

Minutes of the Meeting of the Downtown Development Authority
Tuesday, June 21, 2011 at 8:00 am
Allendale Charter Township Hall

DDA Members Present:

Jerry Alkema, Jeremy Borgman, Pierce Roon, Travis Underhill, Phil Alderink, Bern Scholma, Terry Vissers, Ross Stevens, Tom Zuniga, Tammy Walker, Roger Modderman; Member of the Citizens Council: Bob Chapin

DDA Members Absent:

Carol Reyes and Roger Rycenga

Also present:

Tim Johnson of Main Street Planning

1. Jerry Alkema called the meeting to order at 8:00 am.
2. There were no public comments.
3. Motion was made by Bern Scholma, seconded by Phil Alderinkl to approve the minutes of March 15, 2011. The motion was approved unanimously.
4. Travis Underhill introduced plans to update the Township Master Plan. He then introduced Tim Johnson from Main Street Planning to explain the importance of updating the Master Plan and the process by which it is updated. A motion was made by Phil Alderink and seconded by Bern Scholma to approve moving ahead with a new master plan and to fund that plan with \$25,000. Approval was unanimous.
5. Jerry explained the assessment of Ottawa County Drain Commission in the approximate amount of \$75,000 for the Maples subdivision. A motion was made by Roger Modderman and seconded by Travis Underhill to fund this by the percent of the subdivision that is captured by the DDA. The motion carried unanimously.
6. Jerry explained the weather emergency plan for Allendale Charter Township. Ottawa County will appear at our next meeting to explain it.
7. A motion was made by Pierce Roon and seconded by Travis Underhill to approve amending the budget for the Whispering Creek Sanitary Sewer from \$160,000 to \$186,000. The motion carried unanimously.
8. A motion was made by Travis Underhill and seconded by Jeremy Borgman to approve amending the budget presented by Ottawa County for road preservation from \$200,000 to \$230,000. The motion was approved unanimously.
9. The next DDA meeting is scheduled for September 20, 2011

10. Jerry adjourned the meeting at 9:30 a.m.

Respectfully submitted,

Jack Hagedorn,
Acting recording secretary of the DDA board