderman, Scholma, Roon, Rycenga, Borgman, Alkema, Alderink, Walker. Approved. This issue will be discussed again at the next meeting.
6. A presentation regarding road maintenance was given by Malcom Smith, Terry Asphalt Materials INC. The Board authorized Alkema to continue working with Malcom Smith.
7. The Board discussed parks and recreation grant opportunities and the general consensus was that the Board is open to considering providing matching funds for grant opportunities, upon evaluation of each grant request.

8. A discussion took place regarding the Allendale Area Chamber of Commerce Enhancement Grant Program. Alkema will work with the Township Attorney and the Chamber of Commerce to provide amended verbiage for the Board to discuss further at the next meeting.
9. Motion made by Borgman, seconded, to approve of the construction of a new sewer line for the Whispering Creek sanitary sewer line at a cost not to exceed \$160,000.00. Roll call vote yes—Underhill, Modderman, Scholma, Roon, Borgman, Alkema, Alderink, Walker, Zuniga. Rycenga absent for this vote. Approved.
10. Motion made by Roon, seconded, to approve funding for a one ton 4x4 truck, lettering, lighting and miscellaneous items for a brush truck for the Fire Department at a cost not to exceed \$27,000.00, and to trade in the old brush truck, . Roll call vote, yes—Modderman, Scholma, Roon, Borgman, Alkema, Alderink, Walker, Zuniga, Underhill. Rycenga absent for this vote. Approved.
11. Motion made by Alderink, seconded, to approve amending the DDA budget from \$300,000.00 to \$500,000 for 2010 to supplement the Township Revolving Fund. Roll call vote yes—Scholma, Roon, Borgman, Alkema, Alderink, Walker, Zuniga, Underhill, Modderman. Rycenga absent for this vote. Approved.
12. Next meeting will be Tuesday, September 21, 2010, at 8:00 am.
13. Meeting was adjourned at 10:38 am.



Candy Kraker

Recording Secretary for the Downtown Development Authority Board

Public Comments from the 7/20/10 DDA meeting

Russ Brown

- opposed to purchasing the old middle school property for a park
- Ottawa County parks is creating a park on 68th by the river, and has plans to add to that proposed park in the future
- the Township has enough ball fields

Mike Joslyn

- the church would like to work with the Township, but intends to purchase the property with or without the Township taking part