

Minutes of the Meeting of the Downtown Development Authority  
Tuesday, December 21, 2010 at 8:00 am  
Allendale Charter Township Hall

DDA Members Present:

Jerry Alkema, Jeremy Borgman, Carol Reyes, Pierce Roon, Roger Rycenga,  
Travis Underhill, Phil Alderink, Roger Modderman, Bern Scholma, Terry Visser,  
Ross Stevens

DDA Members Absent:

Tammy Walker, Tom Zuniga

Also present:

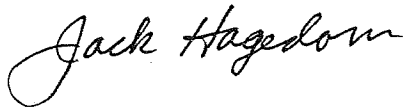
Bob Chapin of the Citizens Council, Amy Millard of the Allendale Chamber of  
Commerce and Mike Keefe of the Allendale Township Fire Department

1. Jerry Alkema called the meeting to order at 8:00 am.
2. There were no public comments.
3. Motion was made by Phil Alderink, seconded by Jeremy Borgman to approve the minutes of September 21, 2010. The motion was approved unanimously.
4. Jerry welcomed two new members to the DDA – Terry Visser and Ross Stevens.
5. Amy Millard of the Allendale Chamber of Commerce presented her report.  
She reported on two completed projects, Links to West Michigan at \$4,560 and Love Inc. at \$1,900. Others are in progress. Goals for 2011 include a community survey by Grand PR, a Grand Valley student run organization. This organization will study marketing initiatives, Allendale Boulevard days and possibly have a road rally.
6. Jerry reported that sidewalks on 60<sup>th</sup> north and south of M-45 went well and came in at \$103,000, \$32,000 under budget.
7. Jerry reported on park improvements- the parking lot, splash pad, lights for field three, markings for the pickle ball court, irrigation and the Knowlton House roof.
8. Motion was made by Roger Rycenga and seconded by Travis Underhill to approve amending the park improvement budget line item to reflect additions for lights (\$23,000) and sidewalks (\$8,500) increasing that line item to \$141,000 from \$109,000. The motion passed unanimously.
9. Motion was made by Pierce Roon and seconded by Phil Alderink to approve a new Parks and Recreation committee request for fences and improvements to fields five

and six. There will be no increase to the approved budget. The motion passed unanimously.

10. Jerry reported on the Whispering Creek sanitary sewer line. This project is designed and will go for bids shortly.
11. Jerry reported on Maple Brook and Maple View. This project will be petitioned shortly with estimated numbers.
12. Jerry reported on infrastructure costs related to the Township Revolving Fund. Funding will come from a debt reduction billing in the Water/Sewer department and the DDA contribution. While funds are tight, the Revolving Fund will have the minimum to continue to pay existing obligations.
13. Jerry reported on his review of the street inventory and conditions by the township engineers with Terry Asphalt Materials... He will be meeting with the Ottawa County Road Commission to review the list and ask for their input.
14. Jerry reported on the progress of the purchase of 20 acres behind the old middle school building on Lake Michigan Drive. The church has focused on getting up and running in their building and would like some time before pursuing the park property agreement. Application for a state grant is still pending.
15. Mike Keefe reported on the new grass truck funded by the DDA. The project upgrade was completed and was \$4,023 under budget
16. There were no public comments.
17. The next meeting is scheduled for Tuesday, March 15, 2011.
18. The meeting was adjourned at 8:23 am.

Respectfully submitted,



Jack Hagedorn,  
Acting recording secretary of the DDA board